



REGULAR MEETING OF COUNCIL
Tuesday, June 25, 2019 @ 4:30 PM
George Fraser Room, Ucluelet Community Centre,
500 Matterson Drive, Ucluelet

AGENDA

	Page
1. CALL TO ORDER	
2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY	
<p>Council would like to acknowledge the Yuułu?it?atḥ First Nations on whose traditional territories the District of Ucluelet operates.</p>	
3. ADDITIONS TO AGENDA	
4. APPROVAL OF AGENDA	
5. ADOPTION OF MINUTES	
5.1. May 28, 2019 Regular Minutes	5 - 12
2019-05-28 Regular Minutes	
5.2. June 11, 2019 Regular Minutes	13 - 25
2019-06-11 Regular Minutes	
6. UNFINISHED BUSINESS	
7. MAYOR'S ANNOUNCEMENTS	
8. PUBLIC INPUT, DELEGATIONS & PETITIONS	
8.1 Public Input	
8.2 Delegations	
• Introduction to the Regional District and Budget Items Relevant to Ucluelet	27
<i>Douglas Holmes and Rob Williams, Alberni-Clayoquot Regional District</i>	
D-1 ACRD	
9. CORRESPONDENCE	
9.1. Tofino Bus Designated Bus Zone	29
<i>Travis Wilson, Tofino Bus and Vancouver Island Connector</i>	
C-1 Tofino Bus Designated Zone	
10. INFORMATION ITEMS	
10.1. Hwy 4 Kennedy Hill Safety Improvements Traffic Interruptions Update	31 - 32
<i>Emil Anderson Construction (EAC) Inc.</i>	

[I-1 HWY 4 Kennedy Hill Traffic Interruptions Update](#)

10.2.	Clayoquot Biosphere Trust 2018 Annual Report <i>Clayoquot Biosphere Trust, Rebecca Hurwitz</i> I-2 CBT Annual Report 2018	33 - 47
10.3.	District of Ucluelet Open Burning Ban <i>District of Ucluelet, Fire Chief Rick Geddes</i> I-3 June 21, 2019 Fire Ban	49
10.4.	ᑭapsčiiik łasii Multi-Use Pathway <i>Government of Canada, Pacific Rim National Reserve</i> I-4 Multi-Use Pathway	51 - 52
11.	COUNCIL COMMITTEE REPORTS	
11.1	Councillor Rachelle Cole <i>Deputy Mayor October - December 2019</i>	
11.2	Councillor Marilyn McEwen <i>Deputy Mayor November 2018 - March 2019</i>	
11.3	Councillor Lara Kemps <i>Deputy Mayor April - June 2019</i>	
11.4	Mayor Mayco Noël	
12.	REPORTS	
12.1.	School Zone Safety Review <i>Joseph Rotenberg, Corporate Clerk</i> R-1 School Zone Report	53 - 152
12.2.	1743 Cedar Road – UHS Noise Bylaw Compliance <i>Bruce Greig, Manager of Community Planning</i> R-2 UHS Noise Report	153
12.3.	Temporary Use Permit for Employee Housing - UHS <i>Bruce Greig, Manager of Community Planning</i> R-3 TUP 19-02 UHS Report	155 - 183
12.4.	Canada Day Road Closure & Community Invite <i>Abigail Fortune, Manager of Parks & Recreation</i> R-4 Canada Day Road Closures Report	185 - 186
12.5.	Ukee Days: Noise Bylaw and Road Closure <i>Abigail Fortune, Manager of Parks & Recreation</i> R-5 Ukee Days Road Closure and Noise Exemption Report	187 - 188
12.6.	Ukee Days 2019 Admission Fee Review <i>Abigail Fortune, Manager of Parks & Recreation</i> R-6 Ukee Days Children Admission Report	189 - 190
12.7.	Minister Meeting Requests for UBCM 2019 Annual Meeting <i>Mark Boysen, Chief Administrative Officer</i> R-7 UBCM Meeting Report	191

- 12.8. Resolution Tracking - June 2019
Joseph Rotenberg, Corporate Clerk
[R-8 Resolution Tracking Report](#)

193 - 201

13. OTHER BUSINESS
- Additional matters and new items for information purposes
14. QUESTION PERIOD
15. ADJOURNMENT

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, May 28, 2019 at 4:30 PM

Present: **Chair:** Deputy Mayor Kemps
 Council: Councillors Cole, Hoar, and McEwen
 Staff: Abigail Fortune, Manager of Parks & Recreation
 Marlene Lagoa, Manager of Corporate Services
 Bruce Greig, Manager of Community Planning

Regrets: Mayor Noël, Mark Boysen (CAO)

1. CALL TO ORDER

1.1 Acting Mayor Kemps called the meeting to order at 4:33 PM.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 Council acknowledged the Yuułu?it?ath First Nations on whose traditional territories the District of Ucluelet operates.

3. ADDITIONS TO AGENDA

3.1 • **Correction to item 13.1 on the Agenda to read:**
 ○ **Marlene Lagoa, Manager of Corporate Services**

4. APPROVAL OF AGENDA

4.1 May 28, 2019 Regular Agenda

2017-001 **It was moved by Councillor McEwen and seconded by Councillor Hoar**
 THAT Council approve the May 28, 2019 Regular Agenda as amended.

CARRIED.

5. ADOPTION OF MINUTES

5.1 April 23, 2019 Regular Minutes

2017-002 **It was moved by Councillor Hoar and seconded by Councillor McEwen**
 THAT Council approve the April 23, 2019 Regular Minutes as presented.

CARRIED.

6. UNFINISHED BUSINESS

6.1 There was no unfinished business.

7. MAYOR'S ANNOUNCEMENTS

- Thanked Ucluelet Co-op and all those involved in painting the Lighthouse.
- Go Bike BC is this happening this week and there are a number of events planned.
- Thanked community for assistance with the Cut Broom in Bloom event.
- Thanked SonBird and Re/Max for their involvement in this year's Spring Community Clean-up.
- Japanese Cultural Fair was a great event with good attendance.
- Choir will be performing June 2 at the Ucluelet Community Centre.
- Glee Theatre performance will be June 7-8 at the Ucluelet Community Centre.
- Van Isle 360 International Yacht Race is coming up. The leg to Ucluelet is dedicated to the memory of community member Mark Livingstone.
- June 9 is Adopt a Baby Salmon Day at the Thornton Creek Hatchery.

8. PUBLIC INPUT, DELEGATIONS & PETITIONS

8.1 Public Input

P. Timmermans, shared his concern with a Facebook post by local business advertising the collection of rose petals. He believes it would be devastating if people started to collect plants off the Wild Pacific Trail because they are there for everyone to enjoy. He has spoken to the Wild Pacific Trail Society about writing a letter. Mr. Timmermans asked if there was a policy and whether information could be posted to the Tourism Ucluelet and District website reminding people that harvesting is not allowed.

- Ms. Fortune, responded there is a policy and that she will connect with Tourism Ucluelet about putting something up on the website.

8.2 Delegations

Sandra Riches, BC AdventureSmart

Re: Search and Rescue Prevention / BC AdventureSmart

- Sandra Riches, Executive Director & BC Coordinator, provided an overview of the Adventure Smart program. Highlights included:
 - Vision is to reduce the number and severity of search and rescue incidents across the province.
 - There is a new and free AdventureSmart Trip Planning App.
 - The CoastSmart program was developed on the

- west coast and unique to Tofino and Ucluelet.
- Group will be receiving sustainable funding through the Province starting next year.
- Awareness training is happening this Thursday, May 30, 2019 at the Ucluelet Community Centre.
- Council comments and questions:
 - Council requested the group improve awareness about their training in Ucluelet. Ms. Riches advised there was a staff illness which impacted promotion efforts.
 - Expressed concern that there are no people or funding dedicated to the CoastSmart program.
 - Have you talked to Parks Canada about mirroring the CoastSmart Program with AdventureSmart? Ms. Riches responded that the idea is to work with Parks Canada to get the messaging out there. The funding has concluded for CoastSmart. AdventureSmart will be taking the program under their wing but will work closely with Parks Canada.
 - Recommended sharing the social media templates that could be used by destination marketing organizations.

9. CORRESPONDENCE

9.1 Meeting Invitation for Regional Education Tourism Program Update and Mingle West Coast Nest

- Deputy Mayor Kemps shared that she will be attending along with staff members Mark Boysen and Abigail Fortune.

9.2 Request for Support of Policy Changes to the Bottle Depot Refund System Ucluelet Bottle Depot

- Deputy Mayor Kemps shared that a resolution was passed at AVICC and will be considered at UBCM.

2017-003

It was moved by Councillor Hoar and seconded by Councillor McEwen

THAT Council write a letter of support for the BC Depot operators calling for a more effective deposit refund system in British Columbia.

CARRIED.

9.3 Thank You to the District Ucluelet Chamber of Commerce

**9.4 Thank You Note
Ministry of Tourism, Arts and Culture**

10. INFORMATION ITEMS

**10.1 Hwy 4 Kennedy Hill Safety Improvements Traffic Interruptions Update
Emil Anderson Construction (EAC) Inc.**

- Councillor Hoar asked if a meeting has been set with Ministry of Transportation staff.
 - Ms. Lagoa responded yes, meeting will be in early June.

11. COUNCIL COMMITTEE REPORTS

11.1 Councillor Rachelle Cole
Deputy Mayor October - December 2019

11.2 Councillor Marilyn McEwen
Deputy Mayor November 2018 - March 2019

- **May 26 attended the Wild Pacific Trail Society's AGM.**

11.3 Councillor Lara Kemps
Deputy Mayor April - June 2019

- **CO-OP AGM happening at 7 pm today at the Ucluelet Community Centre.**

11.4 Councillor Jennifer Hoar
Deputy Mayor July - September 2019

- **May 26 attended the Wild Pacific Trail Society's AGM and noted it would be nice to find more Directors for this active group.**

12. REPORTS

**12.1 Resolution Tracking - May 2019
*Marlene Lagoa, Manager of Corporate Services***

- Councillor Hoar reminded Councillors to submit their Municipal Survivor Climate Challenge online.

**12.2 Options for Carbon Neutrality for the District of Ucluelet
*Mark Boysen, Chief Administrative Officer***

2017-004 **It was moved by Councillor McEwen and seconded by Councillor Hoar
THAT Council approve recommendation 1 of report item, "Options for Carbon**

Neutrality for the District of Ucluelet" as amended which reads:

1. *THAT Council approve the purchase of verified carbon offsets from Offsetters for 2018 to achieve carbon neutrality, specifically the Synergy Portfolio.*

CARRIED.

12.3 Temporary Use Permit - 651 Rainforest Drive Bruce Greig, Manager of Community Planning

- Bruce Greig, Manager of Community Planning, presented this report. Highlights included:
 - The TUP request was discussed at the May 14, 2019 Council Meeting.
 - Official notice has been given.
 - Noted there is an opportunity for public input and those present should be given an opportunity.
- Council asked if the RV would be seen from the street. Mr. Greig responded no; it is a tree-lined property.

2017-005

It was moved by Councillor McEwen and seconded by Councillor Hoar

THAT Council approve recommendation 1 of report item, "Temporary Use-Permit - 651 Rainforest Drive" which states:

1. *THAT, subject to public comment, Council authorize issuance of Temporary Use Permit 19-03 for a period of up to three years, to allow seasonal accommodation for two Recreational Vehicle / Trailer spaces on the property at 651 Rainforest Drive.*

CARRIED.

12.4 Temporary Use Permit - 1992 Peninsula Road Bruce Greig, Manager of Community Planning

- Bruce Greig, Manager of Community Planning, presented this report. Highlights included:
 - The application is for one RV for employee housing behind Howler's Restaurant.
 - The applicant is in attendance.
- A. Shimizu, the applicant, addressed Council. Highlights included:
 - Trailer is not visible from the street. It is at the back corner of the property in a heavily forested area.
 - It is beneficial to have someone on-site to watch over it as people try to park and sleep in the parking lot.
- Deputy Mayor Kemps called for public input:
 - P. Timmermans, resident, noted he is in support of this application. The talk amongst students in Nanaimo is not

to go to Ucluelet because there is nowhere to live.

- Council questions and comments:
 - Is the permit only seasonal with a maximum stay for six months? Mr. Greig responded that TUPs are to allow the use and may be renewed for up to three years. The seasonal occupancy is that recreational vehicles (RVs) are not permanent dwelling units. RVs need to be inspected to ensure they are safe.
 - Concern was expressed with the permit being labelled seasonal as the employee lives there 12 months a year.
 - Would like staff to follow-up on temporary permits on a regular basis.
 - Concern was expressed with the lack of water and sewer services. Mr. Greig responded that connection to services is not being proposed. If that is Council's wish it can be made a condition. In this case their solution is to provide some of those services in the restaurant.

- Council discussion ensued on amending the temporary use permit to require connections to water and sewer services. Highlights included:
 - It would be cost prohibitive to provide due to location away from water and sewer line.
 - It is an important ask for future applications, but this is a special case.
 - Knowledge that the employee already has access and uses facilities at the restaurant.
 - Adding this requirement will add extra cost. The applicant is trying to solve their staffing and housing problems.

2017-006

It was moved by Councillor Kemps and seconded by Councillor Cole
THAT the main motion be amended by adding, subject to water and sewer service connections.

DEFEATED.

2017-007

It was moved by Councillor Cole and seconded by Councillor Hoar
THAT Council approve recommendation 1 of report item, "Temporary Use Permit - 1992 Peninsula Road" which states:

1. *THAT, subject to public comment, Council authorize issuance of Temporary Use Permit 19-04 for a period of up to three years, to allow seasonal accommodation for one Recreational Vehicle / Trailer space on the property at 1992 Peninsula Road.*

CARRIED.

13. LEGISLATION**13.1 Zoning Bylaw Amendment (VR-2) - Adoption*****Marlene Lagoa, Manager of Corporate Services***

2017-008

It was moved by Councillor Hoar and seconded by Councillor McEwen
THAT Council approve recommendation 1 of legislation item, "Zoning Bylaw Amendment (VR-2) - Adoption" which states:

1. *THAT the "District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1241, 2019" be adopted.*

CARRIED.

13.2 Single-Use Plastics Bylaw - Adoption***Marlene Lagoa, Manager of Corporate Services***

2017-009

It was moved by Councillor Hoar and seconded by Councillor Cole
THAT Council approve recommendation 1 of legislation item, "Single-Use Plastics Bylaw - Adoption" which states:

1. *THAT the "District of Ucluelet Single-use Plastic Regulation Bylaw No. 1247, 2019" be adopted.*

CARRIED.

14. OTHER BUSINESS**15. QUESTION PERIOD****15.1 There were no members of the public who wished to speak.****16. CLOSED SESSION****16.1 Procedural Motion to Move In-Camera**

2017-010

It was moved by Councillor Kemps and seconded by Councillor Hoar
THAT the meeting be closed to the public in order to address agenda items under Sections 90(1)(e), (g), and (i), and Section 90(2)(b) of the Community Charter.

CARRIED.

16.2 Acting Mayor Kemps suspended the regular meeting at 5:24 PM and moved in-camera at 5:30 PM.**16.3 Acting Mayor Kemps adjourned the in-camera meeting at 5:35 PM and resumed the open meeting.****16.4 Rise & Report from Closed Session**

2017-011

THAT Council of the District of Ucluelet accept the offer made by the KUU-US Crisis Line Society to purchase the property at 1686 Bay Street and legally described as PID: 002-407-299, Lot 11, District Lot 282, Clayoquot District, Plan 26711 and that Deputy Mayor Kemps and the Manager of Parks and Recreation are hereby authorized to execute, on behalf of the District, the

purchase contract, the Form A transfer and all other documents necessary to transfer the property.

17. ADJOURNMENT

17.1 Acting Mayor Kemps adjourned the meeting at 5:37 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, May 28, 2019 at 4:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.

Mayco Noël
Mayor

Mark Boysen
CAO

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, June 11, 2019 at 2:30 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Hoar, and McEwen
 Staff: Mark Boysen, Chief Administrative Officer
 Marlene Lagoa, Manager of Corporate Services
 Bruce Greig, Manager of Community Planning
 Abigail Fortune, Manager of Parks and Recreation
 Donna Monteith, Director of Finance
 Joseph Rotenberg, Corporate Clerk

Regrets: Councillor Kemp

1. CALL TO ORDER

1.1 Mayor Noël called the meeting to order at 2:30 PM.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

Council acknowledged the Yuułu?i?ath First Nations on whose traditional territories the District of Ucluelet operates.

3. ADDITIONS TO AGENDA

3.1 There were no additions to the agenda.

4. APPROVAL OF AGENDA

4.1 June 11, 2019 Regular Agenda

2017-001 **It was moved by Councillor McEwen and seconded by Councillor Cole**
 THAT Council approve the June 11, 2019 Regular Agenda as presented.

CARRIED.

5. ADOPTION OF MINUTES

5.1 May 14, 2019 Regular Minutes

2017-002 **It was moved by Councillor McEwen and seconded by Councillor Cole**
 THAT Council approve the May 14, 2019 Regular Minutes as presented.

CARRIED.

6. UNFINISHED BUSINESS

6.1 Deferred Recommendations on Short-Term Rentals
Marlene Lagoa, Manager of Corporate Services

- Council comments and questions regarding recommendation 2:
 - Noted that the recommendation is important because short-term rental rezoning applications have been a distraction for Staff.
 - Concerned that the recommended policy will curb opportunities for people to do business in this town.
 - Concerned about the wording “general non-support” and asked if we are closing the door to all rezoning applications? Mr. Greig responded that the resolution does not bar applications but sends a signal that Council generally does not support rezoning for this purpose.
 - Noted that this recommendation clarifies what Council’s position is at this time.
- Council comments and questions regarding recommendation 3:
 - Asked how many applications are in process that would be affected by this motion? Mr. Greig responded that he could not speak to the exact number and current applications are being processed as quickly as possible.

2017-003

It was moved by Councillor Hoar and seconded by Mayor Noël

2. THAT Council consider a policy of general non-support for rezoning existing residential properties for the purpose of increasing commercial short-term rental use at this time.

CARRIED.

2017-004

It was moved by Councillor McEwen and seconded by Councillor Cole

3. THAT Council direct staff to prioritize other development applications until the updated OCP has been adopted and the District has made headway on reviewing its residential zones and appropriate options for supportive accessory uses.

CARRIED.

7. MAYOR’S ANNOUNCEMENTS

- Thanked the current Provincial Government for investing in Ucluelet schools.
- Thanked Van Isle 360 for coming to Ucluelet.
- Thanked the groups that repainted the lighthouse.
- Ucluelet Secondary School graduation is on Saturday.

8. PUBLIC INPUT, DELEGATIONS & PETITIONS

8.1 Public Input

- **J. Carson, requested that Council investigate installing a crosswalk at Larch Rd. and Matterson Dr.**

because Larch Rd. is a kid highway.

- Mayor Noël responded that Larch Rd. will be the next focus for sidewalks and crosswalks.
- **C. Porter**, notified Council that:
 - He applied for a grant from the Cooperative Federation Limited in the amount of \$122,000 in partnership with a local society to develop a grey whale structure in or around Ucluelet.
 - He thought a District owned site would be appropriate but was informed that the proposal was declined.
 - He was informed that the District is being awarded the grant.
 - He is now investigating private lands, Federal lands, and First Nation lands for the site.
- **Mr. Boysen** explained:
 - The Rain Coast Education Society in partnership with Mr. Porter applied for the grant and the Rain Coast Education Society has apologized for moving ahead quickly without discussing the grant with staff.
 - The Federal Cooperative Limited has a decision making process for determining who will receive the grant and the District will wait for their decision.
 - The District does not regulate contractual relationships between the grant applicant, First Nations or private landowners.
- **R. Wilmin** asked if there are any signs or gates going up at the end Helen Rd. on Hyphocus Island.
 - Mr. Greig responded that the District is aware of the issue and considering signage and possibly installing a gate which would restrict vehicle traffic.
 - Council recommended that this issue be prioritized and hopes it is dealt with by the end of summer.

8.2 Delegations

Ucluelet Cemetery

Debbie Vance & Dave Schofield, Rotary Club of Ucluelet

- Debbie Vance and Dave Schofield of the Rotary Club of Ucluelet led the delegation.

Signage:

- Debbie Vance described the Rotary Club membership and mandate.
 - She requested a place on District lands to post the Rotary Club signage.
 - In response, Mr. Boysen noted that he will work with District Staff to identify an appropriate location and a report will be provided to Council.
- Council suggested signage at the junction.

The Ucluelet Cemetery

- Dave Schofield identified issues with the cemetery and made a number of suggestions.
 - In response, Ms. Fortune reported that a plan is being developed.
 - Mr. Boysen, reported that he will discuss flowers for next years budget with Ms. Fortune.
- Council comments included:
 - The flower and plaques are good ideas and as the District invests more in the Cemetery, it will have to look into installing surveillance cameras.
 - That the Rotary Club engage the Ucluelet and Area Historical Society for more information about local pioneers.

9. CORRESPONDENCE

9.1 Child Care Space Planning Project Launches

Marcie DeWitt, Maggie Hodge Kwan & Tracy Smyth

- Council noted that the author of this correspondence wants items to be shared through the District communications network.

2017-005

It was moved by Councillor McEwen and seconded by Councillor Cole

THAT Council directs staff to share the link to the Parent Survey and Child Care Providers survey through Ukee Mail.

CARRIED.

9.2 State of the Island Economic Summit

Vancouver Island Economic Alliance

- Council noted:

- Funding for only two individuals to attend this conference is available and four members wish to attend.
- Staff noted:
 - Ms. Lagoa, noted that the budget for Council conferences expenses has already been increased to allow for two Council members to attend.
 - Mr. Boysen, noted funds budgeted for other conferences could be used to increase the budget for attending this conference and allow for four members to attend.

2017-006

It was moved by Councillor Cole and seconded by Councillor McEwen

THAT Council directs staff to make arrangements for Mayor Noël and Councillors Cole, Hoar, and McEwen to attend the State of the Island Economic Summit.

CARRIED.

10. INFORMATION ITEMS

10.1 Hwy 4 Kennedy Hill Safety Improvements Traffic Interruptions Update

Emil Anderson Construction (EAC) Inc.

- Councillor Hoar asked if a meeting had been scheduled with EAC to discuss the traffic stoppages. Mayor Noël responded that a meeting is schedule for Friday.

10.2 Five Alarm Chili Competition ***ANAF***

- Mayor Noël noted that he will be a judge.

10.3 June Interpretive Schedule for PRNPR ***Pacific Rim National Park Reserve***

10.4 Southern Killer Whales Recovery Measures ***Transport Canada/ Government of Canada***

- Council noted that it is odd that there are only two mandatory restrictions and the rest are voluntary.

10.5 Grand Opening of the Toquaht Nation Secret Beach Marina ***Toquaht Nation***

- Mayor Noël noted that he will be attending and invited other Council members to join him.

10.6 New Canadian Human Trafficking Hotline Number ***Cathy Peters, BC Anti-Human Trafficking Educator***

11. COUNCIL COMMITTEE REPORTS

11.1 Councillor Rachelle Cole

Deputy Mayor October - December 2019

- May 30 attended the Barkely Community Forest Corporation's Directors meeting in Mayor Noël's absence. Maps and a new logo is underway, and the AGM is coming up soon.
- June 6 - 8 attended the "All In – Community Foundations Conference" through her role representing the Clayoquot Biosphere Trust. Highlights of her report include:
 - The conference's theme was inclusion,
 - Representatives from around the world attended, and
 - Significant grant funds are available.

11.2 Councillor Marilyn McEwen

Deputy Mayor November 2018 - March 2019

Councillor Marilyn McEwen

- June 1 attended the Vancouver Island Regional Library Board Meeting. Highlights included:
 - Presentation of capital plan, audited financial statements and 2018 annual report.
 - Formation of a special committee to lobby the Provincial Government for \$20 million dollars.
 - Request that Municipal governments pass resolutions in support of a resolution for the funding at the Union of BC Municipalities.
- June 5 attended the Harbour Authority meeting. DFO representatives were in attendance and discussed the changes to the Otter Street Dock and the Outer Basin Docks.
- June 6 attended the school funding announcement made by the Minister of Education, Hon. MLA Rob Fleming. She and other Council members also met with MLA Hon. Scott Fraser who informed Council members about Work BC Funding Opportunity which is accessible at workbc.ca/CEP.

11.3 Councillor Lara Kemp

Deputy Mayor April - June 2019

11.4 Councillor Jennifer Hoar

Deputy Mayor July - September 2019

- June 5 attended the Harbour Authority Meeting. Noted discussion on life jackets being installed.
- June 5 attended the Wild Pacific Trail Society board meeting. Reported that build a whale event is at Big Beach on Saturday June 15 at 11:00 AM. Also reported that the board is attempting to make the trail more user friendly for educators.
 - Councillor Cole noted that she has issues accessing specific areas on the trail on paramedics ATV due to narrow areas blocked by a snag.
- June 8 was World Ocean Day which means that the Single-Use Plastic bylaw came into effect.

11.5 Mayor Mayco Noël

- May 30 – June 2 attended Federation of Canada Municipalities Conference. Highlights included:
 - Listening to Federal party leaders communicate their platforms.
 - Strong focus on rural issues. Noted that the school funding announcement, highway upgrades and local fiber optic suggests that Ucluelet is doing well compared to other rural communities.
- June 5 attended the ACRD's West Coast Committee meeting. The Committee is pushing ahead with organic collection on the West Coast and the west coast public transit study has been extended.
- June 6 attended the school funding announcement made by the Minister of Education, Hon. MLA Rob Fleming. Noted that it is great time to be in the area and the funding announcement is a big win for the region.

12. REPORTS

12.1 Cheque Listing - May 2019

Joseph Rotenberg, Corporate Clerk

12.2 Draft Ucluelet Strategic Plan 2019-2022

Mark Boysen, Chief Administrative Officer

- Mark Boysen, Chief Administrative Officer, presented the Strategic Plan. Highlights included:
 - Strategic plan is for four years and helps in staff decision making.

- Identified the four key areas of the report: Managing Growth & Maintaining Quality of Life; Community Development and Wellbeing; Partnerships and Collaboration; and Asset and Infrastructure Management.
 - 2019 goals form part of the departmental work plans for this year.
 - It will be published on the District website and shared with other communities.
 - The plan is a living document which should be reviewed annually.
- Council asked and commented:
 - If there would be quarterly reports to council regarding the document? Mr. Boysen answered that part of the quarterly project updates will speak to this document.
 - That they appreciated the accessibility of the report.
 - Look forward to bringing the Plan to the ACRD.

2017-007

It was moved by Councillor Cole and seconded by Councillor McEwen

THAT Council approve recommendation 1 of report item, "Draft Ucluelet Strategic Plan 2019-2022" which states:

1. *THAT Council approve the Draft Ucluelet Strategic Plan 2019-2022.*

CARRIED.

12.3 2019 Purchase of Vehicles Using Equipment Reserve Fund

Mark Boysen, Chief Administrative Officer

- Mark Boysen, Chief Administrative Officer, presented the report. Highlights included:
 - The report prioritizes the District's vehicle needs. Two priority items are a public works truck with towing capacity, a parks and recreation vehicle, and a truck for the Fire Chief.
 - Parks and recreation will need another vehicle in 2020.
 - Staff are looking into used vehicles as well as leasing vehicles.
 - May have to request approval of an MIABC loan to satisfy future vehicle needs.
 - District staff are changing their asset management system.
 - Moving forward, a sustained funding model will be developed as well as a long-term replacement plan.
- Council questions and comments included:
 - Approved the report and commented that they had not received a report of this nature before.

- Noted that there is insufficient funds requested to cover the vehicle costs. Mr. Boysen clarified that there was sufficient funds because the fire chief's vehicle would be purchased through the fire truck reserve fund, which does not need Council approval and \$30,000 of this year's budget was allocated for the purchase of vehicles.
- Noted that purpose-built vehicles are appropriate and new assets should be taken care of after hours. For example, managers will have to consider covered vehicle storage areas and logos on District vehicles should be kept in good repair.

2017-008

It was moved by Councillor McEwen and seconded by Councillor Hoar THAT Council approve recommendation 1 of report item, "2019 Purchase of Vehicles Using Equipment Reserve Fund" which states:

1. *THAT Council approve the allocation of \$123,000 from the Ucluelet Capital Works, Machinery, and Equipment Reserve Fund (Bylaw 696) to enable the purchase of vehicles for the 2019 budget year.*

CARRIED.

12.4 District Community Engagement Update **Mark Boysen, Chief Administrative Officer**

- Mark Boysen, Chief Administrative Officer, presented the report. Highlights included:
 - Noted that staff have been working with Council improve communications over the last two years.
 - Noted that email and Facebook are effective ways of communicating with residents.
 - Noted that Council is encouraging interested parties to come to Council to express their concerns.
 - Noted that there are alternative methods of communication and engagement that can play the role that the Harbour Advisory Committee and the Park and Recreation Committee currently play.
- Council questions and comments included:
 - Corrected the report by noting the Harbour Advisory Committee met on January 23.
 - Noted that they would like the town hall meeting to be conducted before the end of October.
 - Noted that there is value in ensuring that all of the Council members are hearing the same message from societies and commissions.
 - Noted that three Harbour Advisory Commission members were in support of disbanding that committee.
 - Noted that it is important that community members have

an opportunity to bring issues up to Council by way of delegations and that motions that are passed are implemented by staff. In response, Mr. Boysen indicated that the resolution tracking system can be used for this purpose.

- Voiced concern that if these Commissions are discontinued, interested parties will feel that they are not being heard by Council.
 - Voiced concern that discontinuing these Commissions will result in loss of community buy-in regarding parks and recreation and harbour related issues.
 - Recommended that future Harbour Authority Meetings should be advertised to Harbour Advisory Commission members as well as other interested parties. Mr. Boysen responded that we could promote Harbour Authority meetings as well as distribute the Agenda for these meetings to interested parties.
- Mr. Boysen indicated that many issues brought up at the Harbour Advisory Commission meeting could be dealt with at Council or Harbour Authority Meetings.

2017-009

It was moved by Councillor McEwen and seconded by Councillor Cole

THAT Council approve recommendation 1 of report item, "District Community Engagement Update" which states:

1. *THAT Council request staff plan a Community Town Hall with a focus on engagement for the Fall of 2019;*

CARRIED.

2017-010

It was moved by Councillor Cole and seconded by Councillor Hoar

THAT Council approve recommendation 2 of report item, "District Community Engagement Update" which states:

2. *THAT Council direct staff to discontinue the Harbour Advisory Commission and the Parks and Recreation Commission.*

CARRIED.

12.5 Ucluelet Tourism Association Agreement Renewal

Mark Boysen, Chief Administrative Officer

- Mark Boysen, Chief Administrative Officer presented the report. Highlights included:
 - Agreement was extended last year for an additional year.
 - This agreement would be for a four-year term.
 - There are no significant concerns from staff.
 - New clause is 3.6, which addresses revenues generated from online booking. Council has decided to put those revenues towards affordable housing.

- Council questions and comments:
 - The report refers to section 5.5 of the agreement and there was no such section. Mr. Boysen noted that the report was supposed to refer to 5.1.
 - Noted that Mr. Boysen's participation on the board will help improve communication between the Tourism Ucluelet Board and Council.

2017-011

It was moved by Councillor McEwen and seconded by Councillor Hoar

THAT Council approve recommendations 1 and 2 of report item, "Ucluelet Tourism Association Agreement Renewal" which state:

1. *THAT Council approve the 2019-2023 Ucluelet Tourism Association Tourism Promotion Agreement between the Ucluelet Tourism Association and the District of Ucluelet.*
2. *THAT Council appoint the Chief Administrative Officer as a non-voting member representative to the Ucluelet Tourism Association Board.*

CARRIED.

13. OTHER BUSINESS

13.1 Ukee Days Admissions

- Mayor Noël suggested admission for people under 18 years of age to Ukee Days should be free since it is a community event.

2017-012

It was moved by Mayor Noël and seconded by Councillor McEwen

THAT staff provide a report regarding free admission for individuals under 18 years of age at Ukee Days.

CARRIED.

13.2 Walkway Near Water's Edge

- Council requested an update on the wooden walkway at Waters Edge and noted the following:
 - The walkway is a reflection of the community.
 - The walkway is not in as bad shape as they thought.
 - An interim fix could work for the next 24 to 36 months.
 - Asked the Parks and Recreation Manager to take another look undertaking minor fixes to the walkway.
- In response, Ms. Fortune, Manager of Parks and Recreation, noted that there is some beetle rot which will cost over \$7,000 to repair.
- Ms. Fortune, asked Council if they were referring to the gazebo area? Council responded that they were referring to the walkway.

14. QUESTION PERIOD

14.1 There were no members of the public who wished to speak.

15. CLOSED SESSION**15.1 Procedural Motion to Move In-Camera**

2017-013

It was moved by Councillor Hoar and seconded by Councillor McEwen THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(a), (g), (i), and (j) of the Community Charter.

CARRIED.

15.2 Mayor Noël suspended the regular meeting at 4:11 PM and moved in-camera at 4:25 PM.

15.3 Mayor Noël adjourned the in-camera meeting at 5:06 PM and resumed the open meeting.

15.4 Rise & Report from Closed Session

2017-014

THAT Council, in response to the ongoing complaints of violations under the District of Ucluelet Noise Control Bylaw No. 915, 2003, by the operation of the Ucluelet Harbour Seafoods (UHS) plant on the property at 1743 Cedar Road:

- a. *in conjunction with the regular Council meeting agenda for June 25, 2019, schedule a Committee-of-the-Whole portion to invite concerned members of the public and representatives from S&S Seafood Canada to address Council; and,*
- b. *require that S&S Seafood Canada provide, no later than June 25, 2019, a list of concrete steps they propose to abate, control or otherwise limit the noise from the UHS plant - including noise from outdoor condensers - and proposed dates by which those steps will be taken.*

16. ADJOURNMENT

16.1 Mayor Noël adjourned the meeting at 5:07 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, June 11, 2019 at 2:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.

Mayco Noël
Mayor

Mark Boysen
CAO



DISTRICT OF UCLUELET

Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive 10 minutes early and be prepared for the Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor Noël.

The District Office will advise you of which Council meeting you will be scheduled for if you cannot be accommodated on your requested date. For more information contact the District Office at 250-726-7744 or email info@ucluelet.ca.

Requested Council Meeting Date: _____

Organization Name: _____

Name of person(s) to make presentation: _____

Topic: _____

Purpose of Presentation:

- Information only
- Requesting a letter of support
- Other (provide details below)

Please describe:

Contact person (if different from above): _____

Telephone Number and Email: _____

Will you be providing supporting documentation? Yes No

If yes, what are you providing?

Handout(s)
 PowerPoint Presentation

Note: Any presentations requiring a computer and projector/screen must be provided prior to your appearance date. The District cannot accommodate personal laptops.



Nanaimo Operations
2230 McGarrigle Rd
Nanaimo, BC V9S 4M3
Phone: 250-824-1419
travis@tofinobus.com

June 20, 2019

To: Ucluelet Mayor and Council
From: Tofino Bus Lines

RE: Change in Murray's Grocery Ownership

Please accept this letter as notification that the new owners at Murray's Grocery in Ucluelet have informed us they are no longer interested in being a station agent for our scheduled bus service. Effective June 30th, 2019 they will no longer be selling tickets and we must stop using it for passenger loading by July 31st, 2019.

We are reaching out to Mayor and Council to request a bus zone be designated preferably in the downtown area. We look forward to your input and support as we strive to continue providing intercity bus service to the Ucluelet community.

Should you have any questions regarding this please do not hesitate to reach out to me.

Sincerely,

Travis Wilson, CBA

General Manager

Tofino Bus Lines | VI Connector | Box by Bus Freight Services

Office : 250-824-1419

Email: Travis@tofinobus.com

2230 McGarrigle Rd | Nanaimo, BC, CA | V9S 4M6





EMIL ANDERSON CONSTRUCTION (EAC) INC.

June 13th, 2019

**Re: Hwy 4 Kennedy Hill Safety Improvements
Traffic Interruptions Update**

Dear Highway 4 travelers,

Attached is a copy of the June 14th, 2019 to July 15th, 2019 closure schedule. You can find a copy of the schedule on our *EAC Hwy 4 Kennedy Hill Project Updates* Facebook page at facebook.com/eac.bc.ca.kennedy.hill/

There is also a traffic advisory hotline which will provide detailed and up-to-date information to help plan your trip. The number is: **1-855-451-7152**.

Information will also be posted on electronic message boards at either ends of the project and along the Hwy 4 corridor between the west coast and Hwy 19 as well as information posted to DriveBC.ca. For your own safety, it is imperative you respect all construction signage, and stay well clear of any equipment.

We apologize for any inconveniences as a result of this project, but hope you understand that we are working towards a safer highway for all of us.

Further project information is available on the Ministry's project website at gov.bc.ca/highway4kennedyhill. Should you have any questions or concerns, you can leave a message on the traffic advisory hotline at 1 855 451-7152.

Sincerely,

EMIL ANDERSON CONSTRUCTION (EAC) INC.

Erin Pomeroy
EAC Project Coordinator



14-June	Friday	Road CLOSED between the following times: -1AM to 4AM -5AM to 7AM
15- June	Saturday	No Closures
16 - June	Sunday	
17 - June	Monday	
18 - June	Tuesday**	Road CLOSED between the following times: -1AM to 4AM -5AM to 7AM -10PM to 12AM except on Fridays Expect up to 30-minute delays at all other times, day and night. ** Tuesday – No 1AM to 4AM and 5AM to 7AM closure
19 - June	Wednesday	
20 - June	Thursday	
21 - June	Friday	
22 - June	Saturday	
23 - June	Sunday	
24 - June	Monday	
25 - June	Tuesday	
26 - June	Wednesday	
27 - June	Thursday	
28 - June	Friday	
29 - June	Saturday	No Closures
30 - June	Sunday	
1 - July	Monday	
2 - July	Tuesday**	Road CLOSED between the following times: -1AM to 4AM -5AM to 7AM -10PM to 12AM except on Fridays Expect up to 30-minute delays at all other times, day and night. ** Tuesday – No 1AM to 4AM and 5AM to 7AM
3 - July	Wednesday	
4 - July	Thursday	
5 - July	Friday	
6 - July	Saturday	
7 - July	Sunday	
8 - July	Monday	
9 - July	Tuesday	
10 - July	Wednesday	
11 - July	Thursday	
12 - July	Friday	
13 - July	Saturday	No Closures
14 - July	Sunday	
15 - July	Monday	

 Find us on
Facebook
[@eac.bc.ca.kennedy.hill](https://www.facebook.com/eac.bc.ca.kennedy.hill)

Mayor and Council
 District of Ucluelet
 PO Box 999
 Ucluelet, BC V0R 3A0



June 3, 2019

Re: Clayoquot Biosphere Trust 2018 Annual Report

Dear Mayor and Council,

On behalf of the Clayoquot Biosphere Trust (CBT), I would like to express our gratitude for your support, partnership and engagement. As a UNESCO Biosphere and community foundation, our success is intrinsically linked to local communities, ecosystems and organizations. I am pleased to share the attached [annual report](#) that captures highlights from 2018.

I would also like to recognize your contributions to the Clayoquot Sound UNESCO Biosphere designation. The UNESCO Biosphere program inspires people to work together to thrive in healthy places. Through shared projects, research, and partnerships we are working to achieve the vision that was established in 2000:

The community of the Clayoquot Sound UNESCO Biosphere Region will live sustainably in a healthy ecosystem, with a diversified economy and strong, vibrant and united cultures while embracing the Nuu-chah-nulth First Nations “living” philosophies of iisaak (living respectfully), qwa’ aak qin tiic’ mis (life in the balance), and his’ukniš’c’awaak (everything is one and interconnected).

This year, Geoff Lyons represented the District of Ucluelet as treasurer of the Board of Directors and we are very grateful for his contributions. The CBT recently held its AGM and there were no changes to our Executive Committee which also includes Tammy Dorward (co-chair), Cathy Thicke (co-chair), and Alan McCarthy (secretary). All communities in the region participate on the CBT Board of Directors; other members include Tom Campbell, Chief Anne Mack, Hannah Nicholls, Rachel O’Callahan, Ruth Charleson and Ariane Batic. The CBT also benefits from the volunteer contributions of alternate directors from each community, as well as non-voting board advisors including Chris Lee (Environment & Climate Change Canada), Denise Koshowski (Department of Fisheries & Oceans), Renee Wissink (Parks Canada) and Heidi Reinikka (Ministry of Forests, Lands, Natural Resources Operations and Rural Development).

PO Box 67, 316 Main Street, Tofino BC Canada V0R 2Z0
 T 250.725.2219 F 250.725.2384

clayoquotbiosphere.org

I am also pleased to share the enclosed [2018 West Coast NEST annual report](#). The regional education tourism initiative continues to gain momentum with a record number of events and courses offered by the CBT and regional partners last year. The success of the NEST would not be possible without the involvement of all regional partners and we are thankful for your support of this unique sustainable development initiative.

Looking forward, we are excited to recognize the 20th anniversary of the Clayoquot Sound UNESCO Biosphere designation in 2020. We are beginning to make plans to recognize and celebrate this milestone. Please reach out if you have ideas about how we can work together to recognize the partnerships, research, and projects that are achieving our vision.

And finally - you may know that UNESCO designated sites undertake a periodic review every 10 years. Periodic reviews are an international requirement designed to ensure that the high standards characterizing the UNESCO programme are met and to affirm support for the continued commitment to biodiversity conservation, sustainable development and reconciliation. The CBT will be reaching out to communities and organizations to recommit to our shared vision in 2020. We will need your help to maintain the UNESCO Biosphere designation and will be seeking a letter of support for the continued status.

On behalf of the board and staff of the CBT, we thank you for your continued support and engagement.

Sincerely,



Rebecca Hurwitz
Executive Director

PO Box 67, 316 Main Street, Tofino BC Canada V0R 2Z0
T 250.725.2219 F 250.725.2384

clayoquotbiosphere.org

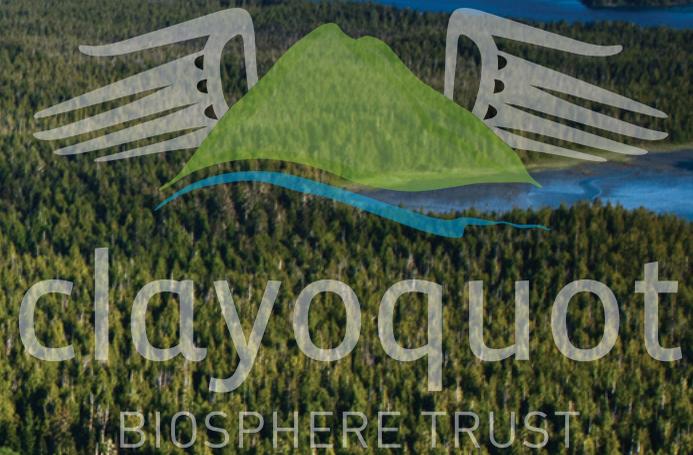


2018 Impact Report



Investing in the communities and ecosystems of the Clayoquot Sound Biosphere Region since 2000.

We acknowledge the territories of the
Hesquiaht First Nation,
Tla-o-qui-aht First Nations,
Toquaht Nation, Ahousaht,
and Yuuṭuʔitʔath
in the spirit of truth, healing,
and reconciliation.



From the Co-chairs

The Clayoquot Biosphere Trust (CBT) emerged 19 years ago out of a movement towards sustainable land use in the territories in which we live, work, and play together. Nearly two decades later, this transition is ongoing and as complex as ever.

Our region has changed rapidly from a resource-based economy to one centred on hospitality and tourism. Global effects of climate change and marine debris are increasingly apparent in our local environments, while the cost of living increases faster than wages.

In 2018, we drew attention to these emerging trends in our Vital Signs report. We also launched Vital Grants to address the region's priorities and complex challenges. We are excited to see these grants spark meaningful collaborations among organizations, communities, and cultures.

We are the only board of directors in the Clayoquot Sound Biosphere Region (CSBR) composed of representatives from all communities, which gives us an inherently regional perspective. As co-chairs, we're thankful for the opportunity to work with fellow board members, community leaders, and other dedicated volunteers towards a better future for our region and beyond.

We deeply appreciate the partners and community members who turn ideas into reality in the lands, waters, hearts, and minds of our region. And we're grateful to the donors who share our values and contribute to our fossil fuel free endowment funds. Together, we are building a sustainable future with healthy ecosystems, diversified economies, and strong, vibrant, united cultures.

Tammy Dorward and Catherine Thicke

Co-chairs, Board of Directors
Clayoquot Biosphere Trust

2018 Board of Directors

- Ruth Charleson
- Tom Campbell
- Tammy Dorward
- Ashley Hawker
- Rebecca Henn
- Geoff Lyons
- Alan McCarthy
- Anne Mack
- Hannah Nicholls
- Cathy Thicke



Bridging Local to Global

The CBT is the only organization in Canada that is both a UNESCO biosphere reserve and a community foundation.

The biosphere reserve and community foundation networks have both embraced the United Nations' Sustainable Development Goals (SDGs) to guide programs and monitor progress. The SDGs provide a useful framework that allows us to draw connections between the health of ecosystems and communities in the CSBR. At the CBT, we understand that thriving communities and thriving ecosystems go hand-in-hand. Guided by the Nuu-chah-nulth philoso-



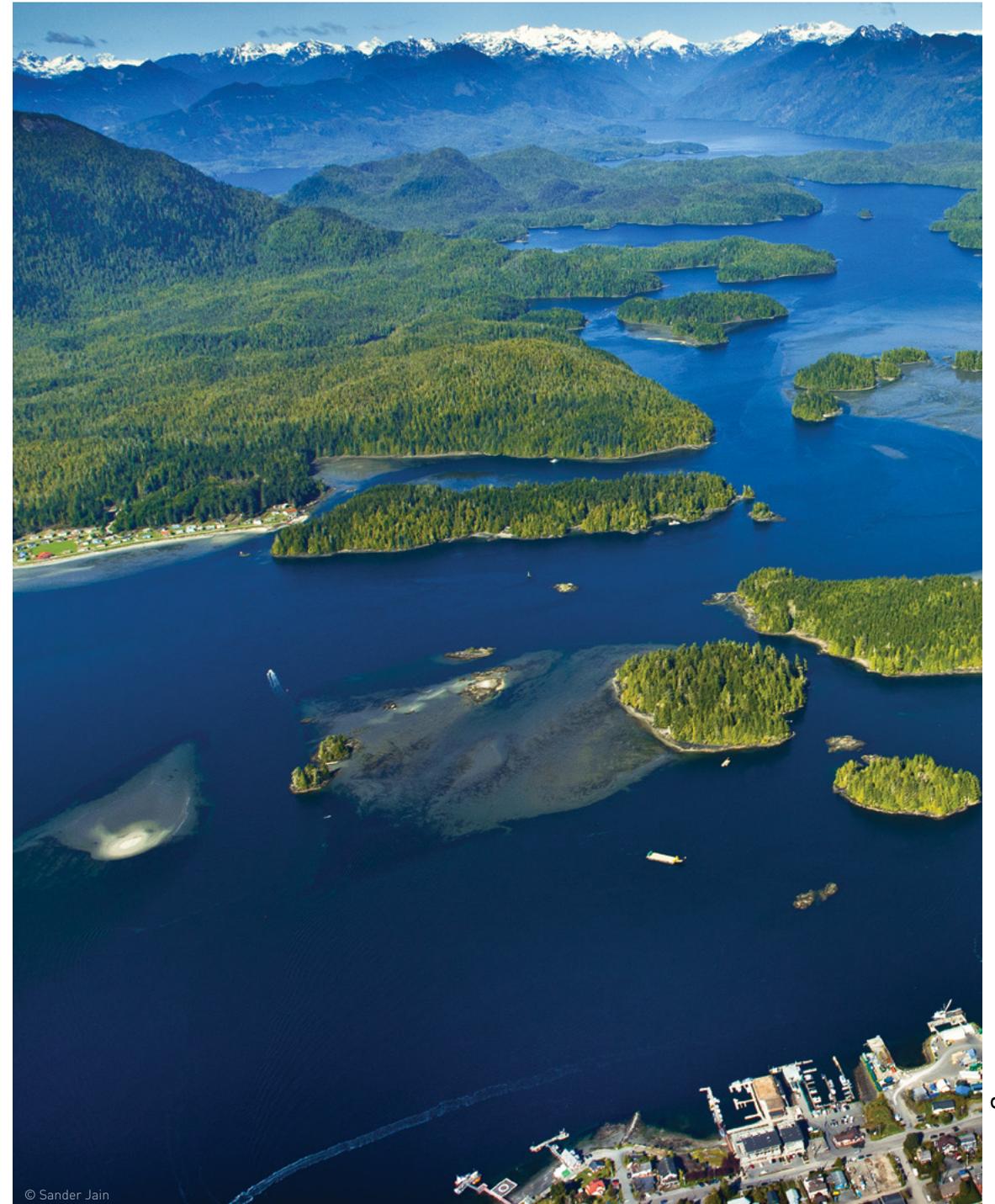
phy of *hišukniš ćawaak* (everything is one and interconnected), our biosphere reserve and community foundation initiatives are highly intertwined.



The CBT is an active member of the Canadian Biosphere Reserves Association as one of 18 UNESCO biosphere reserves in Canada.



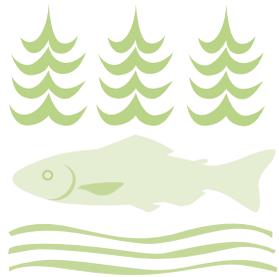
The CBT is one of Canada's 191 community foundations.



© Sander Jain

2018 Grants by numbers

\$244,000 in project funding 



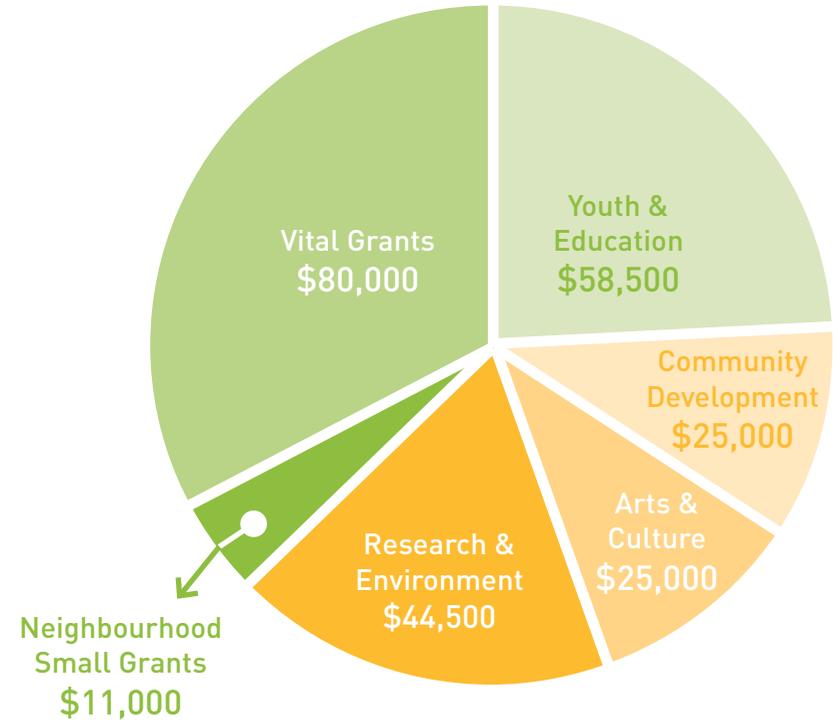
84
local
projects

26 organizations
funded



8,346

direct engagements by
community members
in CBT-funded projects



Leveraged
\$400,000 of in-kind
support 



More than
\$400,000 of partner
contributions

2018 Funded Projects

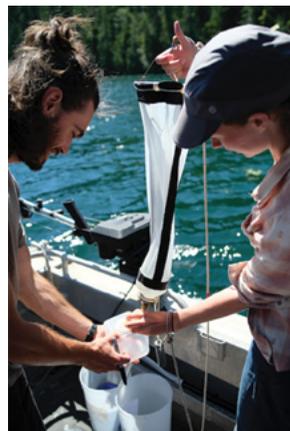
We recognize the contributions that all CBT grant recipients make to the people and places of our biosphere region. Supporting projects like these is one way that we can work together to meet our shared goals.

Arts and Culture Grants

- Acknowledgement of Territory: welcome sign and carving project - Yuutułitʔath Government
- Hearing Range: poetry of a soundscape - District of Tofino
- Indigenous Culture Crawl: Pacific Rim Summer Festival - Pacific Rim Arts Society
- Moving Forward - Westcoast Community Resources Society
- Pacific Rim Youth Choir - Ucluelet Secondary School
- Tofino Jazz Festival 2018 - District of Tofino
- Youth Dance Intensive and Outreach - Paula Ross Dance Society

Community Development Grants

- Bear Viewing Best Protocols Video - Thornton Creek Enhancement Society
- Canada Day Transportation Project - District of Tofino
- Diabetes and Community Wellness - Ahousaht
- Kliilth Pi-taap Taaqumths* Creating a Vision - Westcoast Community Resources Society
- The Ahousaht Way: First Aid Resource - Ahousaht
- West Coast Elders Technology Group - Ucluelet Secondary School
- Wickaninnish Community School Food Forest - Wickaninnish Community School



Research and Environment Grants

- Clayoquot Sound Chinook Salmon - Thornton Creek Enhancement Society
- Juvenile Salmon Monitoring in Clayoquot Sound - Cedar Coast Field Station Society
- Microplastic Citizen Science Study - Ucluelet Aquarium Society
- Monitoring Amphibian Breeding Populations - Wetland Stewards for Clayoquot and Barkley Sounds
- The Ecology and Sustainability of a Community-based, Co-managed Gooseneck Barnacle Fishery - Simon Fraser University
- Tofino Mudflats Wildlife Management Area Waterfowl Surveys - Raincoast Education Society
- WildSafeBC Pacific Rim - BC Conservation Foundation WildSafeBC Program

Youth and Education Grants

- Children and Youth: Grief and Loss Support - Pacific Rim Hospice Society
- Educational Video: A Year at Thornton Creek Hatchery - Thornton Creek Enhancement Society
- Finding Solitude Hiking Vancouver Island - Ucluelet Secondary School
- Glee Musical Theatre Program - Pacific Rim Arts Society
- Spring Cove: Revealing the Secrets of the Mudflats and Her Inhabitants - Wild Pacific Trail Society
- Yuutułitʔath Warriors Trailbuilding Workshop - Pacific Rim National Park Reserve

Biosphere Research Award

- Assessing Habitat Conditions at Tranquil Estuary to Guide Chinook Restoration and Conservation Efforts - Central Westcoast Forest Society

Vital Grants

- 2018 Remote Clean-up Series and Ahousaht Beach Clean Team - Surfrider Foundation
- Putting Culture in the Hands of our Children - Carving on the Edge Festival Society
- Raincoast Field School at Ucluelet Elementary School - Raincoast Education Society
- Strengthening a Strong Foundation: *Kliilth Pi-taap Taaqumths* Men's Group - Westcoast Community Resources Society

Field Trip Funding

- Heartwood Learning Community
- Hesquiaht Place of Learning
- Maaqtusiis Elementary School
- Maaqtusiis Secondary School
- Ucluelet Elementary School
- Ucluelet Secondary School
- Wickaninnish Community School

30  Neighbourhood Small Grants

6  Education Awards

Sustainability Research, Education, and Training

Vital Signs

In 2018 we released our fourth **VitalSigns**[®] (VS) report, a valuable tool for understanding our progress in achieving cultural, social, economic, and environmental sustainability. We listened closely to community concerns and collaborated with numerous organizations to collect data that highlighted priority areas for action. With the VS data collection program in its eighth year, the 2018 report identifies trends emerging in the social-ecological systems within the CSBR.

Check out an online copy of the Vital Signs report [here](#).

Sydney Remote Listening Station



The CBT initiated the Sydney Remote Listening Project in 2015 to gather baseline data on the sound patterns of wildlife interactions in the Sydney Inlet estuary. Since that time, over 2,500 hours of audio recordings of the biophony (wildlife), anthrophony (human activity), and geophony (landscape) have been collected.

As we learn more about soundscape ecology we're also experimenting with teaching

acoustic ecology as part of an environmental education curriculum. In the fall of 2018 we piloted a soundscape teaching module with grade six students from Heartwood Learning Community using handheld recorders.



Biosphere and Sustainability Field Course

For the third consecutive year, Royal Roads University (RRU) and the CBT partnered to deliver the summer field course "Biosphere and Sustainability," which is based on the principles of experiential learning, community resilience, and learning from local knowledge holders. The week-long residency has become an integral component of the Master of Arts in Environmental

Education and Communication program offered in the RRU School of Environment and Sustainability. In 2018, the course was taught in Ahousaht territory with permission from the Ahousaht chief and council and the Maaqutsiis Halhouthee Stewardship Society. Ahousaht member Dr. Marlene Atleo, from the University of Manitoba, co-taught the course with Dr. Laura Loucks, CBT Research Director and Associate Professor at RRU. Guest lecturers included Moy Sutherland Sr., Rebecca Atleo, and Tyson Atleo.

Iisaak Sin Hay Tiičmis West Coast Vancouver Island Coexistence Network

In 2018, the CBT and Pacific Rim National Park Reserve (PRNPR) formed the *Iisaak Sin Hay Tiičmis*/West Coast Vancouver Island Coexistence Network with a mission

"to reduce or prevent human conflict with bears, cougars, wolves, and other species through respectful collaboration, active partnerships, and information sharing."

Together, we coordinate quarterly meetings for members, including local municipal governments, First Nations governments, and local wildlife conservation agencies. The Nuu-chah-nulth phrase *iisaak sin hay tiičmis* means respect all life, which aligns well with the network's mission.

Empowering Youth

Education Awards

In partnership with Genus Capital Management, the CBT awards two \$12,000 education awards annually.



Colton Van Der Minne, a Tla-o-qui-aht First Nations member living in Nanaimo, received the Central Region Nuuchah-nulth Student Award to support him as he earns his bachelor of science at the University of British Columbia with the goal of becoming a physician.



Matteo Ludlow of Ucluelet received the Clayoquot Biosphere Education Award to support his studies in kinesiology at the University of Victoria with the goal of becoming a physiotherapist.

Students on Ice

In partnership with David and Jacqui Manning, the CBT supported **Mark Frank Perry**, a student at Maaqtuusiiis Secondary School in Ahousaht, as he journeyed to the Arctic as part of the 2018 Students on Ice Expedition. Mark participated in the 16-day ship-based learning opportunity alongside elders, scientists, musicians, educators, artists, business leaders, dignitaries, writers, and other students.



"It was a great opportunity for me to experience the territories of other Indigenous cultures, hear their language, see their dances, and to bring this knowledge back to my own community. I have continued learning from the Students on Ice expedition even after returning home."

– Mark Frank Perry

Tofino Swimming and Water Safety Fund

In 2018, earnings from the Tofino Swimming and Water Safety Fund supported swimming lessons for 232 students. This fund was established in 2016 with the goal to create a sustainable source of funding to support swimming lessons for all students at Wickaninnish Community School. You can learn more about this endowment fund and others on pages 22-23.



Healthy Community and Ecosystem Initiatives

Neighbourhood Small Grants

In the fall of 2018, the CBT coordinated the fourth year of our popular Neighbourhood Small Grants (NSG) program in partnership with the Vancouver Foundation and the Westcoast Community Resources Society. Each of the 30 grassroots projects we funded was delivered by a team of passionate leaders with the goal to connect and engage residents. From block parties to weaving workshops, communities felt the love! We are grateful for the enthusiastic community members who make this program such a success. For the CBT, fostering a sense of belonging is vital to how we connect people and place.



The CBT is also helping to build capacity among other small community foundations on Vancouver Island. With support from the Vancouver Foundation, and in partnership with the Victoria Foundation, the CBT trained and supported the Mount Waddington Health Network and the Parksville-Qualicum Community Foundation to deliver their first round of NSGs. It is exciting to be a part of this new Vancouver Island NSG Network.

Volunteer project leader spotlight: Leah Austin

"In an age when the 'art of connection' appears to be on the decline, NSG brings neighbours together. These small grants have given our neighbours a focus for working together and increased networking. It's great to have an opportunity to engage children and youth, showing them they are a part of a close community." – Leah Austin



Eat West Coast



2018 was an exciting year for our food security action project, Eat West Coast (EWC). Leveraging a grant from the Feed Opportunity Fund, we launched a new capacity-building program to support the increasing interest in local and Indigenous food knowledge, and activities such as storing, canning, smoking, pickling, and drying. The program takes a "train the trainer" approach, giving champions the tools to implement further workshops and education in their communities.

"The knowledge to safely preserve food empowers us to become more connected to our local food systems. We gain the ability to take advantage of seasonal abundance and access nutritious, affordable, and culturally appropriate food year-round"
– H el ene Descoteaux



Workshop participant spotlight: H el ene Descoteaux

Leadership Vancouver Island



Under the direction of the steering committee and in partnership with Vancouver Island University, the CBT coordinated another successful year of Leadership Vancouver Island (LVI), a community-focused, grassroots leadership development program that inspires and builds capacity among our residents for leadership, learning, and service. Students participated in learning days in each community in the biosphere region over the course of the 10-month program that culminated in a retreat at Hooksum Outdoor School. A big round of applause to the 16 students who completed the program and the local businesses that sponsored their employees to participate.

Graduate Spotlight: Roberta Tom

Roberta is a Tla-o-qui-aht First Nations community leader, entrepreneur, mother of five, grandmother of four, great grandmother of two, and member of the LVI class of 2016.



“Between work and family commitments, life can get busy. Having the course offered here at home made it easy to say yes to the next step in my leadership journey. But beyond convenience, it was meaningful to do this personal and community development work in our territory, learning from the place we call home and feeling comfortable here. LVI helped me reflect on teachings from my mother and family growing up Tla-o-qui-aht. It helped remind me of what I already know, gave me tools to stand up and let my voice be heard. It helped me be proud of who I am. The course was a stepping stone that led to my acceptance into the Aboriginal Management Program at the Sauder School of Business at the University of British Columbia.” – Roberta Tom

The CBT is home to a number of regional programs including Leadership Vancouver Island, the Coastal Family Resource Coalition, and the West Coast NEST. By taking on the critical, but time-consuming, administrative tasks, we help partner networks and initiatives focus on their missions in areas where there is strong alignment with CBT’s mandate.

Coastal Family Resource Coalition

The Coastal Family Resource Coalition (CFRC) is an interdisciplinary network of service providers that develops capacity to address the needs of children, youth, families, and communities, and to improve communications between service providers, agencies, communities, and funders. The coalition serves all west coast communities and contributes to building strong and united cultures. With the goal to improve the overall health in our communities, the CBT and CFRC missions align to facilitate the sharing of knowledge and experience to achieve social and cultural sustainable development.



Language Gathering

The CFRC literacy program coordinated monthly meetings with Nuu-chah-nulth (NCN) elders and language keepers throughout 2018 to plan for NCN language revitalization activities, including the *hišukniš čawaak histaqšičniš ʔiqh muut* – West Coast Language Gathering hosted in the Tla-o-qui-aht hahoulthee in October. Attended by over 400 youth, elders, and language champions, the gathering featured presentations from Chuutsqa (Layla Rorick), a doctoral candidate from the Hesquiaht First Nation and a CBT research award recipient who researches Nuu-chah-nulth language revitalization at the University of Victoria.



Westcoast Children’s Resiliency Initiative

With support from the Children’s Health Foundation of Vancouver Island, the CBT and the CFRC launched a three-year program to help schools in the CSBR become informed about the impacts of trauma. We are hosting a number of training and professional development opportunities in the region to build shared understanding in the schools and greater community. We’re supporting local schools to become hubs of wellness in order to achieve positive academic and non-academic student outcomes, including resilience and healing.

West Coast NEST

Nature. Education. Sustainability. Transformation.



This regional education tourism initiative continued to gain momentum in 2018. The NEST is a collaboration between communities, organizations, and businesses from Hesquiaht to Ucluelet with a goal of connecting visitors and residents to place-based learning opportunities. Our goal is to share knowledge, diversify the economy, and create employment opportunities.

Key achievements in 2018 include:

52% growth in westcoastnest.org website traffic

1,300 jobs supported either directly or indirectly

6 capacity building initiatives for local organizations and businesses

four major education tourism programs attended by over **1,000 people**

In 2018, the NEST was supported financially through the BC Rural Dividend Fund in partnership with Ucluelet Aquarium Society, Ucluelet Secondary School, Royal Roads University, and Aauuknuk Lodge, with Tourism Ucluelet providing both financial and in-kind contributions, and Tourism Tofino providing in-kind marketing support.

We are grateful for the support of all our collaborators to achieve this regional vision.



Thank you for Giving

Our 2018 donors join a group of committed funders who invest in our region through their donations, grants to our program, or in-kind contributions.

Sincere thanks to all our supporters, past and present.

- | | |
|--|---|
| Alberni Clayoquot Regional District | Kellsie Forbes |
| BC Rural Dividend Fund | Krystal Kastes |
| Bruce Baugh | London Community Foundation |
| Canada Council for the Arts | Ma-Mook Natural Resources |
| Canadian Biosphere Reserve Association | Marcel Bouma |
| Central Westcoast Forest Society | Mieke Dusseldorp Personal Real Estate Corporation |
| Cermaq Canada | Nuu-chah-nulth Employment and Training Program |
| Children's Health Foundation of Vancouver Island | Ocean Outfitters |
| Colette Van Essen | Royal Roads University |
| Conor and Christie Mackenzie | SPARC BC |
| Decoda Literacy Solutions Society | West Coast Aquatic |
| Denman Farmhouse | Telus |
| District of Tofino | Tofino Consumers Cooperative Association |
| District of Ucluelet | Tofino Fish Guides Ltd. |
| EcoCanada | Tofino Pool Society |
| Feed Opportunity Fund | Tofino Resort + Marina |
| First People's Cultural Council | Tourism Ucluelet |
| Fisheries and Oceans Canada | Ucluelet Consumers Cooperative Association |
| Genus Capital Management | United Way |
| Island Coastal Economic Trust | Vancouver Foundation |
| John-Paul Harrison | Vancouver Island Health Authority |

A founding contribution from the Government of Canada has supported the CBT programs and grants since our beginning in 2000. We are grateful for their investment in our region through the gift of the Canada Fund, a \$12-million endowment.

Our region has many challenges, but by working with the CBT you can be a part of the solutions.

A donation to the CBT makes meaningful and lasting impacts in areas that are important to you as a donor. From arts and culture to research, from education to the environment, the CBT works with donors to set up a personalized endowment fund.

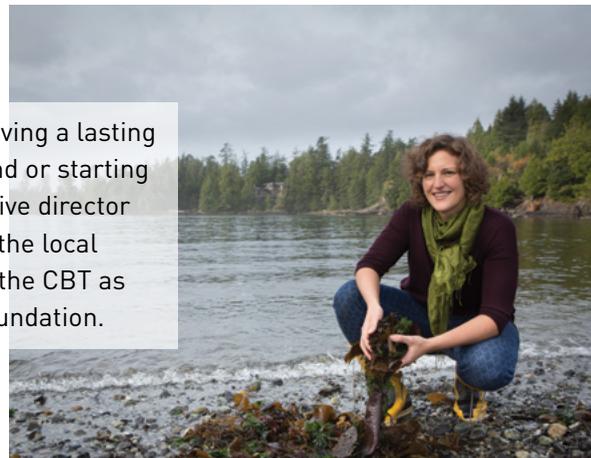
In addition to the Canada Fund, the CBT manages six other endowment funds. In 2018, contributions to these endowment funds almost doubled. These funds are pooled in our community foundation endowment and the interest earned supports specific causes.

The CBT's endowments include:

- Biosphere Centre Fund
- Biosphere Research Fund
- CBT Operating Fund
- Clayoquot Wild Salmon Fund
- Higher Education Fund
- Tofino Children's Swimming and Water Safety Fund

If you have questions about leaving a lasting legacy, whether by contributing to a fund or starting your own, Rebecca Hurwitz, our executive director would be pleased to meet with you. As the local community foundation, donors choose the CBT as an alternative to setting up a private foundation.

You can then focus on the most fulfilling part—giving.



Pacific Rim Arts Society

The Biosphere Centre

The CBT has begun the process to establish a Biosphere Centre in the region. Within the UNESCO themes of education, science, and culture, the centre will be a place of sharing and learning from which we can engage people in our programs. We envision a welcoming space, where residents, visitors, and researchers feel equally comfortable, and where scientists and storytellers can share their valuable data and teachings.

We're actively seeking a central location for our permanent home and innovative ideas to help us realize our vision. If you support our goal and would like to contribute your skills or resources to help us achieve it, please contact Rebecca Hurwitz.

Did you know that CBT is a leader in the divest-invest movement?

In partnership with Genus Capital Management, all of CBT's endowed funds have been fossil fuel free since 2012, aligning our investments with our long-standing commitment to living sustainably. We prioritize our social and environmental values and ensure returns are not generated by activities that contribute to the global issues we work to resolve locally. The CBT has been recognized as a leader in ethical investing in the community foundations sector.

CBT's fully audited financial statements are available [here](#).

Registered Charity Registration #870641727RR0001



316 Main Street | PO Box 67
Tofino, BC V0R 2Z0
clayoquotbiosphere.org
250-725-2219

 clayoquotbiosphere

 @claybiotrust

 @clayoquotbiosphere



NEWS RELEASE

June 19, 2019

For Immediate Release

District of Ucluelet Open Burning Ban Now in Effect

Ucluelet, BC – Due to extreme dry weather conditions, the District of Ucluelet is announcing an outdoor burning ban effective at **12:00 p.m. on Friday, June 21, 2019.**

This restriction bans all outdoor burning, except for campfires, as described in the District of Ucluelet Bylaw No. 978, 2005.

This prohibition will remain in effect until further notice.

Issuance of all open burning permits is suspended until this ban is lifted.

With continuing dry weather conditions, we ask that campfires be considered very carefully. If you have any doubts, please don't burn.

Anyone found in contravention of this open fire prohibition will be subject to the applicable fines.

For further information, please contact Fire Chief Rick Geddes, at the District of Ucluelet Office.

District of Ucluelet
200 Main Street, PO Box 999
Ucluelet, BC V0R 3A0
t. 250.726.7744
info@ucluelet.ca

Joseph Rotenberg

From: Rice, Breanna (PC) <breanna.rice@canada.ca>
Sent: June 18, 2019 4:35 PM
To: Rice, Breanna (PC)
Subject: UPDATE: Work on ʔapsčiiik ʔašii (pronounced ups-cheek ta-shee), the multi-use pathway, will begin north of Wick Road along Highway 4 on Wednesday, June 19, 2019, and progress towards Wick

UPDATE: Further to our note below, in an effort to keep you informed, the work on ʔapsčiiik ʔašii (pronounced ups-cheek ta-shee), the multi-use pathway, will begin north of Wick Road along Highway 4 on Wednesday, June 19, 2019, and progress towards Wick Road.

Visitors can expect short delays of up to 10 minutes while work is underway in this area.

For more information on the ʔapsčiiik ʔašii, please visit parks.canada.gc.ca/pacificrim or follow us on our social media channels: Facebook www.facebook.com/PacificRimNPR, and Twitter [@PacificRimNPR](https://twitter.com/PacificRimNPR).

Good Afternoon,

We are pleased to inform you that work is starting on ʔapsčiiik ʔašii (pronounced ups-cheek ta-shee), the multi-use pathway project in Pacific Rim National Park Reserve, as early as Wednesday, June 19, 2019, along Wick Road in the national park reserve.

Parks Canada, in consultation with the trailbed contractor and the environmental consultant, has chosen to start work along Wick Road, where all stream crossings are currently dry, to ensure that instream work is completed during the time window of least risk for fish, and for erosion and sediment control, while minimizing impacts to visitors. Breeding bird surveys will also occur prior to work commencing along Wick Road.

Crews from Hazelwood Construction the successful contractor following a public bidding process, are currently mobilizing onsite and will be working every day as much as the site conditions allow, with the majority of work taking place in the best weather conditions – summer, fall and spring.

Visitors to the area can expect short delays of up to 10 minutes while work is underway along Wick Road, but because the trail route is largely away from the road, there should be very little overall impact to visitors throughout the duration of the project. We will also be

coordinating this work with the crew working to repair a broken water line along Wick Road, just past the new bridge, on June 19.

To ensure their safety, visitors to Pacific Rim National Park Reserve are advised to exercise caution, respect all on-site signage and closures, and to follow instructions from on-site Parks Canada staff or contractors.

We will continue to provide detailed updates on this project as work progresses through regular bulletins, and shorter updates through our website parks.canada.gc.ca/pacificrim and social media channels: Facebook www.facebook.com/PacificRimNPR , and Twitter [@PacificRimNPR](https://twitter.com/PacificRimNPR).

For more information, please contact Pacific Rim National Park Reserve at 250-726-3500, or by email at pc.pacrim.info.pc@canada.ca.



STAFF REPORT TO COUNCIL

Council Meeting: JUNE 25, 2019
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JOSEPH ROTENBERG, CORPORATE CLERK

FILE NO: 0550-20

SUBJECT: SCHOOL ZONE SAFETY REVIEW

REPORT NO: 19-78

ATTACHMENT(S): APPENDIX A – SCHOOL ZONE TRAFFIC REPORT (APRIL 23, 2019)
APPENDIX B – NOTICE OF REQUEST FOR COMMUNITY INPUT
APPENDIX C – SUMMARY OF RESPONSES
APPENDIX D – WRITTEN RESPONSES

PURPOSE:

The purpose of this report is to present the results of the community survey regarding the proposed use of speed humps in the school zone area on Peninsula Road.

BACKGROUND:

In 2014, a Staff report was provided for Council with recommendations for improvements within the school zone area on Peninsula Road. At the time, Staff were instructed to review traffic control and signage in the school zone area. Gateway signs, signage improvements, and a Reader Board were implemented.

Council revisited the issue at its Regular Council Meeting on April 23, 2019. Staff presented Appendix A to this report and Council resolved as follows:

THAT Council approve recommendation 1 & 2 of report item, "School Zone Safety Review" as amended which reads:

1. *THAT Council direct Staff to engage School District 70 (Alberni) to improve drop-off options on school property.*
2. *THAT Council direct Staff to purchase and install removable rubber speed humps in the school zone in time for the start of 2019/2020 school year utilizing funds from the Gas Tax Reserve Fund estimated at \$20,000 following public consultation.*

District Staff have now completed the public consultation but have not engaged with School District 70 (Alberni) to improve drop-off options on school property since April 23, 2019.

DISCUSSION:

On June 10, 2019, the Notice of Request for Community Input was posted on Ucluelet.ca and the District's Facebook page (see Appendix B).

On June 11, 2019, the Notice was hand delivered to properties located on the following thoroughfares:

- Pine Road;
- Victoria Road;
- Marine Drive from Peninsula Road to Matterson Drive;
- Helen Road from Marine Drive to Matterson Road; and,
- Peninsula Road from Marine Drive to Matterson.

As of June 20, 2019, the District received 69 responses to the following question:

Are you in favour of installing speed humps in the school zone area on Peninsula Road?

55 responses were in the affirmative, 13 were in the negative, and one was neither negative nor affirmative. Appendix C provides a summary of the responses and Appendix D encloses all written responses received as of June 20, 2019.

Generally, installing speed humps appears to be popular but some significant concerns were raised by both proponents and opponents. Some of the concerns included:

- Increased road noise;
- Damage to vehicles;
- Construction plans for Ucluelet Primary and Secondary School;
- Cost;
- Short-term nature of the solution; and
- Increased traffic on alternative routes.

It is also noteworthy that some proponents recommended traffic calming improvements be installed on alternative routes such as Helen Rd. Victoria Rd., Pine Rd. and Marine Drive.

TIME REQUIREMENTS:

Staff time will be required to install the speed humps, engage with the School District and notify residents of the traffic changes.

FINANCIAL IMPLICATIONS:

The total cost of installing four speed humps is \$20,000.

As noted in the Appendix A, the 2019-2014 financial plan does not include any improvements within the school zone, but Gas Tax funds are an eligible option to fund the proposed improvements.

POLICY OR LEGISLATIVE IMPACTS:

There are no legislative or policy impacts.

OPTIONS REVIEW:

1. **THAT** Council direct Staff to abandon plans to purchase and install removable rubber speed humps in the school zone area on Peninsula Road.
2. **THAT** Council direct Staff to purchase and install an alternative traffic calming mechanism or mechanisms in the school zone area on Peninsula Road.
3. **THAT** Council provide alternative direction to Staff.

Respectfully submitted: Joseph Rotenberg, Corporate Clerk
Marlene Lagoa, Manager of Corporate Services
Mark Boysen, Chief Administrative Officer



STAFF REPORT TO COUNCIL

Council Meeting: APRIL 23, 2019
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: WARREN CANNON, MANAGER OF PUBLIC WORKS

FILE NO: 5230-20

SUBJECT: SCHOOL ZONE SAFETY REVIEW

REPORT NO: 19-45

ATTACHMENT(S): PENINSULA ROAD TRAFFIC SAFETY STUDY – MCELHANNEY CONSULTING SERVICES

RECOMMENDATION(S):

1. **THAT** Council direct Staff to engage School District 70 (Alberni) to improve drop-off options on school property.
2. **THAT** Council direct Staff to purchase and install removable rubber speed humps in the school zone in time for the start of the 2019/2020 school year utilizing funds from the Gas Tax Reserve Fund estimated at \$20,000.

PURPOSE:

The purpose of this report is to provide Council with the findings of an engineering study regarding the road safety in the school zone area of Peninsula Road and provide background work completed by the District of Ucluelet within the school zone area.

BACKGROUND:

In 2014 a staff report was provided for Council with recommendations for improvements within this area. At the time staff was asked by Council to review traffic control and signage between the school zone area from Matterson Drive to Marine Drive along Peninsula Road.

As part of an initiative program at the time the Insurance Cooperation of British Columbia (ICBC) offered to undertake a comprehensive review of traffic signs and road markings within the District. The area of concern was reviewed in this report and recommendations given.

Two Joint Traffic Safety Working Sessions also took place. The sessions had representatives from Council, Staff, Parent Advisory Councils (PACs), RCMP, Ucluelet Elementary School (UES) and Ucluelet Secondary School (USS). The purpose of these meetings was to discuss the school zone area and collectively decide best options to address the issues of this area.

As a result of the meetings in 2014 District staff were asked to pursue:

- New gateway signage: Change existing signage from school zone signs to an increased size playground zone signs and position them on either side of the road at Matterson/Peninsula and Alder/ Peninsula forming a gateway in the area and change existing school zone signage on all the collector roads to playground zone signage. This will change the existing school

zone to playground zone reducing the amount of signs along Peninsula rd. and enforce 30km/h speed limits seven days a week from dawn to dusk.

- Remove crosswalk: the crosswalk adjacent to the Elementary School was identified as a risk as it directs pedestrians to cross the road where there is no walking path provided for them.
- Reader Boards: A reader board to be installed between the area from the high school entrance to the high school band room along peninsula rd.

Since the 2014 report District staff have completed the new gateway signs and signage improvements and Reader Board installation and brought them into operations. Council later decided to keep the crosswalk.

DISCUSSION:

Following receipt of letters from PAC and concerned parents, Council requested Staff investigate improved traffic safety solutions for the USS and UES school traffic zones. Staff contracted the services of McElhanney Consulting Services Ltd. to review the current status of safety measures implemented, options for additional safety measures, and the potential implications of implementing new measures (Attachment A).

The report provides both short- term and long- term options with the initial discussions and Council directive to focus on the possibility of the installation of speed bumps in an effort to reduce the number of speeding vehicles through the study area.

There are four short-term options and five long-term options proposed, including estimated costs:

Short-term:

- Permanent concrete raised cross-walk.
- Permanent asphalt speed humps.
- Removable rubber speed humps.
- Overhead pedestrian crossing signs with flashing lights.

Long-term:

- Reconfiguration of the elementary school parking lot, complete with a pick-up and drop-off zone.
- Reconfiguration of the elementary school parking lot, with pick-up and drop-off lane adjacent to Peninsula Road.
- Concrete sidewalk bulb-outs at intersections.
- Remodel of Peninsula Road to reduce the road width and increase the sidewalk/shoulder area. (design work budgeted for 2019).
- Roundabout.

The long-term recommendation by the consultant was to develop a concept plan to redesign Peninsula Road. This is currently budgeted for in the District's 2019 budget as part of a larger concept design for a large portion of Peninsula Road. Staff also consider the long-term option for reconfiguring the school property parking area an important discussion. The School District has reduced the available parking in the drop-off area which leaves no available designated parking for parents or visitors to the school. This is directly impacting the congestion in the area and increasing the number of drop-offs occurring on Peninsula Road.

The consultant's recommendation for the short-term is to install rubber speed humps at four locations along Peninsula Road. There are some potential concerns with adding speed humps highlighted in the report that must be noted:

- Increased potential for rear-end collisions.
- Potential for increased congestion that could increase traffic on Pine, Helen, and Victoria roads.

TIME REQUIREMENTS – STAFF & ELECTED OFFICIALS:

In further discussions with the consultant, it was identified that larger raised rubber speed humps as the best solution to improve safety related to speed.

The need to order new speed humps and communicating with the community on the proposed changes puts a preferred timeline at September 2019. It is preferred to allow for time to notify the community well in advance before implementing changes to traffic systems. It is also beneficial to time the change as part of the new school year messaging.

Staff will also consult the School District and RCMP for feedback on the report as they have a role to play.

FINANCIAL IMPACTS:

The consultant has estimated the cost for an individual speed hump to be \$2,500 per unit. Staff are requesting funds to implement up to four locations on both sides of road for a total cost of \$20,000.

The 2019-2024 Financial plan does not include any improvements within the school zone.

Gas Tax funds are an eligible option to fund the proposed improvements.

POLICY OR LEGISLATIVE IMPACTS:

There are no direct policy or legislative impacts with the options being recommended.

OPTIONS REVIEW:

1. **THAT** Council direct Staff to engage School District 70 (Alberni) to improve drop-off options on school property. **(Recommended)**
2. **THAT** Council direct Staff to purchase and install removable rubber speed humps in the school zone in time for the start of the 2019/2020 school year utilizing funds from the Gas Tax Reserve Fund estimated at \$20,000. **(Recommended)**
3. **THAT** Council provide alternative direction to staff.

Respectfully submitted: Warren Cannon, Manager of Public Works
Bruce Grieg, Manager of Planning
Mark Boysen, Chief Administrative Officer

April 18, 2019
Our File: 2711-19003-00

Appendix A

John Towgood
District of Ucluelet
200 Main Street
Ucluelet, BC V0R 3A0

Attention: John Towgood

Peninsula Road Traffic Safety Study

1. Study Purpose and Objective

The District of Ucluelet (District) is proposing to implement new traffic safety and road calming measures along Peninsula Road, between Matterson Drive and Alder Street, located within the municipality of Ucluelet.

McElhanney Ltd. (McElhanney) has been commissioned to prepare a road safety study for the proposed study area. The objectives of the road safety study are to examine the existing conditions of the road (traffic operations, geometry, crash history, etc.), review of traffic calming measures and propose short-term and long-term strategies to improve the safety of the users at the study location.

2. Introduction

2.1. Location

The study location is located within the District of Ucluelet, along Peninsula Road, which is the main road through the municipality. The study area is limited to the stretch of Peninsula road between Matterson Drive and Alder Street. The study area includes three intersections:

- Matterson Drive / Peninsula Road;
- Otter Street / Peninsula Road;
- Alder Street / Peninsula Road.

Figure 1 outlines the project location.

Figure 1: Study Area



2.2. Existing Roads

Peninsula Road

Peninsula Road is north-south road that extends from the junction with Highway 4 to its terminus at the southern end of the Ucluelet Peninsula where it intersects with Elina Road. Through the study location, Peninsula Road has a paved width of 6.5 meters (3.25 m lanes) with a gravel shoulder on the east side of the road and a mixture of gravel, grass and sidewalk shoulders on the west side of the road.

The posted speed along Peninsula Road is 50 km/h, however there are two schools located within the study area, an elementary school with a playground and a secondary school. The speed limit throughout the entire study area has been reduced to 30 km/h.

3. Background

3.1. Geometric Review

The study area of Peninsula Road is approximately 400 meters in length. A review of the geometry indicates that the road is straight, with no significant horizontal curves to obstruct sight lines. Throughout the study area, there is a vertical curve, with an elevation change of approximately 6 meters, with the high end beginning at Matterson Drive continuing to the low end near Alder Street. Upon review, the vertical curve does not impede sight lines for the road users.

Turning Sight Distance

Turning Sight Distance (TSD) for this review is a measure of how far down the road a vehicle stopped on an approach can see. This sight distance should allow enough time for the driver to see oncoming traffic, decide whether it's safe to enter the intersection, then proceed and accelerate to a speed that does not interfere with through traffic. Per guidance provided by the TAC *Geometric Design Guide*, TSD should be measured from the stopped driver's height of eye to the top of an approaching vehicle. Acknowledging the different design vehicles that will likely use the proposed development, TSD was measured for stopped vehicle driver eye heights of 1.05 m (car), and 2.1 m (truck) per guidance from the TAC *Geometric Design Guide*.

Though a driver turning left onto a roadway needs to gauge traffic approaching from both directions, vehicles approaching from the right require the greatest sight distance and are therefore used as the desired minimum sight distance for left-turn movements in this analysis. In contrast, vehicles turning right onto a roadway only need to gauge traffic approaching from the left. *Table 1* presents the desirable TSD for each intersection, alongside the measured TSD for appropriate design vehicles and description of any restrictions.

Sight lines were compared at the speed limit of 30 km/h as well as 50 km/h to ensure that they are adequate for those vehicles that have not yet reduced their speed through the study area.

Table 1: Turning Sight Distance for Vehicles Accessing Peninsula Road

Intersection	Vehicle	Speed (km/h)	Desired (m)		Measured (m)		Notes
			Left Turn	Right Turn	Left Turn	Right Turn	
Matterson Drive	Single Unit Truck/Bus	30	80	71	280	216	TSD meets requirements
		50	132	119	280	216	TSD meets requirements
Otter Street	Single Unit Truck/Bus	30	80	71	230	280	TSD meets requirements
		50	132	119	230	280	TSD meets requirements
Alder Street	Single Unit Truck/Bus	30	80	71	140	180	TSD meets requirements
		50	132	119	140	180	TSD meets requirements

3.2. Signage Review

Existing traffic signs and calming measures along Peninsula Road were reviewed via google maps and per conversations with John Towgood from the District of Ucluelet.

As there are two schools located within the study area, playground signs are installed along Peninsula Road. These signs indicate that the speed limit is 30 km/h at all times through the study area.

The other signs that were noted in the study area include typical white cross-walk signs, high-visibility school cross-walk signs,

Additionally, there are paint markings located on the pavement along Peninsula Road. The following is a list of paint markings found within the study zone:

- “30 km/h” speed limit paint markings;
- “Slow” paint markings;
- “X” cross-walk paint markings;
- White stop lines and rainbow painted cross-walks; and,
- “Stop” with stop line paint markings at intersections.

Upon review, all signs appear to be in good condition, however the some of the images analyzed are over 5 years old. The District should ensure that these signs are checked on a yearly basis and replace those showing signs of wear and damage.

The placement of the signs are appropriate and clearly identify the school, playground, cross-walks and stop locations. The addition of the paint markings helps drivers be aware of the surroundings. There are no noted issues with the sign locations or type of signs used.

3.3. Collision History

The Insurance Corporation of British Columbia (ICBC) keeps statistics on collisions throughout the province of BC. Collisions statistics and locations for the District of Ucluelet are available from 2013 to 2017 via ICBC’s website.

Upon review, there has been one collision from 2013 to 2017 located within the study zone, which occurred in 2015 and was located in front of the elementary school. The collision is listed as a casualty, meaning one of the parties involved was injured.

Due to the low posted speeds and adequate sight lines, it is reasonable to assume large volumes of vehicle-vehicle collisions will not occur within the study area.

3.4. Traffic Calming Review

The District has indicated that speeding is an issue within the study area, with vehicles regularly travelling around 60-70 km/h and some as high as 80 km/h. With two schools located in the study area, pedestrian crossing is a high priority safety concern, which is at a large risk with speeding. Currently, zebra striped paint marks out the crosswalks, as well as appropriate signage for the crossings. The District has installed a roadside speed reader at Otter Street and Alder Street in an effort to make drivers aware of their speed and have them drive the speed limit. Feedback received from the speed readers indicates that they have been semi-effective. Overall the vehicles have slowed down in the area, however the odd vehicle still speeds through the zone at 80 km/h.

Congestion has become problematic at the elementary school during pick-up and drop-off times. At one time, this activity could be done in the parking lot of the school, however the school has blocked this off and confined it to staff parking only. This leaves the only option for pick-up and drop-off along the gravel shoulders of the road lining either side of the street. School buses for the elementary school are designated to pick-up and drop-off on Peninsula Road, adjacent to the south parking lot. This provides other users limited space for pick-up and drop-off on the west side of the road. The east side of Peninsula Road has numerous driveways and alleys occupying spaces due to the residences lining this side of the road, providing even less space for parking.

With congestion and speeding factors during school hours, pedestrian safety is a high concern. There are no additional signs at the crosswalks or crossing guards before or after school hours to assist children crossing the street.

4. Traffic Safety Options

Ultimately there are a few separate issues along Peninsula Road, speed being one, parking and congestion another. Attempts to address the speeding issue have begun with the installation of speed readers, however the District would like to find additional ways to ensure speeding is limited.

The District has indicated that they would like to move forward with an initiative to increase safety within the study area. Initial internal discussions include the installation of speed humps in an effort to reduce the number of speeding vehicles through the study area. Prior to moving forward with this initiative, the District would like to look at other options, both short and long term to provide a safe experience for everyone utilizing the roadway within the study area.

4.1. Short-term Options

The District has already begun investigations on short term traffic calming measures for the area. The use of roadside speed-readers is a good starting point. Based on the existing infrastructure, additional options that can be implemented in the short-term include:

- Permanent concrete raised cross-walk;
- Permanent asphalt speed humps;
- Removable rubber speed humps;

- Overhead pedestrian crossing signs with flashing lights, and;
- Intelligent speed bumps.

Figure 2 through *Figure 6* illustrate the above-mentioned options.

Figure 2: Raised Concrete Crosswalk



Cars will be required to slow down at a raised crosswalk, allowing pedestrians to cross Peninsula Road in a safe manner. These would be a permanent fixture and lost if any upgrades or resurfacing was done to Peninsula Road.

Figure 3: Asphalt Speed Hump



Asphalt speed humps can be installed along Peninsula Road to prevent speeding through the study area. Ideally, these would be placed near crosswalks or intersections to protect pedestrians. These would be a permanent fixture and lost if any upgrades were done to the Peninsula Road.

Figure 4: Rubber Speed Hump



A rubber speed hump will work in the same manner as an asphalt speed hump, however these are bolted into the road surface. As such, maintenance is easier since they can be removed once they are worn out or damaged. They can also easily be removed and reinstalled if Peninsula Road needs to be resurfaced.

Figure 5: Overhead Pedestrian Crossing Signs



These signs will alert drivers when pedestrians are crossing the street. However, vehicles may still speed through the study area when the lights aren't flashing.

Intelligent Speed Bumps

Intelligent speed bumps are a relatively new technology which have been introduced in some European countries. These speed bumps have speed detectors that will trigger the speed bump in one of two ways:

- It will stay down for those that are driving the speed limit, or;
- It will raise up for those that are speeding to warn them to slow down.

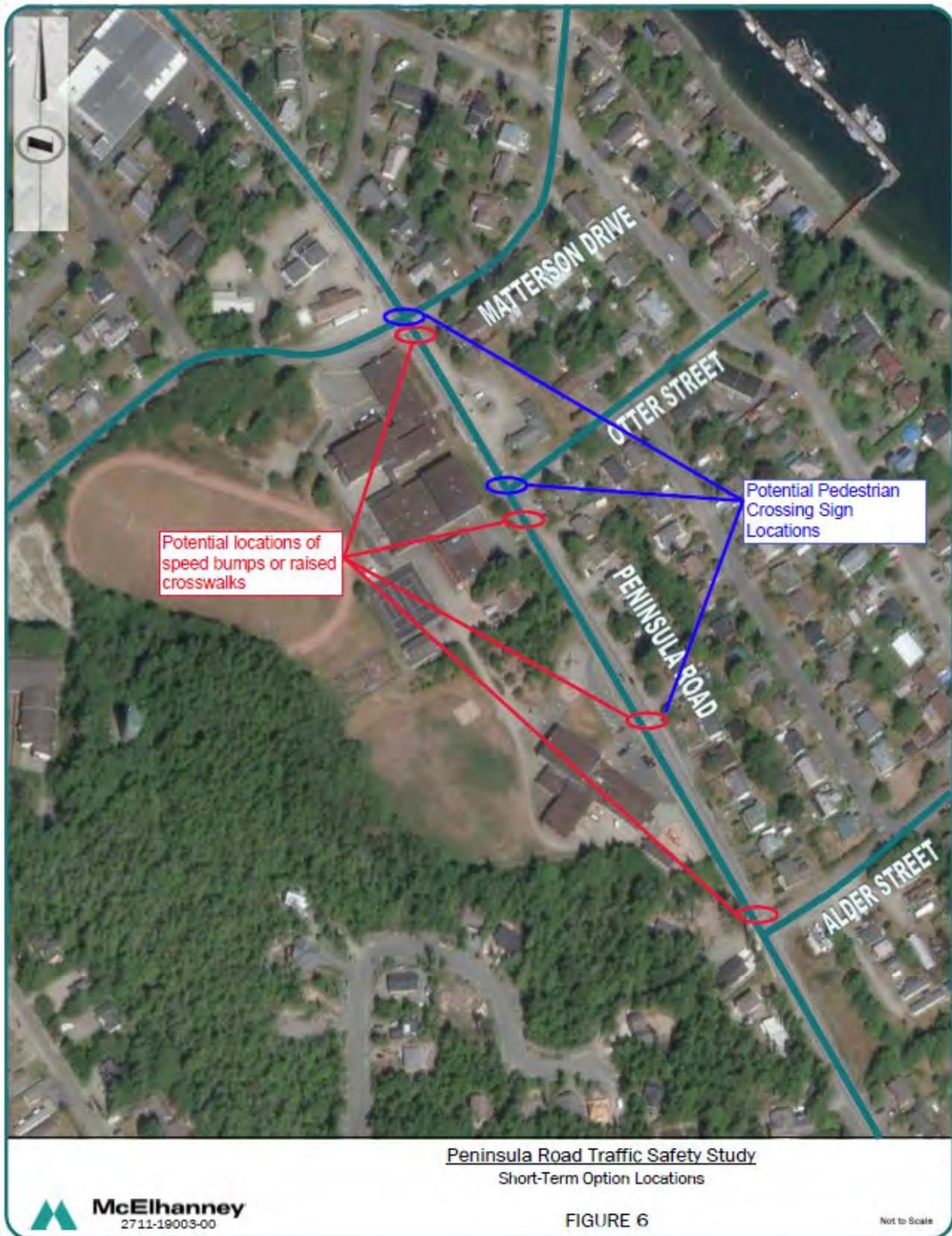
In this way, those that are going the speed limit aren't forced to slow down further to go over the speed bump, while those speeding get a rough reminder to slow down. As this technology is relatively new, it is unknown if there have been any installed in North America and what the associated costs are. Thus, further they were not explored further within this report. Should the District wish to find more information on this technology, McElhanney can investigate further.

4.2. Short-term Option Considerations

Peninsula Road was analyzed to determine the ideal locations for installation of the short-term options. Speed humps or raised cross-walks could be installed at four different locations, typically near crosswalks. The District may elect to install speed humps at all four locations, or as few as two locations in an effort to curb speeding habits through the study area. Overhead cross-walk lights would be installed at the crosswalk locations; however, it could be limited to one single location at the elementary school where there is likely a higher volume of pedestrians crossing the street. *Figure 6* identifies ideal locations for each option.

It should be noted that while speed humps will likely curb speeding along Peninsula Road, they may also deter vehicles from utilizing Peninsula Road. Those vehicles that have a destination that can be reached via Pine Street, Helen Road or Marine Drive may start to utilize these roads instead to avoid using Peninsula Road. Those that have a destination that takes them through Ucluelet will likely still take Peninsula Road, as taking a side street will ultimately still be a longer detour than navigating speed humps on Peninsula Road.

Figure 6: Short-term Option Locations



4.3. Long-term Options

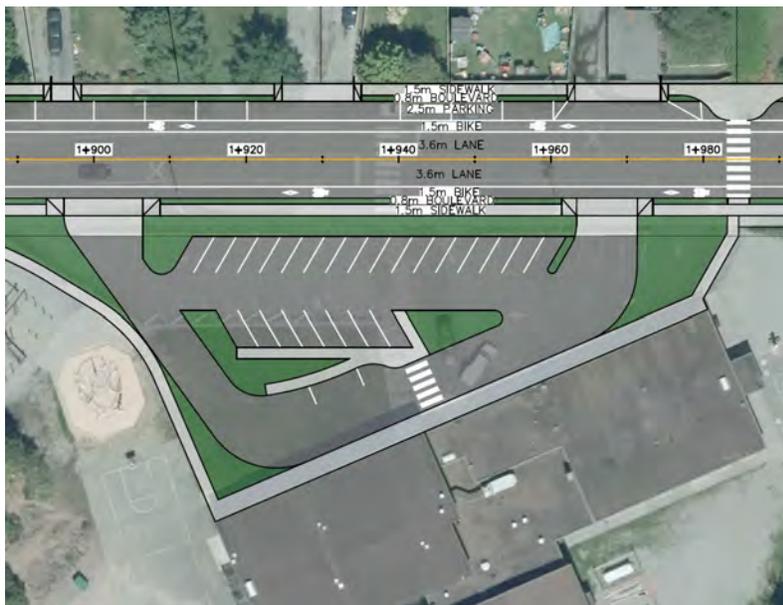
Parking and congestion in front of the elementary school is ultimately a school problem that has spilled onto the road owned by the District. Long term recommendations that have been explored, attempt to alleviate these problems, however they should be coordinated between the school district and the District of Ucluelet to come up with the best option for all stakeholders.

Long-term options that have been explored include those that would have a higher capital cost and require additional infrastructure in order to be implemented. These are options that the District can assess and propose into their future capital budget 5 – 10 years in the future. These options include the following:

- Reconfiguration of the elementary school parking lot, complete with a pick-up and drop-off zone;
- Reconfiguration of the elementary school parking lot, with pick-up and drop-off lane adjacent to Peninsula Road;
- Concrete sidewalk bulb-outs at intersections;
- Remodel of Peninsula Road to reduce the road width and increase the sidewalk/shoulder area;
- Roundabout

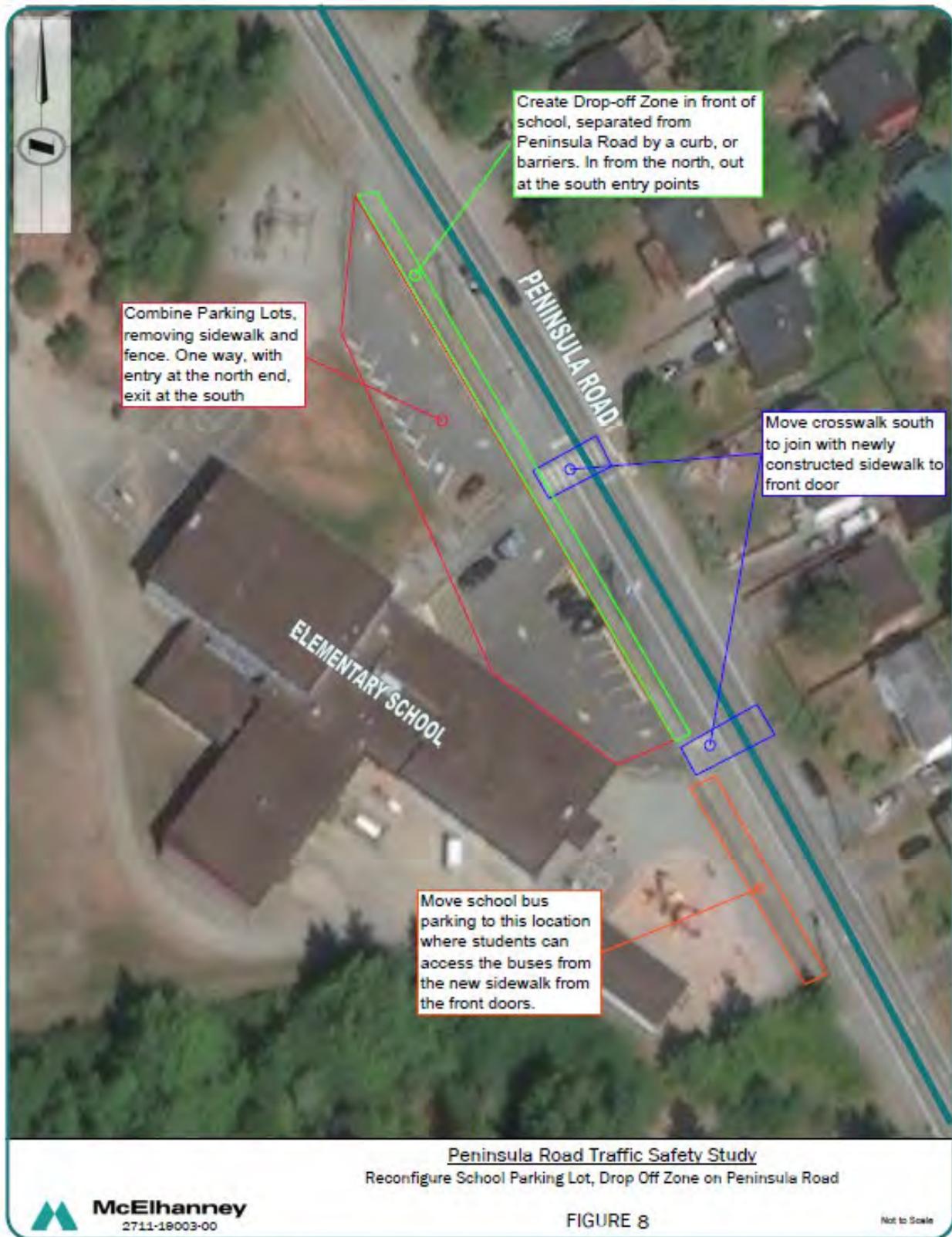
Figure 7 through Figure 11 illustrates the above-mentioned options.

Figure 7: Reconfiguration of Elementary School Parking Lot, Drop Off Zone Located on School Property.



This option provides a drop off zone on school property, creating a safer drop point. Pedestrians won't be adjacent to Peninsula Road, removing potential contact points between vehicles and pedestrians. This option will need to be negotiated between the District and the School Board as it is outside of the District property.

Figure 8: Reconfiguration of Elementary School Parking Lot, Drop Off Zone Located on Peninsula Road.



This option reconfigures the parking lot as a drive through for staff of the school, combining the two parking lots, and allowing for one entrance and one exit. The road shoulder of Peninsula Road can be turned into two drop off zones. One zone will be designated for buses, while the other will be for parents dropping off students. A curb or barrier will separate the drop off zone from Peninsula Road, preventing multiple cars from leaving at the same time. This will allow for one point of entry and exit for the drop off lane.

Figure 9: Concrete Bulb-outs



Concrete bulb-outs provide narrower access along the driving lanes, encouraging drivers to slow down. While vehicles may slow down, it also causes conflicts with larger vehicles such as buses, when trying to make a turn around the bulbs.

Figure 10: Remodel of Peninsula Road



Remodeling Peninsula Road will allow for designated parking spaces, and a wider road width. Concept plans have been developed by McElhaney and presented to the District. This will include additional sidewalks, bike lanes and increased driving lanes. This design will not provide any additional safety measures but will

provide better access for active transportation along Peninsula Road. Incorporating this concept with others, such as overhead crossing signs, or raised crosswalks will increase the driver experience along this road.

Figure 11: Roundabout



Roundabouts will deter speeding through intersections as vehicles will be forced to slow down to navigate the roundabout. Roundabouts do require a larger footprint to install and may be too large to incorporate into the road ROW on Peninsula Road. Collisions increase at roundabouts as those drivers no familiar with them, may have difficulty navigating through the roundabout.

4.4. Costs

An important factor for each option is the capital cost involved with the construction or installation of the safety control. *Table 2* outlines the approximate costs for the short-term options while *Table 3* provides cost estimates for the long-term options.

. *Table 2: Cost Estimates for Short-Term Options*

Option	Unit	Quantity	Unit Price	Total
Concrete Raised Cross-walk	EA	4	\$8,000	\$32,000
Asphalt Speed Hump	EA	4	\$5,500	\$22,000
Rubber Speed Hump	EA	8	\$2,500	\$20,000
Overhead Pedestrian Crossing Signs (w/ Flashing Lights)	EA	3	\$35,000	\$105,000

Table 3: Cost Estimates for Long-Term Options

Option	Unit	Quantity	Unit Price	Total
Concrete Sidewalk Bulbs	LS	1	\$15,000	\$15,000
Reconfigure Elementary School Parking Pick-up, Drop-Off in Parking Lot	LS	1	\$255,000	\$255,000
Reconfigure Elementary School Parking Pick-up, Drop-Off on Peninsula Road	LS	1	\$242,000	\$242,000
Remodel Peninsula Road	LS	1	\$1,100,000	\$1,100,000
Roundabout	EA	3	\$725,000	\$2,175,000

4.5. Evaluation of Options

Due to the number of options and the variance in cost, each option was analyzed based on four factors: cost, safety, footprint impact and traffic performance. *Table 4* outlines the short-term options while *Table 5* provides the analysis on the long-term impacts.

APPENDIX A

Table 4: Evaluation of Short-term Options

Factor	Concrete Raised Crosswalk	Asphalt Speed Humps	Rubber Speed Hump	Pedestrian Cross-walk Signals
Cost	<ul style="list-style-type: none"> Medium Cost <p style="text-align: center;">4</p>	<ul style="list-style-type: none"> Low Cost <p style="text-align: center;">4</p>	<ul style="list-style-type: none"> Low Cost <p style="text-align: center;">4</p>	<ul style="list-style-type: none"> High Cost <p style="text-align: center;">4</p>
Safety	<ul style="list-style-type: none"> Will force drivers to slow down over the crosswalk table <p style="text-align: center;">4</p>	<ul style="list-style-type: none"> Will force drivers to slow down at the humps <p style="text-align: center;">4</p>	<ul style="list-style-type: none"> Will force drivers to slow down at the humps <p style="text-align: center;">4</p>	<ul style="list-style-type: none"> Will alert drivers of pedestrians crossing the road. Not guaranteed to slow vehicles down <p style="text-align: center;">4</p>
Footprint Impact	<ul style="list-style-type: none"> Does not require extra roadway space. Will require additional effort to remove if Peninsula Road is reconstructed. <p style="text-align: center;">4</p>	<ul style="list-style-type: none"> Does not require extra roadway space. Will require additional effort to remove if Peninsula Road is reconstructed. <p style="text-align: center;">4</p>	<ul style="list-style-type: none"> Does not require extra roadway space. Easy to remove if Peninsula Road is reconstructed. <p style="text-align: center;">4</p>	<ul style="list-style-type: none"> Does not require extra roadway space. Can be easily incorporated into Peninsula Road reconstruction if required. <p style="text-align: center;">4</p>
Traffic Performance	<ul style="list-style-type: none"> Will reduce speeds at crosswalks, possibly causing congestion at peak pick-up and drop-off times. May cause more re-end collisions from unaware drivers <p style="text-align: center;">4</p>	<ul style="list-style-type: none"> Will reduce speeds at crosswalks, possibly causing congestion at peak pick-up and drop-off times. May cause more re-end collisions from unaware drivers <p style="text-align: center;">4</p>	<ul style="list-style-type: none"> Will reduce speeds at crosswalks, possibly causing congestion at peak pick-up and drop-off times. May cause more re-end collisions from unaware drivers <p style="text-align: center;">4</p>	<ul style="list-style-type: none"> Will reduce speeds only when pedestrians are crossing. <p style="text-align: center;">4</p>

LEGEND

- 4 – Little or no impact
- 4 – Neutral
- 4 – High or significant impact

APPENDIX A

Table 5: Evaluation of Long-term Options

Factor	Concrete Sidewalk Bulbs	Reconfigure Parking Lot Pick-up/Drop Off in Parking Lot	Reconfigure Parking Lot Pick-up/Drop Off on Peninsula Rd	Remodel Peninsula Road	Roundabout
Cost	<ul style="list-style-type: none"> Low Cost 	<ul style="list-style-type: none"> Medium Cost 	<ul style="list-style-type: none"> Medium Cost 	<ul style="list-style-type: none"> High Cost 	<ul style="list-style-type: none"> High Cost
	4	4	4	4	4
Safety	<ul style="list-style-type: none"> Will reduce speeds at crosswalks and intersections. 	<ul style="list-style-type: none"> Will prevent pick-ups and drop offs from occurring along Peninsula Road, providing safety for children. 	<ul style="list-style-type: none"> Will provide a safe zone for pick-ups and drop offs for children to exit vehicles. Children are still adjacent to roadway. 	<ul style="list-style-type: none"> Will provide extra parking for pick-ups and drop offs along Peninsula Road. Children are still adjacent to roadway. 	<ul style="list-style-type: none"> Will reduce speeds at intersections. May cause additional read-end collisions from users unaware of roundabout configuration.
	4	4	4	4	4
Footprint Impact	<ul style="list-style-type: none"> No impact to existing intersections. May require additional infrastructure for sidewalk installation. 	<ul style="list-style-type: none"> No additional impact to existing ROW for Peninsula Road. 	<ul style="list-style-type: none"> Requires additional space along the shoulder of Peninsula Road. The space is still located within the road ROW. 	<ul style="list-style-type: none"> Requires additional space within the road ROW to install all feature outlined in the concept plan. 	<ul style="list-style-type: none"> Requires additional space at each intersection to accommodate a roundabout. The additional space may be outside of the road ROW.
	4	4	4	4	4
Traffic Performance	<ul style="list-style-type: none"> May cause turning issues for larger vehicles such as buses. Vehicles should slow down, but congestion should not be an issue. 	<ul style="list-style-type: none"> Will alleviate congestion on Peninsula Road with a dedicated pick-up and drop off zone on school property. Peninsula Road will be free flow. 	<ul style="list-style-type: none"> Congestion will be limited to the entry and exit of the drop off zone along Peninsula Road. 	<ul style="list-style-type: none"> With designated parking spaces, congestion should be limited along Peninsula Road. Additional width to the lanes will allow for higher free flow speeds. 	<ul style="list-style-type: none"> Intersections will operate at acceptable level of service. Congestion will be limited along Peninsula Road.
	4	4	4	4	4

5. Conclusions & Recommendations

The purpose of this report was to provide a safety analysis of Peninsula Road between Matterson Drive and Alder Street. The conclusions and recommendations are summarized below:

- There has only been one collision in the last 5 years in front of the Elementary school;
- Current signage is appropriate, and signs are in good condition;
- Sight lines at all intersections located within the study area meet requirements.

Ultimately there are a few separate issues along Peninsula Road, speed being one, parking and congestion another. Attempts to address the speeding issue have begun with the installation of speed readers, however the District would like to find additional ways to ensure speeding is limited.

Parking and congestion in front of the elementary school is ultimately a school problem that has spilled onto the road owned by the District. Long term recommendations attempt to alleviate these problems, however they should be coordinated between the school district and the District of Ucluelet to come up with the best option for all stakeholders.

Short Term Recommendations

Four options were considered in the short term: raised concrete sidewalks, asphalt or rubber speed humps and overhead crossing signals. Based on the analysis, and with the goal in mind that the District is attempting to force drivers to slow to the 30 km/h speed limit, rubber speed humps are the best option for the short term. These are cost effective, can easily be maintained, and can be removed easily should further improvements be made to Peninsula Road. An overhead crossing should also be considered at the elementary school crosswalk to improve pedestrian safety for children crossing the street at this location.

It is recommended to install rubber speed humps at four locations along Peninsula Road: at Matterson Drive, Otter Street, Alder Street and the crosswalk at the elementary school.

Long Term Recommendations

It is unknown at this time if and when Peninsula Road will be improved via the concept plans McElhanney has presented to the District. This concept plan provides wider lanes, additional parking spaces and a connection for active transportation modes. This plan will revitalize Peninsula Road; however, safety will still be of concern regarding speeding through the study area. Should Peninsula Road be reconstructed, the rubber speed humps installed in the short term can be reinstalled to continue mitigating traffic speeds along Peninsula Road. Reinstalling the speed humps would mean that concrete bulb-outs are not necessary as both the speed humps and bulb-outs would be located at the intersections and attempting to achieve the same goal.

Regarding parking along Peninsula Road, the concept design with a drop-off zone located in the parking lot of the elementary school would be the best option. This option removes conflict points along Peninsula Road and will allow through traffic on Peninsula Road to operate with free flow.

It is recommended to move implement the concept plan for Peninsula Road that McElhanney has provided to Ucluelet for the long-term safety improvements. During detailed design, the District can

decide if they would like to continue with rubber speed humps, or upgrade to raised concrete crosswalks and pedestrian crossing signals.

6. Closing

This Report entitled "Peninsula Road Traffic Safety Study" was prepared by McElhanney Ltd. under the authorization of the District of Ucluelet. The plans, concept designs and recommendations put forward, reflect the Consultants' best judgement with the available information. Any use of this information in a manner not intended, or with knowledge that situations have changed, shall not be the responsibility of McElhanney Consulting Services Ltd. or the undersigned.

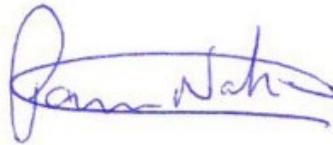
McELHANNEY LTD.

Prepared by:



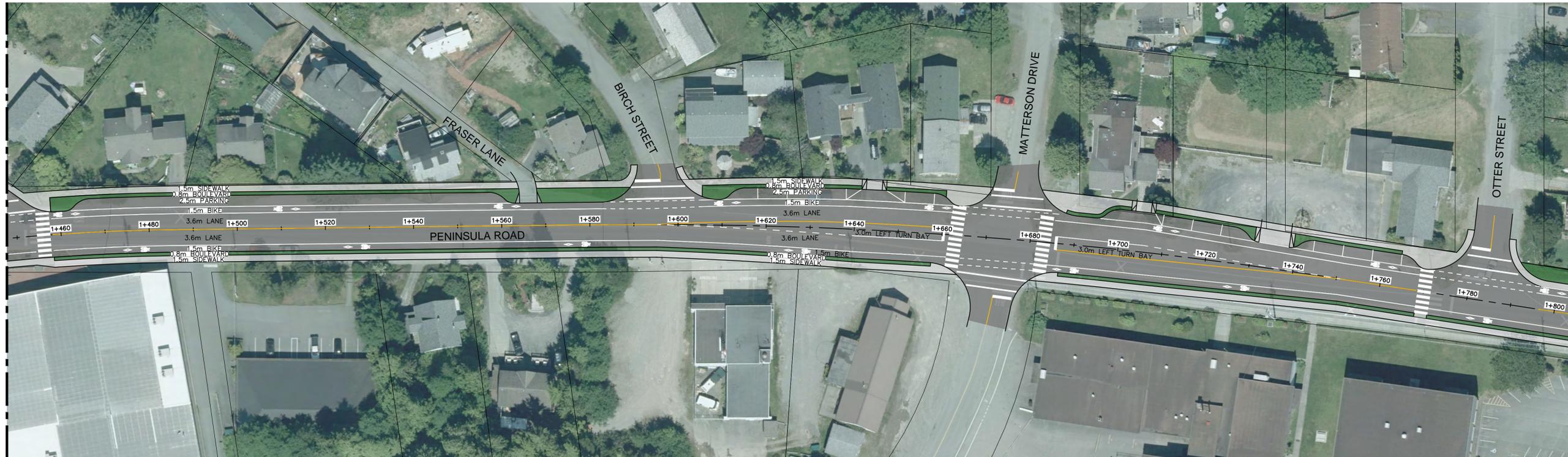
Ryan Wolfe, P.Eng.
Transportation Engineer
rwolfe@mcelhanney.com
306-500-9801

Reviewed by:



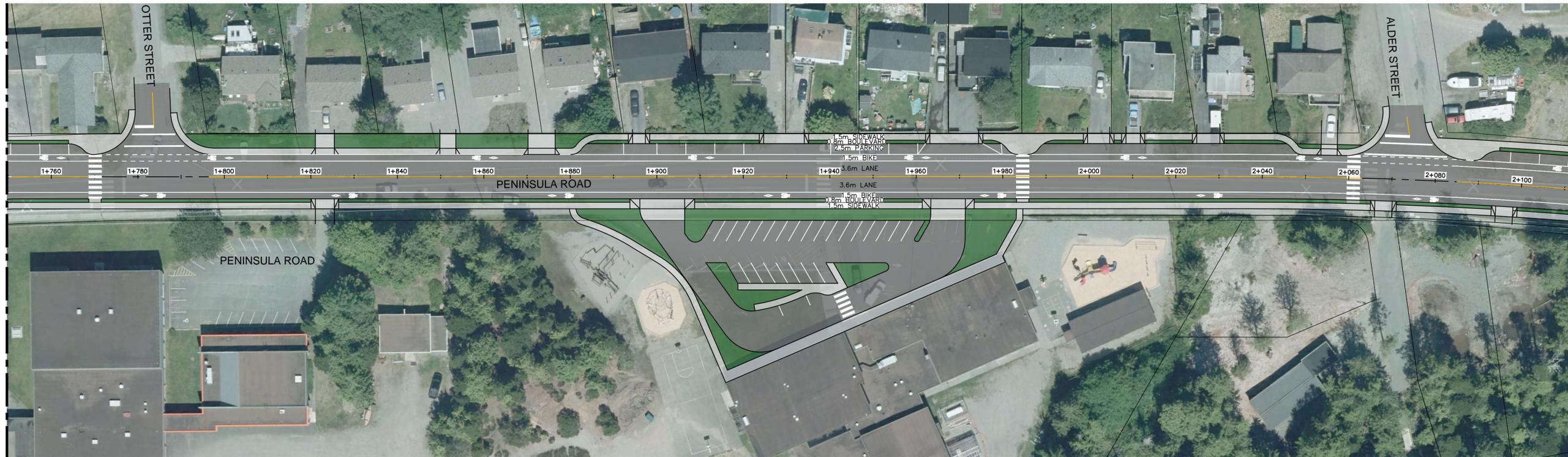
Parm Nahal, P.Eng.
Traffic Engineer
pnahal@mcelhanney.com
604-424-4881

ATTACHMENT A – PENINSULA ROAD CONCEPT PLAN



FOR CONTINUATION, SEE DRAWING 103

FOR CONTINUATION, SEE BELOW



FOR CONTINUATION, SEE ABOVE

FOR CONTINUATION, SEE DRAWING 107

DATE: 2019-04-02, 15:03 FILE: Z:\proj\active\146300-01 DDU - Conceptual Design of Road Improvements\10.0 Drawings\1 - Active\146300-01-DESIGN.dwg

Rev	Date	Description	Drawn	Design	App'd
PD	19-04-05	ISSUED FOR REVIEW	KB	KB	CP
PC	18-12-20	ISSUED FOR REVIEW	KB	KB	CP
PB	18-11-13	ISSUED FOR REVIEW	SS	SS	ML
PA	18-09-25	ISSUED FOR REVIEW	KB	KB	ML

THIS DRAWING AND DESIGN IS THE PROPERTY OF McELHANNAY CONSULTING SERVICES LTD. (McELHANNAY) AND SHALL NOT BE USED, REUSED OR REPRODUCED WITHOUT THE CONSENT OF McELHANNAY. McELHANNAY WILL NOT BE HELD RESPONSIBLE FOR THE IMPROPER OR UNAUTHORIZED USE OF THIS DRAWING AND DESIGN. THIS DRAWING AND DESIGN HAS BEEN PREPARED FOR THE CLIENT IDENTIFIED, TO MEET THE STANDARDS AND REQUIREMENTS OF THE APPLICABLE PUBLIC AGENCIES AT THE TIME OF PREPARATION. McELHANNAY, ITS EMPLOYEES, SUBCONSULTANTS AND AGENTS WILL NOT BE LIABLE FOR ANY LOSSES OR OTHER CONSEQUENCES RESULTING FROM THE USE OR RELIANCE UPON, OR ANY CHANGES MADE TO, THIS DRAWING BY ANY THIRD PARTY, INCLUDING CONTRACTORS, SUPPLIERS, CONSULTANTS AND STAKEHOLDERS, OR THEIR EMPLOYEES OR AGENTS, WITHOUT McELHANNAY'S PRIOR WRITTEN CONSENT. INFORMATION ON EXISTING UNDERGROUND FACILITIES MAY NOT BE COMPLETE OR ACCURATE. McELHANNAY, ITS EMPLOYEES AND DIRECTORS ARE NOT RESPONSIBLE NOR LIABLE FOR THE LOCATION OF ANY UNDERGROUND CONDUITS, PIPES, CABLES OR OTHER FACILITIES WHETHER SHOWN OR OMITTED FROM THIS PLAN. PRIOR TO CONSTRUCTION CONTRACTOR SHALL EXPOSE LOCATIONS OF ALL EXISTING FACILITIES BY HAND DIGGING OR HYDROVACUUMING AND ADVISE THE ENGINEER OF POTENTIAL CONFLICTS.

ORIGINAL DWG SIZE: ANSI D (22" x 34")



1351 Estevan Road
Suite 1
Nanaimo BC
Canada V9S 3Y3
Tel 250 716 3336

Approved Sealed

DISTRICT OF UCLUELET
200 MAIN STREET, UCLUELET, BC, V09 3A0
**CONCEPTUAL DESIGN
OF ROAD IMPROVEMENTS
PENINSULA ROAD
FRASER LANE TO ALDER STREET**

Drawing No.	106
Project Number	2231-46300-01
Rev.	PD



Notice Date
June 10, 2019

Request for Community Input School Zone Safety Improvements

On April 23, 2019, Council approved preliminary plans for safety improvements in the school zone on Peninsula Road. Council wishes to survey the community regarding the proposed use of speed humps to reduce the speed of traffic in the school zone area. Your feedback is important to us, so please review the background information provided below and then provide your response to this question:

Are you in favour of installing speed humps in the school zone area on Peninsula Road?

We request you provide your response and comments, along with your name and address, to info@ucluelet.ca. You can also drop off your written comments at the District Office at 200 Main Street. Please provide your feedback by **Monday, June 24, 2019**. *Please note, all responses will be published on a future council agenda.* Council will also receive verbal feedback at the June 25, 2019 Regular Council Meeting beginning at 4:30 PM at the Ucluelet Community Centre. ***Thank you for taking the time to write to us!***

Background

Following receipt of letters from the PAC and concerned parents, Council requested that Staff investigate improved traffic safety solutions for the USS and UES school traffic zones.

Staff contracted the services of McElhanney Consulting Services Ltd. to review the following:

- the current status of safety measures implemented;
- options for additional safety measures; and
- the potential implications of implementing new safety measures.

Following a review of a range of [options](#), the consultant's short-term recommendation was to install rubber speed humps at four locations along Peninsula Road with an estimated cost of \$20,000. This solution provides flexibility and lower costs which is preferred because of the potential for future upgrades to Peninsula Road.

Staff comments to Council included potential concerns with adding speed humps including:

1. increased potential for rear-end collisions; and
2. potential for congestion that could increase traffic on Pine, Helen, and Victoria Roads.

Figure 1 below shows a photo of the proposed speeds humps and **Figure 2** shows the four proposed locations where they would be installed.



West Coast Example
(not pictured)

Speed humps are installed along Lynn Road near Chesterman's Beach, Tofino.

Figure 1 – Speed Hump



Figure 2 – Proposed Locations for Speed Hump

APPENDIX C

SUMMARY OF COMMUNITY INPUT ON SPEED HUMPS

Last Name	First Name	Street Name	Number	Yes	No	Unknown	notes
Cole	Doug	A - Non-resident			x		In favor of incorporating a wider transit corridor which would allow sidewalks and traffic calming techniques, which perhaps could be part of the \$45mm school improvement design and construction package.
Lyons	Geoff	Alder Rd.	190		x		Concept was tried ten years ago and did not work. The affected individuals are greatly outnumbered by the non-affected individuals. Suggests changing the road alignment instead.
Haisch	Nick	Amphitrite Pl.	920	x			The town is getting much busier during the school year, and tourists still speed through that zone despite all the markings. Just want all our kids to be safe.
FERRIS	Donald	Barkley place	855	x			Kids' safety is top priority!
Timmermans	Pieter	Bay St.	1958	x			Over the years I have watched as various initiatives have been used to slow the traffic and even the best of them so far haven't worked 100%.
Skene	Laurie	Boardwalk Blvd.	229	x			This is a short-term solution that does not address the underlying issue. Suggests redirecting traffic around the back of the school and redesigning traffic see email.
Turner	Ann	Coral Way	1160	x			Reduce the speed limit on Peninsula throughout the village. Less danger of rear-end collisions at the humps, and less danger to cyclists and pedestrians over all.
McCreary	Dian	Coral Way	1166	x			Speed humps are an effective way of reducing speeds. Our children are our future and should be protected. Speed limits within the city limits should be more effectively enforced.
Pitre	Caitlin	Cypress Rd.	1761	x			I am absolutely in favour of installing speed humps.

APPENDIX C

SUMMARY OF COMMUNITY INPUT ON SPEED HUMPS

Last Name	First Name	Street Name	Number	Yes	No	Unknown	notes
Dressler	Greg	Eber	1288		x		Increased traffic on Helen. Should police current speed zone to enforce.
Dressler	Linda	Eber	1288		x		Increased traffic on Helen. Should police current speed zone to enforce.
Desserud	Peter	Eber Rd	8-1332	x			The school ground is also a play ground, thus we should always drive that section of road slowly.
Canrinus	Jennifer	Eber Rd.	1332	x			<p>My travel route to and from work goes through the school zone and I consistently see cars (many tourists) who disobey the reduced speed limit or will speed up after the sign which records their speed.</p> <p>I try to avoid the area in the mornings and at pick-up time as I have seen how crazy it gets in this zone. Looking at the long term plan of creating a drop off zone and new raised sidewalks looks great too!</p> <p>With Ucluelet becoming busier year round, not just in the summer anymore, I think that these safety improvements are definitely necessary and I fully agree and support the plan in place.</p>
Cortes	Dawn	Edwards Pl.	1327	x			Has three children that attend school here. They have a right to a safe environment. It is an obvious solution to an ongoing problem. Traffic is growing and tourists have no consideration for road safety.
Myck	Jeremy	Elina Rd.	884	x			I am in favour of speed bumps in the School Zone on Peninsula.
Myck	Robin	Elina Rd.	884	x			Are you in favour of installing speed humps in the school zone area on Peninsula Road? YES!
Grimshire	Jeff	Forbes Rd.		x			Slowing down traffic in that area is a good thing.
Wilmin	Roy	Helen Rd.	1068	x			Yes install them.

APPENDIX C

SUMMARY OF COMMUNITY INPUT ON SPEED HUMPS

Last Name	First Name	Street Name	Number	Yes	No	Unknown	notes
Udell	Mark	Helen Rd.	1236	x			amount people speed past the skate park not knowing that little children can be coming out of their is scary. I think we need to be pro active on this matter and feel that our pleas to the district have gone unanswered for to long. As a first responder I have been to many accidents scenes and seen first hand the damage it has on the people involved as well as the people who witness it. Ucluelet doesn't need to be in the news for a child being struck by a speeding vehicle through our schools zones. The reasons given in the past are laughable at best, be it from cost (What is a child's worth?) to worry about damage to the trucks rolling through there (Are you kidding me? How many times has the district had to repair due to being hit by bad driving by these trucks, UAC Hall struck numerous times, corner of park by district office rebuilt more than once, fire hydrants struck by them attesting to back up) The police are afraid to ticket anyone as it hurts there relation with there neighbor, or a tourist won't pay the ticket before they leave the country so it a waste of their time. I live on one of the roads that most traffic will redirect down and this scares me as well but something needs to be done about our streets and this is the first step.
Woodward	Connie	Helen Rd.	1326	x			Yes to speed bumps.
Edwards	Angela	Helen Rd.	1465		x		Speed bumps would increase the risk of rear collisions and would direct further traffic along Helen, Pine and Victoria Roads.

APPENDIX C

SUMMARY OF COMMUNITY INPUT ON SPEED HUMPS

Last Name	First Name	Street Name	Number	Yes	No	Unknown	notes
Edwards	Matt	Helen Rd.	1465		x		Speed bumps would increase the risk of rear collisions and would direct further traffic along Helen, Pine and Victoria Roads.
Tyne	Sarah	Helen Rd.		x			There should be traffic calming measures along Helen, Pine and Victoria rds to address traffic that avoids the school zone
Taylor	George	Hemlock St.	153		x		I think it is an outrageous sum of money for what you propose. Have there been any incidents? Excessive speeding in numbers?? I think some people will cross the 1st bump and then speed up to make up time.
Mills	Kellie	Larch Rd.	1626	x			I think the speed bumps are a much needed improvement to the school zone. I have 2 kids in the elementary and I definitely see the need.
Anderson	Alan	Main Dr.	400	x			Is there any discussion on speed bumps along Matterson that adjoins the high school by the track?
Saunders	Marnel	Marine Drive	219		x		Increased traffic on victoria and helen rd. and current measures are effective. Questioned whether there had been any data provided or any recorded injuries to date in the area.
Langhelt	Carolyn	Marine Drive.	378	x			We live on Marine Drive and wholly support the installation of speed humps on Peninsula Road in the school zones. I would suggest that the humps be designed with an easy passage for bicycles, either in the middle or on the ends.
Johnston	Chris	Marine Drive.	378	x			We live on Marine Drive and wholly support the installation of speed humps on Peninsula Road in the school zones. I would suggest that the humps be designed with an easy passage for bicycles, either in the middle or on the ends.

APPENDIX C

SUMMARY OF COMMUNITY INPUT ON SPEED HUMPS

Last Name	First Name	Street Name	Number	Yes	No	Unknown	notes
Edwards	Jillian	Marine Dr.	457	x			I also think speed bumps should be added to Helen street between Matterson and Marine, as this road is often used as an alternative to Peninsula to avoid the school zone, causing many drivers to speed along Helen instead. As there are no side walks on Helen Road, it is especially dangerous.
Bethell	Lance	Marine Drive	112 - 545			x	They can be expensive, interfere with response times of emergency vehicles, may increase noise levels (engine scraping, engines revving), increase wear and tear on residential and commercial vehicles, increase air pollution and reduce fuel efficiency increasing gas consumption. It may also encourage dangerous driving such as going around "off road" to avoid the hump
Sikhar	Anita	Marine Drive	112 - 545			x	They can be expensive, interfere with response times of emergency vehicles, may increase noise levels (engine scraping, engines revving), increase wear and tear on residential and commercial vehicles, increase air pollution and reduce fuel efficiency increasing gas consumption. It may also encourage dangerous driving such as going around "off road" to avoid the hump
Irving	Bill	Marine Dr.	371			x	Speed dampening, I do not support speed dampened on Peninsula Rd. Past survey suggest they are at best of partial benefit. Without definition by curbs and sidewalks drives tends to cheat around ends. Especially problematic with Peninsula Rd. sidewalks flush with road surface. Also driver avoidance pushes traffic into smaller residential roads.

APPENDIX C

SUMMARY OF COMMUNITY INPUT ON SPEED HUMPS

Last Name	First Name	Street Name	Number	Yes	No	Unknown	notes
Forest	Bruce	Marine Drive	372	x			People just ignore the playground signs and speed through the area. Some of it is ignorance of exactly what a playground zone actually is and some is just a poor attitude. They just don't care until they hit somebody's child.
Herridge	Andy	Matterson Dr.	237	x			I believe we need some speed bumps in the school zone. Makes sense. Plus, I hear you already have them, just not installed. So double down on makes sense there.
Kinvig	Ivy	Matterson Dr.	246	x			They are mandatory.
Crozier	Laurie	Orca Cres.	430	x			Several, along that stretch of Peninsula Road, as too many people seem to slow down at the end where they enter the zone, but forget to stay slow all the way through!
Burns	Megan	Orca Cres.	487	x			The speed readers do absolutely nothing to slow drivers down, even during school hours. Its about time this happened!
Allen	Daniel	Otter St.	255	x			<p>We are 110% percent in favour of installing speed humps as is proposed. In addition we believe that installing pedestrian activated warning lights as was recently done on Peninsula Rd near Terrace Beach, would significantly increase safety for those waiting to cross at the crosswalks.</p> <p>And finally, we believe that decreasing the maximum speed from 50 km/hr to 40 or 30 km/hr starting as early as Forbes road on all of Peninsula Rd. would make perfect sense.</p>

APPENDIX C

SUMMARY OF COMMUNITY INPUT ON SPEED HUMPS

Last Name	First Name	Street Name	Number	Yes	No	Unknown	notes
Daniel	Rhonda	Otter St.	255	x			<p>We are 110% percent in favour of installing speed humps as is proposed. In addition we believe that installing pedestrian activated warning lights as was recently done on Peninsula Rd near Terrace Beach, would significantly increase safety for those waiting to cross at the crosswalks.</p> <p>And finally, we believe that decreasing the maximum speed from 50 km/hr to 40 or 30 km/hr starting as early as Forbes road on all of Peninsula Rd. would make perfect sense.</p>
Woodland	Brent	Peninsula Rd.	1373	x			Yes, we are in favour of installing speed bumps in the school zone.
Chee	Lisa	Peninsula Rd.	1373	x			Yes, we are in favour of installing speed bumps in the school zone.
Weadick	Walter	Peninsula Rd.	938	x			Something has to be done to curb speeding, especially in school and playground zones. Speeding and unsafe driving is the norm now and something has to be done before a child is hit by a car.
Torgunrud	Matt	Peninsula Rd.	1265		x		<p>The school area is fenced in and has good visibility. Peninsula is the main road that's used by all the the peninsula past the schools, and speed bumps will continue to enforce the limit outside of posted hours. As the Request for Input stated, the speed bumps will increase rear end collisions, cause congestion, and also waste fuel, and inconvenience a lot of people. I think a much better choice would be to have speed traps set up near the school more often.</p>

APPENDIX C

SUMMARY OF COMMUNITY INPUT ON SPEED HUMPS

Last Name	First Name	Street Name	Number	Yes	No	Unknown	notes
Robin	Dean	Peninsual Rd.	1317	x			<p>I have personally witness hundred of cars doing 50-80kmph down this road. Some even during school hours. And without the presence of police there's nothing stopping them from doing it again.</p> <p>I have already lost one cat due to cars speeding on this road and don't want to loose another!</p>
Ginchereau	Tony	Peninsula Rd.	1341	x			Yes 100% in accord.
Lim	Rebekka	Peninusla Rd.	1399	x			<p>The signs on the center-line stating 30km/hour keep getting crushed, which means obviously they are not helping enough.</p> <p>Congestion on our side streets is the least of our worries</p>
Edwards	Sarah	Peninsula Rd.	1589	x			Also of concern is how fast people speed up after the school zone. We have a hidden driveway and have almost been hit a few times as well as amazingly enough people still blow that stop sign many times daily.
Williamson	Ashley	Peninsual Rd.	952	X			I am in favour of installing speed bumps along Peninsula rd in the school zones.
Cindi	Levine	Peninsual Rd.	1203	x			I am in favour of speed bumps along Peninsula along the playground/school zone.
Clouthier	Adam	Pine Rd.	1332	x			Yes please, we are in favour of speed humps in the school zone!
Clouthier	Simone	Pine Rd.	1332	x			Yes please, we are in favour of speed humps in the school zone!
Ferrier	Nestor	Pine Rd	1324	x			This would physically enforce the speed and save the cost of replacing the signs that are damaged every few months.
Bone	Jamie	Pine Rd.	1356			x	Wants to see traffic calming measures on Helen, Pine and Peninsula as well as pedestrian and bike friendly streets throughout the community.

APPENDIX C

SUMMARY OF COMMUNITY INPUT ON SPEED HUMPS

Last Name	First Name	Street Name	Number	Yes	No	Unknown	notes
French	Jennifer	Pine Rd.	1348	x			People are not slowing down even with all the extra signage you have placed.
Nielsen	Liisa	Pine Rd.	1371	x			Make Pine Rd. a dead end to address the fact that it will become an alternative route.
Astrom	Carol	Pine Rd.	1380	x			It's a rare day when I don't see the speed sign telling motorists to 'slow down'. We already have increased traffic on Pine Rd. – so many parents drive their children to school so in the morning, lunch time and after school many travel home on our street. Lots of kids live here and pets! I'd like to recommend that the district put 'Children at Play...' signs up
Heyduck	Jens	Reef Point Rd.	302		x		Correct me if I am wrong, but didn't we plan on creating traffic islands with a bend in the road around the pedestrian crossings? These should be implemented immediately instead, with funding provided by and for the Ministry of Transportation (not out our pockets). Also takes issue with the cost, questionable effect of rubber on the environment, not part of the community plan, should be paid for by BC highways, and added noise pollution.
Bonner	Allison	Rupert Rd.	1280	x			Speeding is an issue for out-of-towners.
Erickson	Linda	Rupert Rd.	1158	x			I am in favour of installing speed bumps in the school zone area on Peninsula Road.
Oliwa	Randy	Rupert Rd.	1150	x			Made a variety of recommendations and shared the history of the issue. Noted that rumble strips were too loud. Noted that a speed hump crosswalk could be a good solution at peninsula and a 3D crosswalk at Matterson Dr. and review the result in 12 months.

APPENDIX C

SUMMARY OF COMMUNITY INPUT ON SPEED HUMPS

Last Name	First Name	Street Name	Number	Yes	No	Unknown	notes
McPherson	Carey	St. Jacques Blvd.	1821	x			I strongly recommend speed bumps or lumps or lights or something be done to slow traffic. I have watched all size vehicles, driven by tourists and locals speeding through this zone on a regular basis. I believe the safety of our children should be out top priority.
McPherson	Dave	St. Jacques Blvd.	18212A	x			I strongly support the installation of speed humps on the school zone.
MacMurchie-No	Chloe	Victoria Rd.	1202	x			I am in favour of the speed bumps for the school zone.
McEnery	Zoe	Yew	346	x			However, the more research I do, the more I see municipalities around the world removing them, due to vehicle damage, and slowed response time of emergency vehicles. If these issues are reviewed by council and plans are put in place with emergency departments such as Fire and Ambulance so as to mitigate the issue of response time; as well as ensuring that the district is not opening itself up to the possibility of increased claims of vehicle damage which they could become liable for, I would be in support of speed humps, but not speed bumps. Recommends that Council review this article https://www.reliance-foundry.com/blog/speed-humps-effective#gref
Dahl	Johanna	Unknown 1		x			I have seen far too many close calls and children put in unsafe situations in the school zone. The only way to make people slow down is to physically make it impossible for them to speed. Frankly speed bumps should have been installed years ago.
Arentsen	Diane	Unknown 2		x			

APPENDIX C

SUMMARY OF COMMUNITY INPUT ON SPEED HUMPS

Last Name	First Name	Street Name	Number	Yes	No	Unknown	notes
McQuaid	Jillian	Unknown 3		x			The larger issue is the lack of parking for pick up and drop off and decreased visibility for parents pulling out of the drop off zone because of others parked on Peninsula.
Lock	Tom	Unknown 4		x			I think speed bumps are very good idea
TOTAL				55	13	1	

To: Doug Cole
Subject: RE: Speed humps

Non-Resident

-----Original Message-----

From: Doug Cole [REDACTED]
Sent: June 11, 2019 9:22 PM
To: Info Ucluelet <info@ucluelet.ca>
Subject: Speed humps

No. Not in favor. In favor of incorporating a wider transit corridor which would allow sidewalks and traffic calming techniques, which perhaps could be part of the \$45mm school improvement design and construction package.

Doug Cole
From Away

Pardon the tpyos.

From: [REDACTED]
To: [Info Ucluelet](#)
Subject: FW: Speed Bumps on Peninsula
Date: June 11, 2019 10:11:43 AM

While I appreciate the idea, the concept has already been tried some 10+ years ago, to the frustration of neighbouring residents when the thudding of vehicles, especially large trucks, could be heard, and even felt, through-out the night. A time, I might add, when technically the zone is no longer a 30Km speed zone, as the zoning does not apply during night-time.

Obviously the limited number of residents who this will affect may be outnumbered by those non-residents unaware of this problem who simply respond from the safety aspects (not sure that this allows for fair evaluation?)

And, given that there are plans to re-align the new High School along Matterson (if I am correct?) will impact this issue to a large degree. That said there will still, I believe be a need for some traffic control along Peninsula past the playgrounds (and possibly the relocated school field?), however, I would hope that the municipality, working with the School Board can come up with a more definitive road alignment to provide a separate access/egress to the Elementary School for parents to pick-up/drop-off children (one of the major issues in my opinion).

So, in summary, I question whether the spending of \$20,000 (close to 1% of the annual taxation) for a short-term solution is worthwhile?

Thank you for the opportunity for my input.

Geoff Lyons
190 Alder Street
Ucluelet

From: [Nick Haisch](#)
To: [Info Ucluelet](#)
Subject: speed bumps
Date: June 11, 2019 12:33:01 PM

As some one that drives through the school zone every day, I am in favor of installing speed humps to help reduce vehicle speeds. The town is getting much busier during the school year, and tourists still speed through that zone despite all the markings. Just want all our kids to be safe.

Thanks,

- Nick Haisch

920 Amphitrite place,
Owner/Operator Surf Junction Campground.

From: Info Ucluelet
Subject: FW: In favor of speed bumps

From: Don Ferris [REDACTED]
Sent: June 11, 2019 1:55 PM
To: Info Ucluelet <info@ucluelet.ca>
Subject: In favor of speed bumps

Kids' safety is top priority!

THX DTF

Donald Ferris
855 Barkley place
[REDACTED]
[REDACTED]

From: Pieter Timmermans [REDACTED]
Sent: June 12, 2019 1:32 PM
To: Info Ucluelet
Subject: School speed bump(s)

I am in favour of these measures.

Over the years I have watched as various initiatives have been used to slow the traffic and even the best of them so far haven't worked 100%.

The reader board was suggested by the PAC while I was chair, the cartoon School Zone figure was created by our son Michael while he was in high school..

a rumble stripe was cut into the pavement by the UAC hall to help focus a drivers attention (this was later filled in because of a complaint by a cyclist); the district can't say it hasn't tried to curb the speeding, so I hope this succeeds.

Pieter Timmermans
1958 Bay St.
Uqlet

From: [Laurie Skene](#)
To: [Info Ucluelet](#)
Cc: [REDACTED]
Subject: School Zone Safety
Date: June 15, 2019 3:02:31 PM

Hello,

While putting in speed bumps along Peninsula Road in front of our schools is a valid temporary solution, it does not provide a long-term solution to provide for the safety of children and parents and it has the potential to create different traffic issues associated with having a school zone on busy Peninsula Road - the main route to the tourist accommodations at the south end of Ucluelet as well as a route regularly used by large trucks.

I suggest investigating completely changing the access for pick up and drop off at the elementary school. It seems that the high school parking lot is not well-used (parents and teachers seem to prefer to park on Peninsula using various parking lots and street parking in front of the schools). Speed bumps will not change this behaviour and would at best be a bandaid solution. There is considerable property behind the school and it would seem to make sense to redirect access and traffic away from Peninsula Road. Perhaps it would be possible to create a roadway behind the school, close off all Peninsula Road access including the main doors into the schools, and thereby redirect traffic to a much safer area for everyone while allowing other traffic to continue to utilize Peninsula Road without speed bumps. It may be possible to continue to use the parking area that is now in front of the elementary school for teachers and visitors by creating a driveway access from the new roadway behind the school at the north end of the elementary school.

Recognizing that "coming and going" access off of Matterson Drive might just create a new traffic issue, if the new drive behind the school were "one-way" then entry could be off of Matterson Drive with an exit point to the south of the elementary school onto Peninsula Road - or the reverse.

Of course, there would be costs associated with redirecting traffic to the other side of the schools, but the long-term benefits would be considerable. All the pick-up and drop-off traffic would be behind the school away from Peninsula Road. The potential for local traffic and large trucks to find other routes to avoid speed bumps would be eliminated - which would be a great relief to residents on Helen, Pine and Victoria Rd. Large cities often utilize what is termed "Kiss & Ride" loops at public transit stations, recreation centres, etc. On a smaller scale that is basically what I am suggesting to create a safe environment for parents and children.

Laurie Skene
229 Boardwalk Blvd
[REDACTED]

From: [REDACTED]
Sent: June 11, 2019 9:54 AM
To: Info Ucluelet
Subject: Traffic Humps in school zone?

Yes! I am definitely in favour of installing them. How about reducing the speed limit on Peninsula Road all through the village too? Less danger of rear-end collisions at the humps, and less danger to cyclists and pedestrians over all.

Ann Turner
1160 Coral Way

To: Reef Point Oceanfront B&B
Subject: RE: School Zone Safety

1166 Coral Way
Ucluelet BC

From: Reef Point Oceanfront B&B [REDACTED] >
Sent: June 12, 2019 9:26 AM
To: Info Ucluelet <info@ucluelet.ca>
Subject: School Zone Safety

I am in favor of installing Rubber Speed Humps in the School Zone . I feel this would be an effective way of slowing drivers down.

Our children are our future and should be protected.

I also think that the 50 km. speed limits within town should be enforced. I have seen many people speeding into town.

These are my thoughts.

Regards

Dian McCreary

From: Caitlin Pitre
Subject: Speed Humps

-----Original Message-----

From: Caitlin Pitre [REDACTED]
Sent: June 11, 2019 9:13 AM
Subject: Speed Humps

I am absolutely in favour of installing speed humps.

Caitlin Pitre
1761 Cypress Rd.

Sent from my iPhone

To: Linda Dressler
Subject: RE: School Zone Safety Improvements

1288 Eber Rd.
Ucluelet BC

From: Linda Dressler [REDACTED]
Sent: June 16, 2019 9:45 PM
To: Info Ucluelet <info@ucluelet.ca>
Subject: School Zone Safety Improvements

In response to your question on speed bumps, both my husband and myself feel that this is not a good improvement. The main issue is that people will often avoid peninsula to some extent. If you put in speed bumps you will literally change Helen into a speed issue. What then? Will you put speed bumps on Helen?

We feel that the current measures are adequate. WE slow down and see others speeding less and less. If this is not the case, then I would suggest that policing in the speed zones would do a lot to further restrict the school zone speeds.

So, 2 votes for NOT putting in speed bumps. Thank you.

Linda and Greg Dressler

From: [REDACTED]
Sent: June 13, 2019 12:43 PM
To: Info Ucluelet
Subject: Speed bumps

It's an obvious solution to this ongoing problem. Considering the growing traffic and tourists that have no consideration for road safety this is needed immediately. Once installed, it will be 24hr policing. I have 3 children that go to school here and they have the right to a safe environment.

Dawn Cortes
1327 Edwards Place
Ucluelet BC

Sent from my Samsung Galaxy smartphone.

From: Jeremy Myck [REDACTED]
Sent: June 12, 2019 8:13 AM
To: Info Ucluelet
Subject: Speed bumps

I am in favour of speed bumps in the School Zone on Peninsula.

Jeremy Myck
884 Elina Road

From: JandR M [REDACTED]
Sent: June 12, 2019 8:17 AM
To: Info Ucluelet
Subject: speed bumps

Are you in favour of installing speed humps in the school zone area on Peninsula Road?

YES!

robin myck

884 elina rd ucluelet bc v0r3a0

From: The Foggy Bean Coffee Co. [REDACTED]
Sent: June 11, 2019 11:25 AM
To: Info Ucluelet
Subject: school zone speed humps

I support the installation of speed humps in the school zone. Slowing down traffic in that area is a good thing.

All the best,
Jeff Grimshire
The Foggy Bean Coffee Co.
Ucluelet, BC
[REDACTED]
thefoggybean.com

From: [Roy Wilmin](#)
To: [Info Ucluelet](#)
Subject: Speed Bumps
Date: June 11, 2019 12:55:58 PM

Yes install them

Roy Wilmin

[REDACTED]

1068 Helen road

V0R3A0

From: [Peter Desserud](#)
To: [Info Ucluelet](#)
Subject: Speed Bumps
Date: June 11, 2019 10:10:15 AM

I am very much in favour of this. The school ground is also a play ground, thus we should always drive that section of road slowly.

Peter Desserud
8-1332 Eber Rd

Sent from my iPhone

To: Mark Udell
Subject: RE: speed bumps

1236 Helen Rd.
Ucluelet BC

From: Mark Udell [REDACTED]
Sent: June 19, 2019 12:51 PM
To: Info Ucluelet <info@ucluelet.ca>
Subject: speed bumps

I am in full support of the speed bumps in our school zones to slow people down. Question is why is it only on Peninsula road and not Marine as well ? The amount people speed past the skate park not knowing that little children can be coming out of their is scary. I think we need to be pro active on this matter and feel that our pleas to the district have gone unanswered for to long. As a first responder I have been to many accidents scenes and seen first hand the damage it has on the people involved as well as the people who witness it. Ucluelet doesn't need to be in the news for a child being struck by a speeding vehicle through our schools zones. The reasons given in the past are luagable at best, be it from cost (What is a childs worth?) to worry about damage to the trucks rolling through there (Are you kidding me? How many times has the distrtict had to repair due to being hit by bad driving by these trucks, UAC Hall struck numerous times, corner of park by district office rebuilt more than once, fire hydrants struck by them attpeting to back up) The police are afraid to ticket anyone as it hurts there relation with there neighbor, or a tourist won't pay the ticket before they leave the country so it a waste of their time. I live on one of the roads that most traffic will redirect down and this scares me as well but something needs to be done about our streets and this is the first step.

--



Mark Udell
Maintenance Manager Black Rock Oceanfront Resort



From: Connie Woodward [REDACTED]
Sent: June 13, 2019 6:01 PM
To: Info Ucluelet
Subject: Speed bumps on Peninsula Road

Connie Woodward
1326 A Helen Road
Ucluelet, B.C.
Vote Yes to putting speed bumps.

Connie R. Woodward

From: Matt Edwards [REDACTED] >
Sent: June 12, 2019 5:57 PM
To: Info Ucluelet
Subject: Peninsula Rd Feedback

Hi,

I'd like to relay my thoughts about the safety improvements proposed in the School Zone along Peninsula Rd. I don't believe that speed bumps are necessary, I find that most people adhere to the 30km speed limit. Speed bumps would increase the risk of rear collisions and would direct further traffic along Helen, Pine and Victoria Roads.

I would also like to see Helen Rd become a 30km zone. I'm sick of drivers speeding down Helen to avoid the 30km school zone, there are plenty of kids living and playing in our neighbourhood.

Thanks

Matt and Angela Edwards
1465 Helen Rd
Ucluelet.

Matt Edwards - Expedition Engineering
Chief Expedition Officer
www.expeditionengineering.com

[REDACTED]
[REDACTED]
[Facebook](#), [Instagram](#), [1% for the Planet](#)

To: sg tyne
Subject: RE: School zone safety

Helen Rd.
Ucluelet BC

-----Original Message-----

From: sg tyne [REDACTED]
Sent: June 11, 2019 6:17 PM
To: Info Ucluelet <info@ucluelet.ca>
Subject: School zone safety

Thank you for the opportunity to provide input. As a parent of children who attend UES I fully support safety improvements in the school zone, including the proposed speed humps. However, I am also a resident of Helen Road between Marine Dr. and Matterson. I already see traffic regularly using Helen rd to access Peninsula avoiding the school zone. Please be prepared to also implement traffic calming measures on the family oriented residential streets (Helen, Pine, Victoria) the school zone changes may impact.

Thank you kindly,
Sarah Tyne

Sent from my iPhone

153 Hemlock St.
Ucluelet BC

From: [GEORGE TAYLOR](#)
To: [Info Ucluelet](#)
Subject: speed bumps
Date: June 11, 2019 2:06:27 PM

Hi,

I think it is an outrageous sum of money for what you propose. Have there been any incidents? Excessive speeding in numbers?? I think some people will cross the 1st bump and then speed up to make up time. Bad Idea.

George Taylor

1626 Larch Rd.
Ucluelet BC

From: [kellie mills](#)
To: [Info Ucluelet](#)
Subject: Speed bumps
Date: June 11, 2019 3:55:47 PM

I think the speed bumps are a much needed improvement to the school zone. I have 2 kids in the elementary and I definitely see the need. I live at 1626 larch rd
Kellie Mills

Sent from my iPhone

From: [Alan Anderson](#)
To: [Info Ucluelet](#)
Subject: Speed bumps
Date: June 11, 2019 2:08:35 PM

I am in favour of the proposed measures to reduce speed in the school zones.
Is there any discussion on speed bumps along matterson that adjoins the high school by the track?

Alan Anderson
400 Main Dr.

Sent from my iPhone

From: Saunders, Marnel M. [REDACTED]
Sent: June 12, 2019 9:08 AM
To: Info Ucluelet
Subject: Speed humps

Hello;

I wonder if the PAC provided any rationale and data as to the issues around speed in the school zones. I drive past frequently and do not see people speeding through the zones. Have the RCMP provided any information on speeding in that area? Have children been injured? We have flashing signs letter you know what your speed is and I think these signs are effective in encouraging people to reduce their speed.

I am not in favor of adding speed humps – I think the increased traffic on Victoria and Helen will be a concern.

Marnel Saunders
219 Marine Drive,
Ucluelet, BC

From: [Carolyn Langhelt](#)
To: [Info Ucluelet](#)
Subject: School Zone Safety Improvements
Date: June 19, 2019 12:55:26 PM

We live on Marine Drive and wholly support the installation of speed humps on Peninsula Road in the school zones. I would suggest that the humps be designed with an easy passage for bicycles, either in the middle or on the ends.

Thank You.

Chris Johnston / Carolyn Langhelt
378 Marine Drive.

From: [jillian.edwards](#)
To: [Info Ucluelet](#)
Subject: School safety zone improvements
Date: June 11, 2019 12:32:59 PM

I agree with adding speed bumps along Peninsula road in the school zone. I also think speed bumps should be added to Helen street between Matterson and Marine, as this road is often used as an alternative to Peninsula to avoid the school zone, causing many drivers to speed along Helen instead. As there are no side walks on Helen Road, it is especially dangerous.

Jillian Edwards
457 Marine Drive



Get [Outlook for Android](#)

To: A & L Skihar Bethell
Subject: RE: Speed Humps

Marine Dr. 112-5454
Ucluelet BC

From: A & L Skihar Bethell [REDACTED]
Sent: June 11, 2019 4:22 PM
To: Info Ucluelet <info@ucluelet.ca>
Subject: Speed Humps

Thank you for the opportunity to comment on the suggestion of speed humps to reduce speed in the school zone. I am not in favour of the typical speed hump. I would suggest they are an antiquated solution to address traffic calming in many areas including school zones. They can be expensive, interfere with response times of emergency vehicles, may increase noise levels (engine scraping, engines revving), increase wear and tear on residential and commercial vehicles, increase air pollution and reduce fuel efficiency increasing gas consumption. It may also encourage dangerous driving such as going around "off road" to avoid the hump. Suggestions to address the need for traffic calming may include: the use of speed limit flashing signs, a roundabout would also slow traffic down. It will also provide an opportunity for the school to adopt the roundabout and use their creativity to ensure the roundabout sends the "slow school zone" message. Enhancing the aesthetic nature of the street along the school street frontage with landscaping and wider sidewalks with benches, shrubs to encourage walk ability and safety, Thank you once again and I would ask that council looks at alternatives that address the need for traffic calming as well as enhance and add to the aesthetic of the Village of Ucluelet.

Sincerely; Anita Skihar and Lance Bethell.

--
IMPORTANT-CONFIDENTIAL INFORMATION: This message is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. Any other distribution, copying or disclosure is strictly prohibited. If you have received this message in error, please notify me immediately by email at [REDACTED] and permanently delete this message.

Thank-you A&L

To: Bill Irving
Subject: RE: School zone traffic survey

371 Marine Dr.
Ucluelet BC

From: Bill Irving [REDACTED]
Sent: June 12, 2019 11:29 AM
To: Info Ucluelet <info@ucluelet.ca>
Subject: School zone traffic survey

Councils for years have tried to find cheap easy fix for traffic flows in front of schools. With the recent Ministry of Education funding announcement to upgrade both schools it is excellent opportunity to work in partnership with this project to "finally fix" school zone traffic concerns.

Road alignment, new sidewalks and curbs, designated on street parking, drop off zones, traffic calming and controlled crosswalks (similar to Peninsula and Spring Cove), more off street parking in rear of building for staff and bus pickup are some of opportunity available with this rebuild.

Speed dampening, I do not support speed dampened on Peninsula Rd. Past survey suggest they are at best of partial benefit. Without definition by curbs and sidewalks drives tends to cheat around ends. Especially problematic with Peninsula Rd. sidewalks flush with road surface. Also driver avoidance pushes traffic into smaller residential roads.

Sent from my Samsung Galaxy smartphone.

From: bforrest [REDACTED]
Sent: June 11, 2019 6:54 PM
To: Info Ucluelet
Subject: Speed humps

I am totally in favour of placing speed humps along Peninsula. People just ignore the playground signs and speed through the area. Some of it is ignorance of exactly what a playground zone actually is and some is just a poor attitude. They just don't care until they hit somebody's child.

Bruce Forrest
372 Marine Drive

Sent from my Galaxy Tab® E

From: [Andy Herridge](#)
To: [Info Ucluelet](#)
Subject: Request for Community Input School Zone Safety Improvements
Date: June 11, 2019 4:44:39 PM

Hey there, I believe we need some speed bumps in the school zone. Makes sense. Plus, I hear you already have them, just not installed. So double down on makes sense there.

I live at 237 Matterson Dr, Ucluelet, BC V0R 3A0 and work at the address below my name on the signature.

Cheers,

--

Andy Herridge

 ^S, Ucluelet, B.C. Canada

From: [Ivy Kinvig](#)
To: [Info Ucluelet](#)
Subject: Fwd: School speed bumps
Date: June 11, 2019 10:45:11 AM

>
> As a teacher in the school. What I say is they are mandatory
> Ivy Kinvig
246 Matterson drive
Phobic 569

From: [REDACTED]
To: [Info Ucluelet](#)
Subject: School Zone speed bumps
Date: June 11, 2019 10:51:45 AM
Importance: High

I am in favour of the installing of speed bumps in our school zone. Several, along that stretch of Peninsula Road, as too many people seem to slow down at the end where they enter the zone, but forget to stay slow all the way through!

Laurie Crozier
430 Orca Cres.

From: Megan E. Burns [REDACTED]
Sent: June 12, 2019 6:43 PM
To: Info Ucluelet
Subject: Speedbumps

My name is Megan Burns. I live at
487 Orca Cres.

I fully support this. The speed readers do absolutely nothing to slow drivers down, even during school hours. Its about time this happened!

From: Protected [REDACTED]
Sent: June 12, 2019 1:03 PM
To: Info Ucluelet
Subject: School Safety Proposal...

Thank you for the invitation to comment on the proposal to install speed humps on Peninsula Road near the schools.

We live on Otter Street just 100 yards from Peninsula Rd. We cross Peninsula at the crosswalk at Otter Street at least once everyday, and occasionally at the Matterson cross walk.

More often than not, approaching traffic is travelling at speeds at least 10 km/hr higher than the posted 30 km/hr limit. This is confirmed by the speed reader signs. In addition, it is very common for traffic to not stop when we are standing at the crosswalk waiting to cross, despite being clearly visible.

We are 110% percent in favour of installing speed humps as is proposed. In addition we believe that installing pedestrian activated warning lights as was recently done on Peninsula Rd near Terrace Beach, would significantly increase safety for those waiting to cross at the crosswalks. This applies doubly in the darker, wetter, winter months.

And finally, we believe that decreasing the maximum speed from 50 km/hr to 40 or 30 km/hr starting as early as Forbes road on all of Peninsula Rd. would make perfect sense.

Thank you for considering our opinions.

Regards,

Daniel & Rhonda Allen
255 Otter Street
[REDACTED]

From: [Lisa Chee](#)
To: [Info Ucluelet](#)
Subject: Yes, to speed bumps
Date: June 16, 2019 3:02:43 PM

Hello,

Names: Brent Woodland and Lisa Chee

Address: 1373 Peninsula Road

Yes, we are in favour of installing speed bumps in the school zone.

Thank you!

Sent from my iPhone

From: Walter Wiederick [REDACTED]
Sent: June 13, 2019 9:48 AM
To: Info Ucluelet
Subject: Speed Humps

I am in support of installing speed humps as outlined. Something has to be done to curb speeding, especially in school and playground zones. Speeding and unsafe driving is the norm now and something has to be done before a child is hit by a car.

Walter Wiederick
938 Peninsula Road.

From: [Matt](#)
To: [Info Ucluelet](#)
Subject: School Zone Safety Improvements
Date: June 18, 2019 11:41:14 AM

I'm against installing speed bumps on Peninsula near the school zone. The school area is fenced in and has good visibility. Peninsula is the main road that's used by all the the peninsula past the schools, and speed bumps will continue to enforce the limit outside of posted hours. As the Request for Input stated, the speed bumps will increase rear end collisions, cause congestion, and also waste fuel, and inconvenience a lot of people. I think a much better choice would be to have speed traps set up near the school more often.

Matt Torgunrud
1265 Peninsula Rd
Ucluelet BC

To: Dean Robin
Subject: RE: Speed bumps

1317 Peninsula Rd.
Ucluelet BC

From: Dean Robin [REDACTED]
Sent: June 11, 2019 6:49 PM
To: Info Ucluelet <info@ucluelet.ca>
Subject: Speed bumps

I think speed bumps are a great idea for Peninsula. Living across the elementary school for the last 2 year I have personally witness hundred of cars doing 50-80kmph down this road. Some even during school hours. And without the presence of police there's nothing stopping them from doing it again.

I have already lost one cat due to cars speeding on this road and don't want to loose another!

From: [tony Ginchereau](#)
To: [Info Ucluelet](#)
Subject: Yes 100% in accord
Date: June 11, 2019 9:14:20 AM

Council wishes to survey the community regarding the proposed installation of speed humps to reduce the speed of traffic in the school zone area.

Tony Ginchereau

1341 peninsula road

Obtenez [Outlook pour iOS](#)

From: [Rebekka Lim](#)
To: [Info Ucluelet](#)
Subject: School Zone Improvements
Date: June 18, 2019 4:42:14 PM

Yes, we are in favour of speed humps being installed. The signs on the center-line stating 30km/hour keep getting crushed, which means obviously they are not helping enough. Congestion on our side streets is the least of our worries. Thank you. Rebekka Lim, 1399 Peninsula Rd

--

Rebekka Lim
The Barkley Cafe Ltd.
BNEE Enterprises Ltd


Subject: School speed bumps

-----Original Message-----

From: Sarah Edwards [REDACTED]

Sent: June 11, 2019 7:00 PM

Subject: Re: School speed bumps

Sarah Edwards
1589 peninsula Rd

Yes to speed bumps!

Also of concern is how fast people speed up after the school zone. We have a hidden driveway and have almost been hit a few times as well as amazingly enough people still blow that stop sign many times daily. Unsure if you guys are aware.

😊 Thank you!

From: Info Ucluelet
Subject: Speed bumps

-----Original Message-----

From: Ashley Williamson [REDACTED]
Sent: June 15, 2019 8:54 AM
Subject: Re: Speed bumps

Ashley Williamson
952 Peninsula Rd
Ucluelet BC

I am in favour of installing speed bumps along Peninsula rd in the school zones.

Sent from my iPhone

From: Info Ucluelet
Subject: Speed Bumps on Peninsula

-----Original Message-----

From: Cindi Levine [REDACTED]
Sent: June 11, 2019 10:31 AM
Subject: Speed Bumps on Peninsula

I am in favour of speed bumps along Peninsula along the playground/school zone.
Thanks
Cindi

Cintamoni Levine 1203 Peninsula Road, Ucluelet, BC V0R 3A0

Sent from my iPhone

Cindi Levine
Mobile Mortgage Manager
Coastal Community Credit Union
311 - 368 Main Street
Tofino, BC V0R 2Z0
[REDACTED]
[REDACTED]

This email and any attachments are strictly confidential, may be privileged, and are intended only for the use of the person(s) named above. Any other person is strictly prohibited from disclosing, distributing, copying or using it. If you are not the intended recipient (or are not receiving this communication on behalf of the intended recipient), please notify the sender immediately by return email or telephone call, and securely destroy this communication.

Banking services provided by Coastal Community Credit Union. Insurance services provided through Coastal Community Insurance Services (2007) Ltd., a subsidiary of Coastal Community Credit Union. Mutual funds, other securities and securities related financial planning services are offered through Credential Securities, a division of Credential Qtrade Securities Inc. Credential Securities is a registered mark owned by Aviso Wealth Inc. Life and health insurance provided through Coastal Community Private Wealth Group, a division of Coastal Community Financial Management Inc., a subsidiary of Coastal Community Credit Union

If you wish to unsubscribe from receiving Commercial Electronic Messages from Coastal Community Credit Union or its subsidiaries please visit <http://unsubscribe.cccu.ca> If you withdraw your consent to receive Commercial Electronic Messages from us, you may continue to receive certain communications from us, such as account related messages and information on regulatory matters.

From: [Nestor Ferrier](#)
To: [Info Ucluelet](#)
Subject: Re: COMMUNITY ANNOUNCEMENT: Community Input on School Zone Safety Improvements
Date: June 11, 2019 9:35:25 AM

I am very much in favour of putting speed bumps in any school zone. This would physically enforce the speed and save the cost of replacing the signs that are damaged every few months.

Name: Nestor Ferrier
Address: 1324 Pine Rd Ucluelet BC V0R3A0

Thank you.

From: District of Ucluelet - Ukee Mail <noreply@ucluelet.ca>
Sent: June 11, 2019 9:08 AM
To: [REDACTED]
Subject: COMMUNITY ANNOUNCEMENT: Community Input on School Zone Safety Improvement

Darcey Bouvier

From: Info Ucluelet
Subject: Speed humps

-----Original Message-----

From: Sim [REDACTED]
Sent: June 11, 2019 7:16 PM
Subject: Speed humps

Yes please, we are in favour of speed humps in the school zone!

Simone and Adam Clouthier
1332 Pine Road
Ucluelet

Sent from my iPhone

To: Jamie Bone
Subject: RE: school zone safety improvements

1356 Pine Rd.
Ucluelet BC

From: Jamie Bone [REDACTED]
Sent: June 11, 2019 7:34 PM
To: Info Ucluelet <info@ucluelet.ca>
Subject: school zone safety improvements

Hello hello

Just a few quick thoughts on the school zone. I wholly support slowing traffic. I do feel some anxiety about the speed bumps in the school zone because we live on Pine and already have cars traveling too quickly down our road. Wide streets like ours are nice however it does mean cars will be moving faster. I would support some traffic calming measures along Helen, Pine and other streets as well. The majority of town really. Ucluelet is not pedestrian or bicycle friendly, I would be excited to see something done, not just in the school zone but many other streets as well.

Jamie Bone

From: Jen F [REDACTED]
Sent: June 12, 2019 8:37 AM
To: Info Ucluelet
Subject: Speed bumps

Hi there I emailed yesterday before realizing I needed to add my full address. So yes I fully support the installation of the speed bumps.

Jennifer Kay French
1348 pine rd
Ucluelet bc
[REDACTED]

Sent from my iPhone

1373 Pine Rd.
Ucluelet BC

From: [Liisa Nielsen](#)
To: [Info Ucluelet](#)
Subject: Speed bumps!
Date: June 11, 2019 12:40:01 PM

I vote yes for the speed bump installation on peninsula!
However pine road will become an alternative speed route.
Let's make Pine rd a dead end road too!
Liisa Nielsen

Sent from my iPhone

From: [Carol Astrom](#)
To: [Info Ucluelet](#)
Subject: speed humps
Date: June 11, 2019 2:22:38 PM

I am in favour of speed humps being installed along the school zone on Peninsula Rd. It's a rare day when I don't see the speed sign telling motorists to 'slow down'. We already have increased traffic on Pine Rd. – so many parents drive their children to school so in the morning, lunch time and after school many travel home on our street. Lots of kids live here and pets! I'd like to recommend that the district put 'Children at Play...' signs up. Or, maybe rethink the town's speed limit. Sincerely, Carol Astrom 1380 Pine Rd.

From: J Hey [REDACTED]
Sent: June 11, 2019 11:27 AM
To: Info Ucluelet
Subject: Speed bumps

Hey all,

While I support overall speed reduction and control throughout the school zone and successively to be carried into towards the lighthouse, I object to rubber speed bumps.

Correct me if I am wrong, but didn't we plan on creating traffic islands with a bend in the road around the pedestrian crossings? These should be implemented immediately instead, with funding provided by and for the Ministry of Transportation (not out our pockets).

These rubber bumps are:

- only temporary albeit \$20.000!
- environmentally questionable (rubber)
- not part of the expensive (time invested thus far) community plan
- our pocket (instead of BC Highways)
- added noise pollution (acceleration after clearing the bump, suspension travel and tire noise).

Thanks you for considering my input,

Jens Heyduck
302 Reef point rd

From: Info Ucluelet
Subject: Speed Bump Survey

From: Allie Bonner [REDACTED]
Sent: June 14, 2019 9:58 AM
Subject: Speed Bump Survey

Hey,

I just found an article about speed bumps on Peninsula to prompt slower traffic through the school zones. I am 100% in favour of it.

Locals may be aware of the zone and stick to the speed limits; but the amount of speeding through that section from out-of-towners (and locals that just don't care to slow down) is alarming. I think a physical reminder to be mindful of your speed in this stretch would be extremely effective.

If you have any questions, I can be reached via email or phone, [REDACTED] anytime.

All the best,

Allie Bonner
1280 Rupert Road

Sent from [Outlook](#)

From: [Linda Erickson](#)
To: [Info Ucluelet](#)
Subject: Speed bumps
Date: June 14, 2019 9:42:48 PM

I am in favour of installing speed bumps in the school zone area on Peninsula Road.

Linda Erickson
1158 Rupert Rd.
Ucluelet

Sent from my iPhone

Joseph Rotenberg

From: Randy Oliwa [REDACTED]
Sent: June 14, 2019 11:46 AM
To: Info Ucluelet
Subject: Speed bump crosswalks: public input R Oliwa
Attachments: Screenshot_20190611-104250_01.jpg; Screenshot_20190611-103951_01.jpg; Screenshot_20190611-104216_01.jpg; Screenshot_20190611-104422_01.jpg; Screenshot_20190611-104409_01.jpg

Hello,

I attended the council meeting when council motioned to have a solution in place regarding the installation of speed bumps in our school zone before the school year starts up again in September.

I'm really excited that district staff have jumped on the topic and getting public input so early, well done. Just a quick backgrounder on the topic from my experience, this issue has been motioned, discussed, debated, studied, defeated, and is now in the process of moving forward.

Congrats to the current council for agreeing to finally add speed bumps to the speed calming assets that are already in place and making our children safer.

Additionally I should add that prior to 2008, an attempt to slow traffic down in front of our schools, several deep gouges were cut into the existing asphalt, I believe they were called rumble strips. These did cause a loud "rumble" sound when ever a vehicle travelled over them. The rumble strips were a good attempt but were removed because of the noise. This is not the case with speed bumps and should not be included in the conversation as they are completely different.

I do like the idea of 3D line painting but feel the timeline to do a thorough test, between now and September, is just to short. Perhaps an option could be is to install speed bump crosswalks on Peninsula and a 3D crosswalk on Matterson Dr. at this time and review the results in 12 months.

I will add a few photos of solutions I would be in favour of.

Respectfully submitted,

Randy Oliwa
1150 Rupert Rd
Ucluelet BC

To: Carey McPherson
Subject: RE: School Safety

1821 St. Jacques Blvd.
Ucluelet BC

From: Carey McPherson [REDACTED]
Sent: June 11, 2019 2:13 PM
To: Info Ucluelet <info@ucluelet.ca>
Subject: School Safety

Hello, I am a teacher at UES. I have worked at both schools for the past 12 years, including countless hours standing outside on recess duty. I strongly recommend speed bumps or lumps or lights or something be done to slow traffic. I have watched all size vehicles, driven by tourists and locals speeding through this zone on a regular basis. I believe the safety of our children should be out top priority.

Thank you,

Carey McPherson
Ucluelet Elementary School
Primary Teacher Gr. 1/2
School Garden Contact
[REDACTED]

To: David McPherson
Subject: RE: Speed Humps

1821 St. Jacques Blvd.
Ucluelet BC

From: David McPherson [REDACTED]
Sent: June 11, 2019 11:16 AM
To: Info Ucluelet <info@ucluelet.ca>
Subject: Speed Humps

I strongly support the installation of speed humps on the school zone.

Dave McPherson

From: Info Ucluelet
Subject: Speed Bumps Response

-----Original Message-----

From: Chloe MacMurchie-Noel [REDACTED]
Sent: June 13, 2019 6:41 PM
To: Info Ucluelet <info@ucluelet.ca>
Subject: Speed Bumps Response

I am in favour of the speed bumps for the school zone.

Chloe MacMurchie-Noel

1302 Victoria Rd

[REDACTED]
Ucluelet BC
V0R3A0
CANADA

To: Zoe McEnergy
Subject: RE: Are you in favour of installing speed humps in the school zone area on Peninsula Road?

346 Yew Rd.
Ucluelet BC

From: Zoe McEnergy [REDACTED]
Sent: June 11, 2019 10:54 AM
To: Info Ucluelet <info@ucluelet.ca>
Subject: Are you in favour of installing speed humps in the school zone area on Peninsula Road?

I am mixed on the issue. I like the idea of Speed humps, not bumps though. However, the more research I do, the more I see municipalities around the world removing them, due to vehicle damage, and slowed response time of emergency vehicles. If these issues are reviewed by council and plans are put in place with emergency departments such as Fire and Ambulance so as to mitigate the issue of response time; as well as ensuring that the district is not opening itself up to the possibility of increased claims of vehicle damage which they could become liable for, I would be in support of speed humps, but not speed bumps

I do feel that this issue of safety around the schools is high, and a solution needs to be found. I just want to ensure that the district is considering all the possible negative ramifications as well as the positive ones, in choosing speed humps.

While an internet article is in no way sufficient for council to base it's decision on, I attach a link to an article that brings up some of the issues that council should consider when making this decision.

<https://www.reliance-foundry.com/blog/speed-humps-effective#gref>

Zoe McEnergy

To: Johanna Dahl
Subject: RE: Speed bumps

Unknown Address

-----Original Message-----

From: Johanna Dahl [REDACTED]
Sent: June 11, 2019 8:43 PM
To: Info Ucluelet <info@ucluelet.ca>
Subject: Speed bumps

I would like to see speed bumps installed in the school zones on peninsula rd. I have seen far too many close calls and children put in unsafe situations in the school zone. The only way to make people slow down is to physically make it impossible for them to speed. Frankly speed bumps should have been installed years ago.

Thank you,
Johanna Dahl

Sent from my iPhone

Subject: Speed humps

-----Original Message-----

From: Diane Arentsen [REDACTED]

Sent: June 11, 2019 5:17 PM

To: Info Ucluelet <info@ucluelet.ca>

Subject: Re: Speed humps

YES!

Diane Arentsen

[REDACTED]

Ucluelet

VOR 3A0

Sent from my iPad

From: [Jill McQuaid](#)
To: [Info Ucluelet](#)
Subject: Speed humps
Date: June 11, 2019 11:07:53 AM

Hello District Council, I am in favour of installing speed humps on Peninsula road. I applaud the district for taking initiative to slow traffic in front of the schools however, the larger issue is the lack of parking for pick up and drop off and decreased visibility for parents pulling out of the drop off zone because of others parked on Peninsula. I encourage Council to continue advocating for solutions with SD70 and thank you again for the improvements already done to increase the safety of our children.

Sincerely, Jill McQuaid

To: [REDACTED]
Subject: RE: School zone safety input

Unknown Address

From: Tom Lock [REDACTED]
Sent: June 11, 2019 12:59 PM
To: Info Ucluelet <info@ucluelet.ca>
Subject: School zone safety input

Yes, for speed bumps
I think speed bumps are very good idea
[Sent from Yahoo Mail on Android](#)



IN-CAMERA STAFF REPORT TO COUNCIL

Council Meeting: JUNE 25, 2019

500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: BRUCE GREIG, MANAGER OF COMMUNITY PLANNING

FILE NO: 4020-20-UHS NOISE

SUBJECT: 1743 CEDAR ROAD – UHS NOISE BYLAW COMPLIANCE

REPORT NO: 19-79

PURPOSE:

That members of the public and representatives from S&S Seafood Canada be given an opportunity to address Council regarding noise issues at Ucluelet Harbour Seafoods Plant at 1743 Cedar Road.

BACKGROUND:

The District has received written complaints from a number of neighbours to the Ucluelet Harbour Seafoods (UHS) plant at 1743 Cedar Road. In broad terms, the complainants acknowledge the long-term existence of the UHS fish plant but claim that changes to the equipment and operations at the plant over the past two years have resulted in different frequency and intensity of noise - which is negatively impacting the nearby residents' peaceful enjoyment of their property. The complainants have asked that the District enforce its noise bylaw to address this matter.

At its June 11, 2019, closed meeting, Council resolved as follows:

1. *“THAT Council, with respect to the ongoing complaints of violations under the District of Ucluelet Noise Control Bylaw No. 915, 2003, by the operation of the Ucluelet Harbour Seafoods (UHS) plant on the property at 1743 Cedar Road:

 - a. in conjunction with the regular Council meeting agenda for June 25, 2019, schedule a Committee-of-the-Whole portion to invite concerned members of the public and representatives from S&S Seafood Canada to address Council; and,
 - b. require that S&S Seafood Canada provide, no later than June 25, 2019, a list of concrete steps they propose to abate, control or otherwise limit the noise from the UHS plant - including noise from outdoor condensers - and proposed dates by which those steps will be taken;*
2. *THAT Council rise and report on the above motions in open meeting.”*

Respectfully submitted:

Bruce Greig, Manager of Community Planning
Mark Boysen, Chief Administrative Officer



STAFF REPORT TO COUNCIL

Council Meeting: JUNE 25, 2019

500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: BRUCE GREIG, MANAGER OF COMMUNITY PLANNING

FILE NO: TUP19-02 UHS

SUBJECT: TEMPORARY USE PERMIT FOR EMPLOYEE HOUSING - UHS

REPORT NO: 19-80

ATTACHMENT(S): APPENDIX A – DRAFT PERMIT TUP19-02
 APPENDIX B – STAFF REPORT DATED MAY 14, 2019
 APPENDIX C – CORRESPONDENCE

RECOMMENDATION:

1. **THAT** Council, at this point, gather public input on the proposal to allow seasonal employee housing for up to three years in a maximum of 25 Recreational Vehicles on the property at 1970 Harbour Crescent, but defer a decision on approving the requested Temporary Use Permit 19-02 until the applicant has installed approved services and otherwise readied the site according to the plans submitted and the conditions listed in the draft permit.

BACKGROUND:

At its May 14, 2019, meeting Council considered a staff report on the Temporary Use Permit (TUP) application 19-02 and passed the following motion:

“THAT Council direct staff to give notice of Council’s intent to consider issuing a Temporary Use Permit for seasonal employee housing in up to 25 RV’s on the property at 1970 Harbour Crescent, subject to receipt of more detailed plans showing:

- a. Detailed, dimensioned site layout clearly showing fire access lane and areas for vehicle parking, bicycle parking, garbage and recycling, screening along the south side, and amenity spaces (e.g., picnic table, recreation area, etc.);*
- b. Engineer or Registered Onsite Wastewater Practitioner report for proposal to collect and pump wastewater, to Island Health standards;*
- c. Engineer’s plans confirming adequate services (water, power); and,*
- d. Confirming dates of seasonal operation.”*

DISCUSSION:

The applicant submitted a detailed site plan on May 30, 2019. The plan is attached to the draft TUP19-02 (see Appendix ‘A’).

The applicant has stated that occupancy of the RV’s is *“expected to be May to October for the majority of the units. We may leave a few vacant if there is a need for winter occupancy November to April but each unit will not be occupied for more than 6 months.”*

Note the permit is subject to the owner's undertaking, security deposit and conditions as listed in Schedule 3 to the TUP. Staff recommend a security deposit in the amount of \$3,000 per seasonal camping space, i.e., a total security deposit of \$75,000.

The conditions of the permit also require that the applicant provide confirmation of approved water, sewer and electrical services prior to occupancy – this would enable the applicant to move forward with the site servicing, which the applicant has indicated is underway, while meeting the intent of conditions “b” and “c” from the Council motion of May 14, 2019, above.

A condition of the permit is that camping in RV's or any other structure or vehicle is permitted only as defined and in the area designated in the site plan attached as Schedule 4 to the TUP. The District is aware that a number of RV's have already been located on the property and are occupied; at the District's insistence, UHS has agreed to provide portable toilet facilities as an interim measure for these campers. These units would be the first to move to the new serviced spaces. Council could defer issuance of the requested TUP until the applicant has installed approved water and sewage services, delineation of fire lanes, screening, etc., to the District' satisfaction. Alternatively, Council could issue the permit with the conditions as drafted, including the requirement for installing screening and full servicing before occupancy, or could add conditions as it deems necessary.

The required statutory notification for the TUP has been completed. Council should now provide an opportunity to receive public comment on this application, and thereafter consider whether to issue the requested permit.

OPTIONS:

1. **THAT** Council, at this point, gather public input on the proposal to allow seasonal employee housing for up to three years in a maximum of 25 Recreational Vehicles on the property at 1970 Harbour Crescent, but defer a decision on approving the requested Temporary Use Permit 19-02 until the applicant has installed approved services and otherwise readied the site according to the plans submitted and the conditions listed in the draft permit.
(Recommended)
2. **THAT** subject to public comment, Council consider authorizing issuance of Temporary Use Permit 19-02 for a period of up to three years, to allow seasonal employee housing in a maximum of 25 Recreational Vehicles on the property at 1970 Harbour Crescent;
3. **THAT** Council add, remove or change the permit conditions and then issue the permit as amended; or,
4. **THAT** Council reject the TUP application.

Respectfully submitted: Bruce Greig, Manager of Community Planning
Mark Boysen, Chief Administrative Officer



Appendix A

TEMPORARY USE PERMIT TUP19-04

General Terms

1. This Temporary Use Permit is issued to:

Leader Fishing Ltd. Inc. No. BC0992586
 320-522 7th Street
 New Westminster, BC V3M 5T5

and

S&S Seafood Co. (Canada)
 12 Orwell Street, Suite 200
 North Vancouver, BC V7J 2G1

(the "**Permittee**")

as the registered owner and responsible tenant of, and shall apply only to, the lands and premises situated in the District of Ucluelet, in the Province of British Columbia, and more particularly described as:

Lot 5, District Lots 806 and 1991 Clayoquot District, Plan 20323
 PID 003-527-867 (1970 Harbour Crescent)

(the "**Lands**").

2. This Temporary Use Permit is issued pursuant to section 492 to 497 of the *Local Government Act*.
3. This Temporary Use Permit is issued subject to compliance with all applicable District of Ucluelet Bylaws.
4. This permit does not relieve an owner or occupier from obtaining any other approvals required by any other jurisdiction, or from meeting any other applicable regulations.
5. The permit holder, as a condition of issuance of this Permit, agrees to comply with the requirements and conditions of **Schedules 1-4**, which are attached hereto and form part of this permit.
6. The land described herein shall be developed strictly in accordance with the terms and conditions and provisions of this Permit.
7. If the Permittee or its successor(s) in title does not substantially commence any construction with respect to which this permit was issued within six months after the date it was issued, the Permit shall lapse.
8. Notice shall be filed in the Land Title Office under section 503 of the *Local Government Act*, and upon such filing, the terms of this Permit or any amendment hereto shall be binding upon all persons who acquire an interest in the land affected by this Permit.



9. This Permit is NOT a Building Permit.
10. This Permit is NOT a Development Permit.
11. Provisions of sections 495, 496 and 502 of the *Local Government Act* requiring security applies to this permit as set forth in **Schedule 2**.

AUTHORIZING RESOLUTION passed by the Municipal Council on the ____ day of **June, 2019**.

IN WITNESS WHEREOF this Temporary Use Permit is hereby executed and issued by the Municipality the ____ day of ____, 2019.

THIS PERMIT SHALL EXPIRE on the ____ day of **June, 2022**.

THE DISTRICT OF UCLUELET

by its authorized signatories:

Mayco Noël – Mayor

Mark Boysen – Corporate Officer

OWNER

by its authorized signatory

LEADER FISHING LTD. INC. NO. BC0992586

TENANT MANAGING THE USE OF THE LANDS

by its authorized signatory

DAVE DAWSON, GENERAL MANAGER
S&S SEAFOOD CO. (CANADA)

ISSUED the ____ day of ____, 2019.

Bruce Greig - Manager of Community Planning



Schedule 1 Required Undertaking

TO THE DISTRICT OF UCLUELET:

I, Dave Dawson, representing *the Lands* hereby undertake as a condition of issuance of this Temporary Use Permit to:

- a) Cease use and remove any structures built to support the temporary use from the subject property not later than 1 month after the termination date set out on the Temporary Use Permit.
- b) Remove any RV's, Trailers, or other vehicles or structures used or capable of being used for camping purposes from *the Lands* immediately upon expiry or revocation of the Temporary Use Permit.
- c) Abide by all conditions of the Temporary Use Permit.

I understand that should I not fulfill the undertakings described herein, the District of Ucluelet or its agents may enter upon *the Lands* and perform such work as is necessary to eliminate the temporary use and bring the use and occupancy of the property into compliance with the District of Ucluelet bylaws, and that any securities submitted to the District pursuant to the Temporary Use Permit shall be forfeited and applied to the cost of restoration of *the Lands* as herein set out.

I further understand that in the event of a default of the conditions contained within the Temporary Use Permit, I shall forfeit the securities submitted to the District of Ucluelet.

This undertaking is attached hereto and forms part of the Temporary Use Permit.

DATE: _____

PERMITTEE: _____

WITNESS: _____



Schedule 2 Security

As a condition of the issuance of this Permit, the District of Ucluelet is holding a security set out below to ensure that development is carried out and operated in accordance with the terms and conditions of this Permit. Should any interest be earned upon the security, it shall accrue to the Permittee and be paid to the Permittee if the security is returned. The condition of the posting of the security is that should the Permittee fail to use the land as authorized according to the terms and conditions of the Permit and within the time provided, the District of Ucluelet may use the security to carry out the work by its servants, agents, or contractors, and any surplus shall be paid over to the Permittee; or should the Permittee carry out the development permitted by this Permit within the set time set out above, the security shall be returned to the Permittee. There is filed accordingly:

- a) A Letter of Credit or cash to be deposited into a specified bank account, to be held for the term of the permit in the amount of \$75,000. The purpose of the security is to cover any associated costs to the District of Ucluelet with respect to the removal, storage, and /or disposal of recreational vehicle units and associated structures or services.



Schedule 3 Terms of Temporary Use Permit Conditions

- a) The permitted temporary use shall be limited to the following:

A maximum of twenty-five (25) long-term seasonal recreational vehicle (RV) / trailer camping units for employees, in the spaces shown.

- b) The RV spaces are to be located only as indicated on the site plan (**Schedule 4**).
- c) The Permittee must oversee the use of the Lands and keep a manager / caretaker resident on site during any period when the seasonal employee units are occupied. The on-site manager's telephone and email contact shall be provided to the District and updated as required.
- d) The proposed seasonal RV space is for staff accommodation, to be inhabited by employees working for the Permittee. For clarity, this permit does not authorize short-term commercial tourist accommodation use of the proposed RV space. The minimum length of stay is 30 consecutive days. The maximum length of stay is 6 months.
- e) At the end of each seasonal stay, or within 6 months (whichever is less), the Permittee shall notify the Bylaw Services Officer in writing that the unit has been vacated.
- f) No person shall make, allow, or cause to be made any loud, objectionable, or unnecessary noise anywhere within the seasonal camping area which may disturb the peace, quiet, rest, enjoyment, comfort, and/or convenience of the neighborhood between the hours of 10 pm of one day and 7 am of the next day.
- g) The Permittee shall provide for collection and pickup of garbage and recycling in appropriate wildlife-proof containers.
- h) No RV spaces are to be occupied unless they are serviced by approved potable water and sewage disposal systems. Any failure to properly collect and dispose of septic waste will result in suspension of this permit and forfeit of the security deposit.
- i) No RV spaces are to be occupied until the access drive aisles, parking spaces, trailer pads and fire lanes are delineated to the satisfaction of the District. Access aisles and vehicle turnarounds are to be kept free at all times, for emergency access.
- j) No RV spaces are to be occupied until the Permittee has provided the site amenities and landscaping as shown on Schedule 4. The Permittee is to provide a detailed plan for fencing, landscaping and site amenities prior to construction, for approval by District staff.
- k) An on-site parking space shall be provided for each seasonal RV pad, in addition to the required parking for all other uses on site.
- l) No other temporary uses other than the above-mentioned uses shall be permitted. To be clear, no other camping or storing of RV's is allowed on the property, except as authorized by this permit and only in the locations shown on Schedule 4 of this permit.
- m) The municipal Bylaw Services Officer may arrange for site inspection at any time, in a reasonable manner, to monitor compliance with the terms of the Temporary Use Permit.



STAFF REPORT TO COUNCIL

Council Meeting: MAY 14, 2019

500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: BRUCE GREIG, MANAGER OF COMMUNITY PLANNING

FILE NO: TUP19-02 UHS

SUBJECT: TEMPORARY USE PERMIT FOR EMPLOYEE HOUSING - UHS

REPORT NO: 19-56

ATTACHMENT(S): Appendix A – TUP Application 1970 Harbour Crescent

RECOMMENDATION(S):

1. **THAT** Council direct staff to give notice of Council's intent to consider issuing a Temporary Use Permit for seasonal employee housing in up to 25 RV's on the property at 1970 Harbour Crescent, subject to receipt of more detailed plans showing:
 - a. Detailed, dimensioned site layout clearly showing fire access lane and areas for vehicle parking, bicycle parking, garbage and recycling, screening along the south side, and amenity spaces (e.g., picnic table, recreation area, etc.);
 - b. Engineer or Registered Onsite Wastewater Practitioner report for proposal to collect and pump wastewater, to Island Health standards;
 - c. Engineer's plans confirming adequate services (water, power); and,
 - d. Confirming dates of seasonal operation.

PURPOSE:

The purpose of this report is for Council to consider an application for a Temporary Use Permit (TUP) submitted by Ucluelet Harbour Seafoods (UHS) for the seasonal accommodation of employees on the property at 1970 Harbour Crescent (former Trans-Pacific Fish plant).

UHS is working on options for creating more long-term employee housing but indicates that the requested TUP is necessary for providing employee housing as an interim solution (see application letter). The request is for a seasonal worker camp of up to 25 Recreational Vehicles to be parked and serviced on a leased area of the property at 1970 Harbour Crescent (see Figure 1).

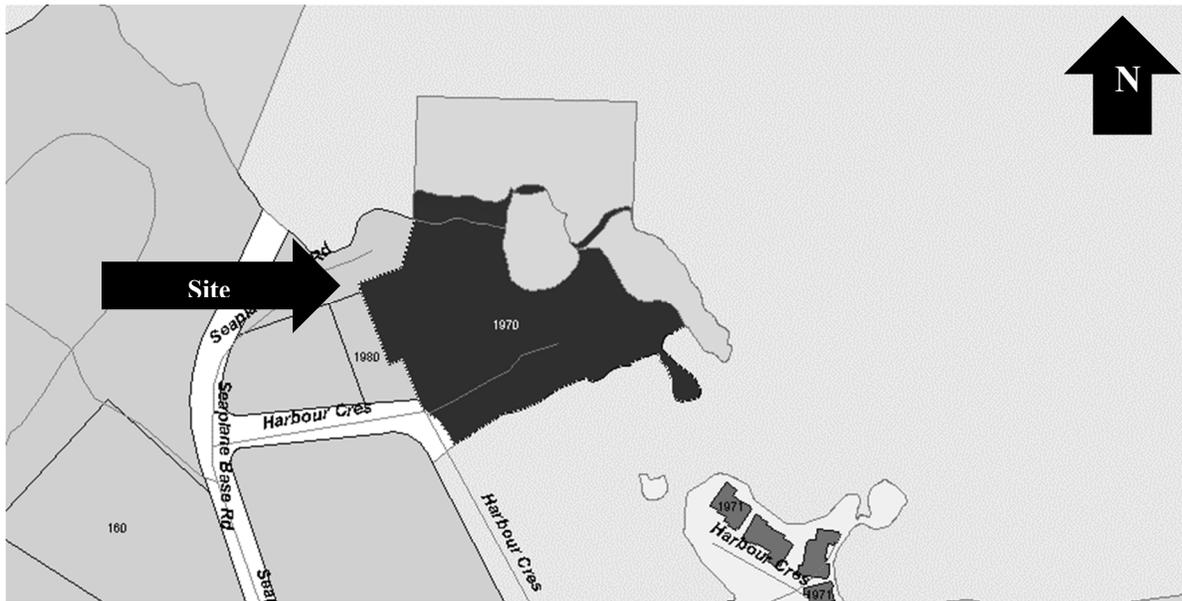


FIGURE 1: Site Context Map

SUMMARY:

The applicant has provided a sketch plan of the location and layout (see Appendix A). Significant aspects of the proposal include:

- the TUP is requested for a period of up to 3 years;
- no more than 2 staff would be housed in each RV;
- the site is not served by municipal sewer infrastructure - sewage is proposed to be collected in above-ground tanks and pumped by a septic service provider;
- the site will need installation of potable water and electrical service;
- collection of garbage and recycling will be done by private contractor;
- bike racks will be provided near the camp entrance;
- an on-site manager will be housed in one of the units, to provide monitoring and a point of contact for the camp; and,
- UHS has indicated willingness to screen the site to improve views from the nearby Water's Edge condominiums.

The plans submitted are somewhat conceptual, lacking detail on the specific layout of services and site amenities. At this point, in order to move the application forward in a timely manner, staff suggest that Council consider whether there is support for the concept of creating a seasonal worker camp in this location. If there is sufficient support, the applicant will need to provide more details on the proposal before public comment is received and/or a TUP is issued for the requested employee housing use.

SITE:

The location of the proposed camp on the former Trans-Pacific Fish plant site at 1970 Harbour Crescent is currently being used for storing unused industrial equipment and materials (see site plan and aerial photo).

There are no immediate residential neighbours to the site, however the Water's Edge Resort is located immediately south across a small bay.

The site is not served by the municipal sewer system, therefore the proposal for liquid waste management is to collect, pump and haul. Water and power are available nearby. Plumbing and electrical permits would be required to extend these services to the seasonal camp location.

CONTEXT:

Affordable employee housing has been identified as a key concern for the Ucluelet community. This is supported by:

- public input on the draft Official Community Plan;
- a survey conducted to request feedback from the community on the use of Community Forest funds; and
- feedback from the Ucluelet Business Retention and Expansion (UBERE) program, led by the Ucluelet Chamber of Commerce.

Ucluelet Harbour Seafoods has indicated that the proposed seasonal employee housing is necessary for the recruitment of new workers to expand their current workforce in Ucluelet.

Discussion:

As noted in previous reports, recreational vehicles are not appropriate for long-term or year-round housing. For seasonal use however (e.g., six months less a day), on a time limited basis the proposed use of RV's to house workers may be an entirely appropriate strategy.

The proposed location is level, paved and has already been leased by UHS for staging and storage purposes.

The site has few neighbours and few potential conflicts for the proposed temporary use, however it is also somewhat isolated. Staff recommend that some basic site amenities be included to improve the quality of life for workers if they are to be housed in this location (e.g., provision for outdoor seating, some active and/or passive recreation facilities). The inclusion of a bike rack is supported, and staff suggest that UHS consider providing a few shared bikes to enable workers to easily access the services in town.

To screen the proposed worker camp from the view of Water's Edge (and to permanently improve the visual appearance of the site), staff urge the applicant to plant a row of trees along the south side of the proposed camp compound, extending back to the site access from Harbour Crescent.

A TUP can be issued for a period of up to three years. The permit can stipulate a defined season or period of time when the worker housing could be occupied. The permit can include conditions to mitigate any impacts from the proposed use. The permit can also include an undertaking and security deposit to ensure any structures or services are removed and the site restored to its previous state once the use is discontinued.

Subject to public comment, and subject to the applicant providing more detailed plans of their proposal, staff can support the request for a TUP for temporary worker housing in this location. The requested TUP is a mechanism where the District can show support for a major employer in the community by allowing a degree of flexibility while a more permanent housing solution is

Subject: RE: Amendment of letter Sent to District of Ucluelet by Waters Edge Manager Dianne St. Jacques

From: William Carver [REDACTED]

Sent: June-19-19 1:44 PM

To: John Towgood <JTowgood@ucluelet.ca>

Subject: Amendment of letter Sent to District of Ucluelet by Waters Edge Manager Dianne St. Jacques

Good afternoon,

Please find attached an amendment to the letter sent to the District of Ucluelet by Waters Edge Resort Manager Dianne St. Jacques.

I draw your attention to point 9 referencing specific Legislative Requirements for British Columbia Foreign Workers Housing Guidelines.

Thank you in advance for your assistance in this matter.

Sincerely,

Bill Carver
Director
Shoreside Management Corp.
Waters Edge Resort

Concerns about Temporary Use Permit, TUP19-02, to allow seasonal worker accommodation in 25 RV spaces at 1970 Harbour Crescent

June 19, 2019

Mayor and Council of Ucluelet,

We are owners and part-time residents at Water's Edge. We have made a significant investment in Ucluelet, buying a condo, paying property taxes, and supporting local businesses. As owners and taxpayers, we are concerned about reduced enjoyment of our property, reduced property values, and damage to the environment as a consequence of an encampment adjacent to Water's Edge.

Although temporary workers are vital to the economy in Ucluelet and are in need of housing options, we do not believe this proposal is a good solution. This temporary use application seems to go against the guiding principles of the Draft 2018 OCP for Ucluelet. Having 25 RVs, possibly 25 cars, and dozens of temporary workers in a small space by the water almost adjacent to an established resort of residents and guests seems fraught.

Noise and Disturbances

Residents and paying guests at Water's Edge (and Ucluelet in general) have chosen it for its peaceful and safe character and ambiance. We are concerned about the noise from dozens of people – including loud music, dogs barking, generators, and partying – travelling over the water to Water's Edge. The proposed 6-ft fence on the perimeter seems an ineffective barrier to towering RVs.

We are also concerned that between 25 RVs and 25 cars, the number of people living on this property could swell out of control. How will this be policed to ensure that tents and other structures aren't also allowed? Once a camp is established, it can quickly grow and become permanent, as we have seen in other areas on the Island.

Ucluelet is a small town with limited resources. Can the municipal infrastructure related to extra policing, fire and emergency services, and bylaw enforcement officers accommodate calls to an encampment of possibly 50-100 people to resolve disputes and disturbances?

Sanitation

The 2018 OCP requires all water lot uses to properly treat and dispose of sanitary sewer waste and to connect into the District's sewer collection system and access District potable water. This does not appear to be the case for this temporary use. We are concerned about illegal dumping of gray or black water into the inlet, issues with removal of wastewater and solid waste, not to mention odours across the water to Water's Edge from possible sanitation issues.

Improper garbage containment and removal can result in insects, rodents, odours, and of course be an attractant for bears, resulting in human/wildlife conflict. Furthermore, removal of pet waste needs to be addressed should dogs be allowed at the encampment.

Environment

Protecting the environment is critical in Ucluelet. The environmental impact of a high-density encampment adjacent to such a delicate marine ecosystem needs assessment prior to any approval of such a permit. This area off Harbour Crescent is home to nesting eagles, migratory birds, mink, deer, sealions, sea stars, etc. In such a small area, the effects of 50-100 people (and their loose pets) on local wildlife, birds, and marine animals will be

significant. An added environmental concern is the impact of increased traffic on Harbour Crescent and Seaplane Base Rd.

Oil run-off from 25 RVs and 25 cars would be detrimental to marine wildlife and vegetation. If showers, toilets, dish washing, and laundry areas are not provided to these workers, inevitably, these activities will take place in the inlet and lagoon, polluting the waters and contributing to riparian erosion and destruction.

Affecting both the environment and residents and guests at Water's Edge is the issue of light pollution. What is the outdoor lighting plan for this property to restrict the spillover of light to the night sky and to adjacent properties?

As a consequence of these many issues, we do not recommend that this application be approved.

Sincerely,

Claire Foley and Glenn Zederayko

Unit 509, Water's Edge, 1971 Harbour Cres., Ucluelet, BC V0R 3A0

████████████████████
████████████████████

From: Carol & Joe [REDACTED]
Sent: June-19-19 12:59 PM
To: John Towgood <JTowgood@ucluelet.ca>
Cc: [REDACTED]
Subject: Input on TUG19-02 application

John please include this in the June 25 th council meeting.
This is to go to Mayor and Council.
Thank you
Joe and Carol Atkinson

To the Ucluelet Mayor and Council:

Regarding TUP19-02 Temporary Housing for Fish plant workers.

We have many concerns about the negative impacts of TUP 19-02 on the residents, owners and guests at Strata Vis3439 (Waters Edge), the environment and the use of industrial land for this purpose.

For the past year, at least 6 holiday trailers have been serving as residences on the UHS property. This is a violation of the zoning bylaw and has never been addressed by the district to the best of our knowledge. We are surprised that the district is even considering this request, as the information put forward by Ucluelet Harbour Foods would not meet the requirements of the I-1 zoning bylaw under any conditions.

We are concerned about noise and safety hazards. There have been multiple occasions that fireworks have been heard coming from this property. On one occasion gun shots were heard and reported to the RCMP detachment. Personal vehicles often speed out of the property creating a safety hazard at the intersection by the entrance to the fish plant property. Sometimes music can be heard coming from the fish plant, affecting the peaceful enjoyment of the waterfront. With additional residents, noise and increased traffic will become a major issue.

What hazards to the inlet is an above ground sewer system going to pose? How is garbage going to be managed? There are so many concerns regarding attractants to bears, insects and rodents. Sea lions live very close by during part of the year. How are the people in the camp going to tolerate that interaction?

The information presented by UHS is very limited and is not planned out. The drawing provided has no dimensions and would not likely fit in the location as shown. Presently the area proposed is a junk yard for the fish plant. Is there contamination there?

Due to environmental, safety and noise concerns we strongly feel that this temporary camp is inappropriate for this proposed site. We are opposed to application TUP19-02 and request that council deny this application.

Joe and Carol Atkinson



From: Janine Beaudoin [REDACTED]
Sent: June-19-19 9:40 AM
To: John Towgood <JTowgood@ucluelet.ca>
Subject: Temporary Permit for 1970 Harbour Crescent

Dear Mayor, Council and District of Ucluelet Planning Dept,

I am writing this email to voice my disapproval over the above request for temporary housing permit.

I am not in favour of this permit being granted for several reasons. First and foremost, this land is not zoned for temporary housing. It also does not have the necessary requirements in place to ensure the area is kept free from environmental damage that may be caused by the temporary residents, such as garbage pollution or ocean contamination.

As an owner at Water's Edge, I am also concerned about the negative impact to our complex and its guests. We have several thousand tourists enjoy staying at our resort on an annual basis and they bring in a great amount of economic benefit to the District of Ucluelet. I believe the visual and noise pollution of temporary housing near our resort would be extremely detrimental and could cause long lasting negative economic effects not only to our resort, but also to the District of Ucluelet.

I therefore respectfully request that this permit be denied.

Sincerely,

Janine Beaudoin

Sent from my iPhone

To: John Towgood
Subject: RE: TUP19-02

-----Original Message-----

From: Evie Eklund [REDACTED]
Sent: June-20-19 8:51 AM
To: John Towgood <JTowgood@ucluelet.ca>
Subject: TUP19-02

My husband and I live at Water's Edge. We are very much opposed to this idea. Some of the reasons are: increased noise level; lack of sanitation, above ground sewer tank is unthinkable; the grounds are very derelict-looking now, will it get worse; the road leading to the area is narrow with no sidewalk, very dangerous with the increased traffic; and finally, is this really a good use of this area.

Ed and Evie Eklund

Sent from my iPad

From: Emckeown [REDACTED]
Sent: June-19-19 1:02 PM
To: John Towgood <JTowgood@ucluelet.ca>
Cc: [REDACTED]
Subject: Temporary Use Permit Application - 1970 Harbour crescent

As owners of a unit at Waters Edge, we want to go on record as objecting to the above-noted application. It is our understanding that the applicant has had and continues to have another option for accommodating company workers thereby negating the need to alter existing zoning, even temporarily.

We also have concerns about pedestrian safety due to increased traffic into the site. The short road leading from Seaplane Base Road into the proposed permit site does not have sidewalks and the hill adds to the lack of clear driver vision coming over the rise.

M. Coll and E. McKeown
[REDACTED]

Sent from my iPhone

Subject: Bruce Greig
RE: YUP19-02

From: Judy JG. Gray [REDACTED]
Sent: June-17-19 11:05 AM
To: John Towgood <JTowgood@ucluelet.ca>
Cc: Carl Scott [REDACTED]
Subject: YUP19-02

Mayor and Council,

As an owner of unit [REDACTED] at Water's Edge I find this application completely out of line with the community. I am not a supporter of temporary use permits at all and feel it is a very dangerous place for Ucluelet to go. Once allowed getting rid of the use will be very difficult in any situation in any part of our community.

The OCP nor the zoning by-law support this use in this location. There is a by-law in place in Ucluelet requiring all properties to be connected to Municipal sewer & water. This property is not connected to Municipal sewer and you are proposing to allow a 25 unit trailer park with a sewage holding tank. Who will benefit from the pumping and hauling of sewage and where will it be taken to?

Water's Edge Shoreside Suites already takes a lot of heat from it's visitors about this fish plant location and the terrible disarray and deplorable dumping/storing of industrial waste at this site. Allowing the same company to operate yet more trailers on this site will not improve the situation but further worsen it. The applicant has obviously not taken care or concern to look after business in this location to date, thinking that they will change their ways is naive.

Does the applicant have a long term solution? Once permitted how do you end the use?

Allowing a 25 unit trailer park for fish plant workers in this location will disturb and cause financial harm to the operation of Water's Edge Shoreside Suites. I request you turn down this application.

Judy

Judy Gray – [REDACTED]

To: John Towgood
Subject: RE: Strongly oppose TUP19-02

From: [REDACTED]
Sent: June-19-19 6:49 PM
To: John Towgood <JTowgood@ucluelet.ca>
Cc: [REDACTED]
Subject: Strongly oppose TUP19-02

Ladies and Gentlemen

I own [REDACTED] at Waters Edge strata.

Please record that I strongly oppose TUP19-02 for the following reasons:

The lack of parking control almost assures that there will be an overflow of unauthorized vehicles seeking a free place to stay for the season, camp and party, both in the subject area, and also the neighboring Waters Edge where the parking situation already is strained (by the residents who pay for the right to park there)

Additionally the proposal fails to provide availability of the following resources deemed essential to clean and healthy living

- Water
- Electricity
- Waste disposal (human)
- Waste disposal (other)
- By-law enforcement

This absence of normal living necessities means that the subject area will not be orderly, clean or neat, maybe unhealthy, and can descend down a never-ending spiral of pollution and waste accumulation.

Kindly revise this proposal to account for the foregoing matters, or else withdraw it.

Respectfully submitted

Harry Lee

To: John Towgood
Subject: RE: housing project at 1970 Harbour drive.

From: Lorne Priestley [REDACTED]
Sent: June-19-19 9:39 AM
To: John Towgood <JTowgood@ucluelet.ca>
Cc: [REDACTED]
Subject: housing project at 1970 Harbour drive.

John: as an owner at 1971 Harbour Drive , I have no problem, with temporary staff housing at the fishplant. cheers

Lorne D. Priestley
[REDACTED]

Joseph Rotenberg

To: John Towgood
Subject: RE: TUP19-02

From: Travis Rouleau [REDACTED]
Sent: June-18-19 6:20 PM
To: John Towgood <JTowgood@ucluelet.ca>
Subject: TUP19-02

Travis Rouleau
[REDACTED] and [REDACTED]

I feel that this is a great idea, It will help out a lot of people and less people living on logging roads as there is no place for people to live. My Concern is the sewer, I have been told that even though there is a sewer pipe down harbour drive it cannot be used. I would like to know where all this waste is going. I am in total support of this going forward

To: John Towgood
Subject: RE: Temporary Use Permit 1970 Harbour Crescent

From: Dianne St. Jacques [REDACTED]
Sent: June-18-19 5:52 PM
To: Bruce Greig <bgreig@ucluelet.ca>; John Towgood <JTowgood@ucluelet.ca>
Cc: Mayco Noël <mnoel@ucluelet.ca>; Marilyn McEwen <mmcewen@ucluelet.ca>; Lara Kemps <lkemps@ucluelet.ca>;
Rachelle Cole <rcole@ucluelet.ca>; Jennifer Hoar <jhoar@ucluelet.ca>; [REDACTED]
Subject: Temporary Use Permit 1970 Harbour Crescent

Please find attached our concerns and questions regarding the application for Temporary Use Permit 1970 Harbour Crescent.

We look forward to your timely response.

Thank you!

Re: Temporary Use Permit for 1970 Harbour Crescent

Please accept the following from the Water's Edge Rental Society, representing 50 suites.

Water's Edge Shoreside Suites is the #2 top hotel in Ucluelet and are a significant participant in the Ucluelet tourism economy. We are an employer of 30 year round workers. We host more than 13,000 guests per year who all arrive by vehicle and we contribute approximately \$7.8 million to our economy (based upon the 2014 Tourism Ucluelet Visitor Economic Survey of \$592 per day, per group; including \$230 average on accommodation).

We are very understanding and supportive of both staff accommodation and affordable housing. However we have serious concerns regarding the 3 year temporary use permit being considered by Council. Please see our questions and comments listed below:

1. Lack of sewer and water at the site
2. Monitoring of activity at the temporary worker site (eg noise, cleanliness)
3. Consequences of any contraventions of the requirements put in place by the District on the Temporary Use Permit.

It is our concern that if the requirements of the District are not adhered to, the process of follow up will be long and slow, causing damage to our business. When our guests have a complaint we need a quick responses or they will be on Trip Advisor, and other sites, causing our ratings to fall quickly, and ***immediately impacting our business.***

4. Once the Temporary Use Permit is issued, who will be making sure that the requirements of the Permit are followed? Does the District have the available staff to monitor the situation?
5. Who will be making sure that the numbers of the travel trailers on site are within the Permit?
6. Will the Temporary Use Permit limit the total number of staff allowed on the leased property? Who will monitor the number of people in each travel trailer?
7. Will the number of trailers on the Temporary Use Permit include the already existing trailers that are currently illegally on the property?
8. Once the Temporary Use Permit is issued, is the applicant limited to travel trailers?
9. Legislative Requirements British Columbia Foreign Workers Housing Guidelines

We recognize the need to keep our economy diversified and we support the fishing economy. Water's Edge is surrounded by fishing activity and we enjoy and respect it.

We market of our property as being a part of a "quaint fishing village", our guests know and expect industrial fishing activity but what is being proposed is an activity that the site in question is not zoned for.

We are concerned that this permit could have a negative impact on Water's Edge's contribution to the Ucluelet economy.

To: John Towgood
Subject: RE: - Notice of Temporary Use Permit Application

From: Bob Trinder [REDACTED]
Sent: June-19-19 7:34 PM
To: John Towgood <JTowgood@ucluelet.ca>
Subject: - Notice of Temporary Use Permit Application

Hello

I have just received the enclosed notice of Temporary use permit for the property adjacent to my unit in Waters Edge.

While I understand the plant owners need to accommodate workers locally I think this is going a little over the top.

I could go along with say 10 or 11 spots being allowed away from the waterfront – ie those shown to the North on your plan.

I believe to allow the full contingent of 25 lots will negatively impact our property with both the visual outlook and significant noise pollution.

We all know once a permit is approved, even when temporary, how hard and seldom it is actually rescinded later.

I would therefore ask that you refuse this application or at the very least reduce it by around 50%

Thank you
Bob Trinder
Waters Edge Resort

To: John Towgood
Subject: RE: temporary permit at 1970 Harbour Crescent

From: Rosemary Basson [REDACTED]
Sent: June-20-19 9:18 PM
To: John Towgood <JTowgood@ucluelet.ca>
Subject: temporary permit at 1970 Harbour Crescent

Dear John
Please find attached letter to Mayor and council
Best wishes
Rosemary Basson

Dear Mayor and Council

June 20 2019

Thank you for the opportunity to send our concerns regarding the Temporary Use Permit for 1970 Harbour Crescent.

The temporary label:

A three year permit is potentially renewable. I would guess the need for seasonal housing is expected to be indefinite. Thus any 'temporary' solution needs to be just that- i.e., for one season while permanent housing is constructed. Given the need for the infrastructure of sewage, water supply, landscaping etc., this does not seem to be practical. Agreeing to comply with these infrastructure requirements strongly suggests long term intent despite the label of 'temporary.'

Tourism to Ucluelet from Water's Edge accommodation

Water's Edge rental accommodation brings tourism and its associated employment to Ucluelet. However, Waters Edge and Ucluelet generally attract visitors who value the quiet peaceful outdoors. Partying, music, generally being loud just does not happen here in our experience of some 40 visits over the past 10 years. Guests really do follow the house rules.....and value them. The very real concern is that the tranquility of Waters Edge will be at serious risk from adjacent temporary seasonal RV housing.

Permanent residents at Water's Edge

Permanent residents at Water's Edge will have chosen a quiet peaceful location – some are retired. Seasonal workers may not have similar longings for peace and quiet – after work they will have their own needs for community, recreation, music.

Water's Edge Employees

Water's Edge, with its current high occupancy also provides jobs for 30 local employees each year – these will be at risk should visitors not choose a less than quiet location.

Similar RV residential occupancy on land zoned as industrial

It would be helpful to know outcomes in similar situations.

Conclusion

Thank you for considering these concerns- we strongly advocate council declining the request for the Temporary Use Permit.

Sincerely

Rosemary Basson and Peter Rees

█ Waters Edge, 1971 Harbour Crescent
Ucluelet, BC., V0R 3A0



STAFF REPORT TO COUNCIL

Council Meeting: JUNE 25, 2019
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: ABIGAIL FORTUNE, MANAGER OF PARKS & RECREATION

FILE NO: 8100-20 CANADA DAY

SUBJECT: CANADA DAY ROAD CLOSURE & COMMUNITY INVITE

REPORT NO: 19-81

ATTACHMENT(S): CANADA DAY POSTER

RECOMMENDATION(S):

1. **THAT** Council authorizes the closure of Fraser Lane from 8:00 a.m. to 4:00 p.m. in front of the Village Green on Monday, July 1, 2019.
2. **THAT** Council attend the Canada Day Festivities, endeavor to wear red and white and invite the community to join them.

PURPOSE:

The purpose of this report is to allow the use of Fraser Lane for the Canada Day festivities on Monday, July 1st and to encourage the community to attend.

BACKGROUND:

The Ucluelet Parks & Recreation Department will distribute a poster with Canada Day event information to appropriate media outlets as well as inform the businesses near the event of the road closure. The poster is attached to this report.

FINANCIAL IMPACTS:

We have received a grant from the Minister of Canadian Heritage for \$800 for the general expenses for the day. The remaining expenses are accounted for in the 2019 budget as well as community donations.

Respectfully submitted: Abby Fortune, Manager of Parks & Recreation

Mark Boysen, Chief Administrative Officer

CANADA DAY

DAY

JOIN US MONDAY, JULY 1ST FROM
12:00 - 3:00 PM



**FREE
HOT DOG BBQ
AND CAKE**

Gluten Free and Vegan options available

**LOCAL
VENDORS**

**LIVE MUSIC
MAZ**

**UCLUELET/TOFINO
CHOIR**

**KIDS
ACTIVITIES**

Village Green, 200 Main Street, Ucluelet



STAFF REPORT TO COUNCIL

Council Meeting: JUNE 25, 2019
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: ABBY FORTUNE, MANAGER OF PARKS & RECREATION

FILE NO: 8100-20 UKEE DAYS

SUBJECT: UKEE DAYS: NOISE BYLAW AND ROAD CLOSURE

REPORT NO: 19-82

ATTACHMENT(S): NONE

RECOMMENDATION(S):

1. **THAT** Council authorizes the closing of Fraser Lane in front of the Village Green from 10:00 a.m. to 10:00 p.m. on Friday, July 26, 2019;
2. **THAT** Council authorize the temporary closure of Peninsula Road, between Matterson Road and Seaplane Base Road, from 10:15 a.m. to 10:45 a.m. for the Ukee Days parade on Saturday, July 27, 2019;
3. **THAT** Council allow Ukee Days festivities to act outside of the *Noise Control Bylaw No. 915, 2003*, Section 3 (g) and grant an extension to midnight at the Ukee Days Fairgrounds (160 Seaplane Base Road) on Saturday, July 27, 2019; and
4. **THAT** Council attends the Ukee Days festivities July 26 – 28, 2019 and invites the community to join them.

PURPOSE/DESIRED OUTCOME:

The purpose of this report is to allow the Ukee Days festivities and events to take place in accordance with the bylaws and road closures and to encourage the community to attend.

BACKGROUND:

The Parks & Recreation Department will post the closure and the noise bylaw extension to the appropriate media outlets and to residents or businesses affected by the closures as well as a general information bulletin.

POLICY OR LEGISLATIVE IMPACTS:

To permit the District of Ucluelet Parks & Recreation Department to act outside the *Noise Control Bylaw No. 915, 2003*, Section 3 (g), which states:

Without in any way limiting the prohibition contained in Section Two (2), the following are specifically prohibited within the Municipal limits of the District:

- g) The use of any drum, loud speaker or other instrument or any noise-making device between 10:00 p.m. (2200 hrs.) of one day and 7:00 a.m. (0700 hrs.) of the next day, or any device for the production or amplification of sound either in or upon private premises or in any public place without first having obtained the permission of the Council.

Respectfully submitted: Abigail K. Fortune, Manager of Parks & Recreation

Mark Boysen, Chief Administrative Officer



STAFF REPORT TO COUNCIL

Council Meeting: JUNE 25, 2019
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: ABIGAIL FORTUNE, MANAGER OF PARKS & RECREATION

FILE NO: 8100-20 UKEE DAYS

SUBJECT: UKEE DAYS 2019 ADMISSION FEE REVIEW

REPORT NO: 19-83

ATTACHMENT(S): NONE

RECOMMENDATION(S):

1. **THAT** Council subsidizes children's midway games and rides for Ukee Days 2019 to the amount of \$15,000 from the Barkley Community Forest funds.

PURPOSE/DESIRED OUTCOME:

The purpose of this report is to provide Council with information regarding options to subsidize children's admissions or programming for Ukee Days 2019.

BACKGROUND:

As per the request from Council, Staff explored the possibility of subsidizing the gate admission for children for Ukee Days. The current structure for admissions is that everyone pays the same rate except for children under the age of 3 who are currently free.

The rates are:

- \$40 for a family weekend pass (up to 6 people);
- \$10 for an individual a weekend pass; and
- \$7 per person for a daily pass.

DISCUSSION:

Over the years, Staff have received concerns from parents about the cost of the games/rides. Staff have worked diligently to keep prices down but the costs of entrance, rides and games can add up. The tickets are a dollar each, with most rides/games requiring 2 - 3 tickets.

It is recommended that Council consider an alternative route of subsidizing Ukee Days for the children. Instead of making admission free for children under 18, it is proposed that the midway games and rides be subsidized so that children under 18 may purchase a wristband for \$5 providing access to unlimited rides and games for the weekend. This would ensure the rides and games are more affordable for families.

In addition, the unlimited wristbands would reduce the need for volunteers to assist with ticketing.

FINANCIAL IMPACTS:

The recommendation is for the District to subsidize the cost of midway rides and games by selling \$5 midway wristbands for the weekend.

Funds were not budgeted for 2019, therefore funding would have to be drawn from another source. The recommendation is the Barkley Community Forest funds.

This is a one-time request of \$15,000 and Council will consider this funding as part of the 2020 five-year financial planning process for the 2020 budget year.

POLICY OR LEGISLATIVE IMPACTS:

n/a

OPTIONS REVIEW:

1. **THAT** Council subsidizes children's midway games and rides for Ukee Days 2019 to the amount of \$15,000 from the Barkley Community Forest funds. **(Recommended)**
2. **THAT** Council subsidizes children's admission for Ukee Days 2019 to the amount of \$15,000 from the Barkley Community Forest funds.
3. **THAT** Council provide alternative direction to staff.

Respectfully submitted: Abigail Fortune, Manager of Parks & Recreation

Mark Boysen, Chief Administration Officer



STAFF REPORT TO COUNCIL

Council Meeting: JUNE 25, 2019
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: MARK BOYSEN, CHIEF ADMINISTRATIVE OFFICER

FILE NO: 0550-20

SUBJECT: MINISTER MEETING REQUESTS FOR UBCM 2019 ANNUAL MEETING

REPORT NO: 19-84

ATTACHMENT(S): NONE

RECOMMENDATION(S):

1. **THAT** Council direct staff to request meetings with priority provincial ministries for the 2019 UBCM Convention.

PURPOSE:

The purpose of this report is to confirm the provincial ministries that Council would like to request a meeting with for the 2019 UBCM annual meeting.

BACKGROUND:

On September 23-27, 2019, the Union of British Columbia Municipalities (UBCM) 2019 Convention will be held in Vancouver. Council is currently scheduled to attend this convention. The Province of B.C. has a significant presence at this convention and provides municipalities the opportunity to submit meeting requests to Provincial Ministers and their staff to discuss important issues. Staff is requesting Council feedback regarding priority ministries before proceeding with the meeting requests.

The proposed priority ministries and their related community topics include:

1. Ministry of Children and Family Development – Growing demand for childcare services.
2. Ministry of Education – New funding announced for school upgrades.
3. Ministry of Health – Proposed community health centre.
4. Ministry of Public Safety and Solicitor General – Community policing.
5. Ministry of Transportation and Infrastructure– Highway project and Peninsula Road.

OPTIONS REVIEW:

1. **THAT** Council direct staff to request meetings with priority provincial ministries for the 2019 UBCM Convention. **(Recommended)**
2. **THAT** Council provide alternative direction to staff.

Respectfully submitted: Mark Boysen, Chief Administrative Officer



STAFF REPORT TO COUNCIL

Council Meeting: JUNE 25, 2019
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JOSEPH ROTENBERG, CORPORATE CLERK

FILE NO: 0550-20

SUBJECT: RESOLUTION TRACKING – JUNE 2019

REPORT NO: 19-85

ATTACHMENT(S): APPENDIX A – RESOLUTION TRACKING (JUNE 2019)

RECOMMENDATION(S):

There is no recommendation. This report is provided for information only.

PURPOSE:

The purpose of this report is to provide Council with a monthly status update on resolutions that have been adopted by Council.

BACKGROUND:

The resolution follow-up status categories are:

- Assigned – action has not yet commenced;
- In Progress – action has been taken by staff; and
- Complete – action has been completed.

Items will be removed from the list after actions are shown once as being completed.

OPTIONS REVIEW:

1. There is no recommendation. This report is provided for information only. **(Recommended)**
2. THAT Council provide alternative direction to staff.

Respectfully submitted: Joseph Rotenberg, Corporate Clerk
Marlene Lagoa, Manager of Corporate Services
Mark Boysen, Chief Administrative Officer

Meeting	Agenda Item #	Meeting Item Description	Resolution Text	Description	Department Responsible	Follow-Up Status
Regular Council - 25 Sep 2018	11.3.	Lease with Ucluelet & Area Historical Society Abigail Fortune, Director of Parks & Recreation	THAT Council approve recommendation 1 of report item, "Lease With Ucluelet & Area Historical Society", which states: THAT Council enter into a lease agreement with the Ucluelet and Area Historical Society that is similar to their original Provincial Lease #111228 – Block A District Lot 1507, Clayoquot Land District for approximately 2.4 hectares.	Prepare lease agreement for signature.	Parks & Recreation	In Progress - Reviewing legal opinion
Regular Council - 25 Sep 2018	11.5.	Ucluelet Economic Development Strategy Progress Report Mark Boysen, Chief Administrative Officer	THAT Council approve the use of allocated Economic Development funds to support the following projects: a. Ucluelet Economic Development Web Tools Project (\$10,000).	Work with Chamber on Web Tools development project.	Corporate Services	In Progress
Regular Council - 27 Nov 2018	9.7.	Disc Golf Request Myles Morrison	THAT Council refer the letter from Myles Morrison regarding the disc golf request to the Recreation Commission.	Refer letter to Recreation Commission.	Parks & Recreation	Complete (Letter refered to budget process for 2020)
Regular Council - 11 Dec 2018	12.2.	2019 Council Meeting Schedule Marlene Lagoa, Deputy Municipal Clerk	THAT Council direct staff to update the District of Ucluelet Council Procedures Bylaw No. 1166, 2014 to reflect the new meeting schedule.	Update Council Procedures Bylaw.	Corporate Services	In Progress
Regular Council - 12 Feb 2019	12.6.	Video Recording of Council Meetings Marlene Lagoa, Manager of Corporate Services	THAT Council approve recommendation 1 of report item, "Video Recording of Council Meetings" which states: THAT Council approve \$2000 in the 2019 budget for a camera to record and stream council meetings on YouTube.	Implement webcasting of council meetings.	Corporate Services	In Progress
Regular Council - 26 Feb 2019	5.1.	Terms of Reference for Advisory Committees of Council Mark Boysen, Chief Administrative Officer	THAT Council schedule a special Committee of the Whole meeting, with date to be determined, to meet with members of the Harbour and Recreation Commissions.	June 11th Report to Council Subject: District Community Engagement Update	Corporate Services	Complete
Regular Council - 12 Mar 2019	5.2.	February 12, 2019 Regular Minutes	THAT Council approve the February 12, 2019 Regular Minutes as amended.	Print, sign, file, post to website.	Corporate Services	Complete

Meeting	Agenda Item #	Meeting Item Description	Resolution Text	Description	Department Responsible	Follow-Up Status
Regular Council - 12 Mar 2019	5.3.	February 26, 2019 Regular Minutes	THAT Council approve the February 26, 2019 Regular Minutes as presented.	Print, sign, file, post to website.	Corporate Services	Complete
Regular Council - 26 Mar 2019	5.1.	March 5, 2019 Special Minutes	THAT Council approve the March 5, 2019 Special Minutes as presented.	Print, sign, file, post to website.	Corporate Services	Complete
Regular Council - 26 Mar 2019	5.2.	March 12, 2019 Special Minutes	THAT Council approve the March 12, 2019 Special Minutes as presented.	Print, sign, file, post to website.	Corporate Services	Complete
Regular Council - 14 May 2019	5.1.	April 9, 2019 Regular Minutes	THAT Council approve the April 9, 2019 Regular Minutes as presented.	Print, sign, file, post to website.	Corporate Services	Assigned
Regular Council - 14 May 2019	5.2.	April 30, 2019 Public Hearing Minutes	THAT Council approve the April 30, 2019 Public Hearing Minutes as presented.	Print, sign, file, post to website	Corporate Services	Assigned
Regular Council - 14 May 2019	9.3.	Affordable Housing Funding Options Ministry of Municipal Affairs & Housing	THAT a link to the BC Housing website on housing partners funding opportunities be put on the District website.	Post link to BC Housing website on District website.	Corporate Services	Complete
Regular Council - 14 May 2019	10.2.	Recycle Right at Home Alberni-Clayoquot Regional District	THAT a link to the Recycle Right at Home videos series be posted on the District website.	Post link to Recycle Right at Home video series on District Website.	Corporate Services	Complete

Meeting	Agenda Item #	Meeting Item Description	Resolution Text	Description	Department Responsible	Follow-Up Status
Regular Council - 14 May 2019	12.4.	Temporary Use Permit for Employee Housing - UHS Bruce Greig, Manager of Community Planning	THAT Council approve recommendation 1 of report item, "Temporary Use Permit for Employee Housing - UHS" which states: THAT Council direct staff to give notice of Council's intent to consider issuing a Temporary Use Permit for seasonal employee housing in up to 25 RV's on the property at 1970 Harbour Crescent, subject to receipt of more detailed plans showing: Detailed, dimensioned site layout clearly showing fire access lane and areas for vehicle parking, bicycle parking, garbage and recycling, screening along the south side, and amenity spaces (e.g., picnic table, recreation area, etc.); Engineer or Registered Onsite Wastewater Practitioner report for proposal to collect and pump wastewater, to Island Health standards; Engineer's plans confirming adequate services (water, power); and, Confirming dates of seasonal operation.	Prepare notice of proposed temporary use permit.	Community Planning	Complete
Regular Council - 14 May 2019	12.5.	Temporary Use Permit Housing - 651 Rainforest Drive Bruce Greig, Manager of Community Planning	THAT Council approve recommendation 1 of report item, "Temporary Use Permit for Housing - 651 Rainforest Drive" which states: THAT Council direct staff to give notice of Council's intent to consider issuing a Temporary Use Permit for seasonal accommodation for up to 2 RV / Trailers spaces on the property at 651 Rainforest Drive.	Prepare notice of proposed temporary use permit.	Community Planning	Complete

Meeting	Agenda Item #	Meeting Item Description	Resolution Text	Description	Department Responsible	Follow-Up Status
Regular Council - 14 May 2019	12.6.	Temporary Use Permit for Staff Housing - 1992 Peninsula Road Bruce Greig, Manager of Community Planning	THAT Council approve recommendation 1 of report item, "Temporary Use Permit for Staff Housing - 1992 Peninsula Road" which states: THAT Council direct staff to give notice of Council's intent to consider issuing a Temporary Use Permit for seasonal accommodation for up to 1 Trailer space on the property at 1992 Peninsula Road.	Prepare notice of proposed temporary use permit.	Community Planning	Complete
Regular Council - 14 May 2019	13.4.	Zoning Amendment, Housing Agreement & DVP (354 Forbes Road) Marlene Lagoa, Manager of Corporate Services	THAT Council, with regard to the proposal to renovate the building on Lot 17, District Lot 281, Clayoquot District, Plan VIP76147 (354 Forbes Road) and request for zoning amendments to permit commercial tourist accommodation on the property: give third reading to the "District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1248, 2019"; give third reading to the "Ucluelet Housing Agreement Bylaw No. 1249, 2019"; and issue Development Variance Permit DVP19-03	Bring Bylaw No. 1248 & No. 1249 for adoption, once all subject to conditions being met	Community Planning	In Progress
Regular Council - 28 May 2019	5.1.	April 23, 2019 Regular Minutes	THAT Council approve the April 23, 2019 Regular Minutes as presented.	Print, sign, scan, file, post to website	Corporate Services	Assigned
Regular Council - 28 May 2019	8.1.	P. Timmermans , shared his concern with a Facebook post by local business advertising the collection of rose petals. Ms. Fortune, responded there is a policy and that she will connect with Tourism Ucluelet about putting something up on the website.		Contact Tourism Ucluelet about posting information online discouraging foraging plants.	Recreation	In Progress
Regular Council - 28 May 2019	9.2.	Request for Support of Policy Changes to the Bottle Depot Refund System Ucluelet Bottle Depot	THAT Council write a letter of support for the BC Depot operators calling for a more effective deposit refund system in British Columbia.	Write a letter of support for the BC for Council calling for a more effective deposit refund system in British Columbia.	Corporate Services	Assigned

Meeting	Agenda Item #	Meeting Item Description	Resolution Text	Description	Department Responsible	Follow-Up Status
Regular Council - 28 May 2019	12.3.	Temporary Use Permit - 651 Rainforest Drive Bruce Greig, Manager of Community Planning	THAT Council approve recommendation 1 of report item, "Temporary Use-Permit - 651 Rainforest Drive" which states: THAT, subject to public comment, Council authorize issuance of Temporary Use Permit 19-03 for a period of up to three years, to allow seasonal accommodation for two Recreational Vehicle / Trailer spaces on the property at 651 Rainforest Drive.	Issue TUP 19-03	Community Planning	In Progress
Regular Council - 28 May 2019	12.4.	Temporary Use Permit - 1992 Peninsula Road Bruce Greig, Manager of Community Planning	THAT Council approve recommendation 1 of report item, "Temporary Use Permit - 1992 Peninsula Road" which states: THAT, subject to public comment, Council authorize issuance of Temporary Use Permit 19-04 for a period of up to three years, to allow seasonal accommodation for one Recreational Vehicle / Trailer space on the property at 1992 Peninsula Road.	Issue TUP 19-04	Community Planning	Assigned
Regular Council - 28 May 2019	12.2.	Options for Carbon Neutrality for the District of Ucluelet	THAT Council approve recommendation 1 of report item, "Options for Carbon Neutrality for the District of Ucluelet" as amended which reads: THAT Council approve the purchase of verified carbon offsets from Offsetters for 2018 to achieve carbon neutrality, specifically the Synergy Portfolio.	Purchase Carbon Offset Credit	CAO	Complete
Regular Council - 28 May 2019	13.1.	Mark Boysen, Chief Administrative Officer	THAT Council approve recommendation 1 of legislation item, "Zoning Bylaw Amendment (VR-2) - Adoption" which states: THAT the "District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1241, 2019" be adopted.	Print, scan, sign and file.	Corporate Services	Assigned

Meeting	Agenda Item #	Meeting Item Description	Resolution Text	Description	Department Responsible	Follow-Up Status
Regular Council - 28 May 2019	13.2.	Single-Use Plastics Bylaw - Adoption Marlene Lagoa, Manager of Corporate Services	THAT Council approve recommendation 1 of legislation item, "Single-Use Plastics Bylaw - Adoption" which states: THAT the "District of Ucluelet Single-use Plastic Regulation Bylaw No. 1247, 2019" be adopted.	Print, sign, scan and file.	Corporate Services	Assigned
Regular Council - 28 May 2019	16.4.	Rise & Report from Closed Session	THAT Council of the District of Ucluelet accept the offer made by the KUU-US Crisis Line Society to purchase the property at 1686 Bay Street and legally described as PID: 002-407-299, Lot 11, District Lot 282, Clayoquot District, Plan 26711 and that Deputy Mayor Kemps and the Manager of Parks and Recreation are hereby authorized to execute, on behalf of the District, the purchase contract, the Form A transfer and all other documents necessary to transfer the property.	Print, sign, scan, send to lawyer and file.	Corporate Services	Complete
Regular Council - 11 Jun 2019	5.1.	May 14, 2019 Regular Minutes	THAT Council approve the May 14, 2019 Regular Minutes as presented.	Print, scan, sign, file and post to website.	Corporate Services	Assigned
Regular Council - 11 Jun 2019	8.1.	R. Wilmin asked: if there are any signs or gates going up at the end Helen Rd. on Hyphocus Island.		Council recommended that this issue be prioritized and hopes it is dealt with by the end of summer.	Public Works	Assigned
Regular Council - 11 Jun 2019	8.2.	Ucluelet Cemetery Debbie Vance & Dave Schofield, Rotary Club of Ucluelet		Identify suitable location for Rotary Club signage and report to Council.	Corporate Services	Assigned
Regular Council - 11 Jun 2019	9.1.	Child Care Space Planning Project Launches Marcie DeWitt, Maggie Hodge Kwan & Tracy Smyth	THAT Council directs staff to share the link to the Parent Survey and Child Care Providers survey, which is referred to in correspondence item 9.1 through Ukee Mail.	Post link to District website.	Corporate Services	Complete

Meeting	Agenda Item #	Meeting Item Description	Resolution Text	Description	Department Responsible	Follow-Up Status
Regular Council - 11 Jun 2019	9.2.	State of the Island Economic Summit Vancouver Island Economic Alliance	THAT Council directs staff to make arrangements for Mayor Noël and Councillors Cole, Hoar, and McEwen to attend the State of the Island Economic Summit.	Make arrangements for 4 council members to attend the summit.	Corporate Services	In Progress
Regular Council - 11 Jun 2019	12.2.	Draft Ucluelet Strategic Plan 2019-2022 Mark Boysen, Chief Administrative Officer	THAT Council approve recommendation 1 of report item, "Draft Ucluelet Strategic Plan 2019-2022" which states: THAT Council approve the Draft Ucluelet Strategic Plan 2019-2022.	Publish the Strategic Plan on the District website.	Corporate Services	Assigned
Regular Council - 11 Jun 2019	12.3.	2019 Purchase of Vehicles Using Equipment Reserve Fund Mark Boysen, Chief Administrative Officer	THAT Council approve recommendation 1 of report item, "2019 Purchase of Vehicles Using Equipment Reserve Fund" which states: THAT Council approve the allocation of \$123,000 from the Ucluelet Capital Works, Machinery, and Equipment Reserve Fund (Bylaw 696) to enable the purchase of vehicles for the 2019 budget year.	Update budget.	Finance	Assigned
Regular Council - 11 Jun 2019	12.4.	District Community Engagement Update Mark Boysen, Chief Administrative Officer	THAT Council approve recommendation 2 of report item, "District Community Engagement Update" which states: 2. THAT Council direct staff to discontinue the Harbour Advisory Commission and the Parks and Recreation Commission.	Draft bylaw to repeal Harbour Advisory Commission and Parks and Recreation Commission bylaws.	Corporate Services	Assigned
Regular Council - 11 Jun 2019	12.4.	District Community Engagement Update Mark Boysen, Chief Administrative Officer	THAT Council approve recommendation 2 of report item, "District Community Engagement Update" which states: 2. THAT Council direct staff to discontinue the Harbour Advisory Commission and the Parks and Recreation Commission.	Draft Letters for Mayor's Signature	Corporate Services	In Progress
Regular Council - 11 Jun 2019	12.4.	District Community Engagement Update Mark Boysen, Chief Administrative Officer	THAT Council approve recommendation 1 of report item, "District Community Engagement Update" which states: THAT Council request staff plan a Community Town Hall with a focus on engagement for the Fall of 2019;	Plan Community Town Hall for October.	Corporate Services	Assigned

Meeting	Agenda Item #	Meeting Item Description	Resolution Text	Description	Department Responsible	Follow-Up Status
Regular Council - 11 Jun 2019	12.5.	Ucluelet Tourism Association Agreement Renewal Mark Boysen, Chief Administrative Officer	THAT Council approve the 2019-2023 Ucluelet Tourism Association Tourism Promotion Agreement between the Ucluelet Tourism Association and the District of Ucluelet	Ensure agreement is signed and filed.	Corporate Services	In Progress - <i>Awaiting TU Signature</i>
Regular Council - 11 Jun 2019	13.1.	Ukee Days Admissions	THAT staff provide a report regarding free admission for individuals under 18 years of age at Ukee Days.	Draft report to Council about free admission to Ukee Days for youth under 18 years of age.	Recreation	Complete
Regular Council - 11 Jun 2019	13.2.	Walkway Near Water's Edge Shoreside Suites		Provide Council with an update on viability of trail near Water's Edge Shoreside Suites	Recreation	In Progress (engineer assessing)
Regular Council - 11 Jun 2019	15.4.	Rise & Report from Closed Session	THAT Council, in response to the ongoing complaints of violations under the District of Ucluelet Noise Control Bylaw No. 915, 2003, by the operation of the Ucluelet Harbour Seafoods (UHS) plant on the property at 1743 Cedar Road: in conjunction with the regular Council meeting agenda for June 25, 2019, invite concerned members of the public and representatives from S&S Seafood Canada to address Council; and, require that S&S Seafood Canada provide, no later than June 25, 2019, a list of concrete steps they propose to abate, control or otherwise limit the noise from the UHS plant.	Draft letter to S&S and Notify concerned residents	Community Planning	Complete